

JEFFERSON COUNTY HEALTH DEPARTMENT BOARD OF TRUSTEES MEETING

405 Main Street, Hillsboro, MO 63050

LIVE BROADCAST AVAILABLE VIA – YouTube

@<https://www.youtube.com/channel/UCACuytmq2kUAI65z3AYsmYw>

May 22, 2025, 4:00 PM TENTATIVE AGENDA

NOTICE TO BOARD AND ALL ATTENDEES:

The Board's meeting will be open for physical attendance by the public and the public may virtually attend the meeting via the above-referenced link. In addition, anyone wishing to have a comment read to the Board during the meeting should email same to the attention of the Chair at least twenty-four (24) hours in advance to communications@jeffcohealth.org. Requests for information contained in records may be referred by the Chair to the Custodian of Records to process as a Sunshine Law request.

- i. Call to Order – Mr. Timothy Pigg, Chair**
- ii. Roll Call – Ms. Jennifer Pinkley, Recording Secretary**
- iii. Reading of the JCHC Mission, Vision and Purpose – Dr. Amber Henry, Trustee**
 1. Mission: Promote positive health outcomes through delivery of foundational public health services.
 2. Vision: A healthy Jefferson County.
 3. Purpose of the Health Center – RSMO 250.050 - The JCHD is established, maintained, and operated for the improvement of health of all inhabitants of Jefferson County.
- iv. Call for the Orders of the Day – Mr. Timothy Pigg, Chair**
 1. Approval of Agenda
 2. Welcome of Guests
- v. Approval of Minutes and Expenditures – Mr. Timothy Pigg, Chair**
 1. Approval of March 27, 2025, Meeting Minutes
 2. Approval of April 24, 2025, Meeting Minutes
 3. Approval of April 2025 Expenditures
 4. Approval of April 2025 Electronic Payments
 5. Pre-Approval of June 2025 Electronic Payments
- vi. Public Health Report**
 1. Director's Report – Mr. Steve Sikes, Executive Director
 2. Discussion of Infection Disease Control (discussion requested by Trustee Brown Taylor, and seconded, at the April 2025 Regular Meeting).
- vii. Public Comments –** "Pursuant to Resolution 05-15-01, any person who desires to make public comment shall, prior to the meeting, submit a speaker's request to include the speaker's name, address and subject matter to the Board. Upon being recognized by the Board Chair, such person may speak on any topic relevant to the business of the JCHC as set forth on the speaker request form. In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Board, each speaker shall limit comments to five (5) minutes; however, if a large number of people wish to speak, the speaking time may be shortened by the Board Chair to no less than three (3) minutes per speaker. Each speaker may only speak once and may not yield/credit his/her time to another speaker. The Board Chair shall let the speaker know that their time has expired, and the speaker shall stop speaking. Each person who desires to make a public comment shall do so in an orderly manner and shall not engage in conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of the Board

meeting. Any person who so disrupts, disturbs, or otherwise impedes the meeting, shall, at the discretion of the Board Chair, be subject to the removal from that meeting."

viii. Old Business – Mr. Timothy Pigg, Chair

1. New Building Updates

ix. New Business – Mr. Timothy Pigg, Chair

1. Second reading and Approval of Resolution Authorizing the Jefferson County Health Center to Provide Mosquito Control Services to the City of DeSoto, City of Hillsboro, and City of Kimmswick Pursuant to an Intergovernmental Agreement and authorize Chairman to execute Intergovernmental Agreement
2. Request the Jefferson County Council appoint Steve Sikes as the Jefferson County Health Officer.
3. Entertain topics for next agenda by Trustees (limit to 3 topics, requires a second to place item on next agenda)

x. Closed Session –

A part of the meeting with closed meeting, closed record and closed vote may be conducted by the Board of Trustees relating to legal action, causes of action or litigation involving the Jefferson County Health Department [610.021 (1)], any confidential or privileged communications between the Board of Trustees of the Jefferson County Health Department or its representatives and its attorneys [610.021 (1)], and records which are protected from disclosure by law [610.021 (14)].

1. Approval of April 24, 2025, Closed Session Meeting Minutes

xi. Adjournment

***Underlined items will require a vote** ANY ITEMS MAY BE TAKEN OUT OF SEQUENCE AT THE DISCRETION OF THE BOARD OF TRUSTEES. ANY AGENDA ITEMS NOT PREVIOUSLY RESOLVED MAY BE BROUGHT UP FOR DISCUSSION AND APPROPRIATE ACTION AT THE DISCRETION OF THE BOARD. IN THE CASE OF AN EMERGENCY OF THE JEFFERSON COUNTY HEALTH DEPARTMENT AND WHERE A VOTE IS REQUIRED AND A QUORUM OF THE BOARD IS PRESENT, LESS THAN A QUORUM OF THE BOARD MAY ALSO PARTICIPATE IN THE VOTE VIA TELEPHONE, FACSIMILE, INTERNET, OR ANY OTHER VOICE OR ELECTRONIC MEANS.

JEFFERSON COUNTY HEALTH DEPARTMENT
405 Main Street, Hillsboro, MO 63050
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@<https://www.youtube.com/channel/UCACuytmq2kUAI65z3AYsmYw>
March 27, 2025

CALL TO ORDER

Chairperson Pigg called the meeting of the Board of Trustees of the Jefferson County Health Department to order at .

ROLL CALL

Tim Pigg, Chairperson - Present
Dr. Amber Henry, Vice-Chairperson – Excused
Tammy Stidem, Secretary-Treasurer – Present
Dennis Diehl, Member – Present
Valerie Brown Taylor, Member – Present

OTHERS ATTENDING

- Steve Sikes, Executive Director
- Jennifer Pinkley, Deputy Director
- Christi Coleman, Legal Counsel

Others in attendance:

Brianne Zwiener, Health Communications Manager Kristin Firl, Comptroller Jeana Vidacak, Community Services Manager Steve Ferry, IT Manager Melissa Parmeley, Clinical Services Manager Steve Crawford, Operations Manager
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APPROVAL OF AGENDA

Ms. Taylor made a motion to approve the agenda. Mr. Diehl seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

Approval of February 27, 2025, Meeting Minutes

Ms. Stidem motioned to approve the February 27, 2025, meeting minutes. Ms. Taylor seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

February 2025 APPROVAL EXPENDITURES

Ms. Taylor motioned to approve the February 2025 expenditures of \$68,250.46. Mr. Diehl seconded. Hearing no discussion, the motion carried and Chairperson Pigg announced the motion had passed.

February 2025 APPROVAL ELECTRONIC PAYMENTS

Ms. Stidem motioned to approve the electronic payments for February 2025 of \$500,087.95. Ms. Taylor seconded. Hearing no discussion, the motion carried and Chairperson Pigg announced the motion had passed.

April 2025 PRE-APPROVAL ELECTRONIC PAYMENTS

The list of vendors for pre-approved electronic payments for April 2025 was presented to the board with an estimated amount of \$651,647.00. Ms. Taylor motioned to pre-approve the April 2025 Electronic Payments. Ms. Stidem seconded. Hearing no discussion. Motion carried and Chairperson Pigg announced the motion had passed.

Public Health Report

Director's Report – Mr. Steve Sikes, Executive Director

The second Mercedes van has been sold on GovDeals. We now have one Mercedes van left that we will continue to utilize. Thank you to Mr. Crawford for his hard work getting these vans sold.

Recent storms update: JCHD did not receive significant damage to facilities.

Environmental continues to work with food facilities affected by the storms. Majority of these facilities are in the Arnold area. Power loss is the major issue and building damage. (See update in Community Services Report)

Grants/Contracts: How has the temporary pause in federal grants/contracts and the reduction in funding affected JCHD? There is no new information from last month regarding this topic. We continue to monitor this situation.

- A. NEHA-FDA Retail Flexible Funding Model grants used by environmental. We did apply but received a notice that this award cycle was impacted by a significant reduction in federal funds available from FDA for food safety programs. We remain on standby for implementation which has resulted in a delay to the Notice of Award announcements.
- B. We spoke with the executive director of Missouri Family Health Council (MFHC) regarding the contract period of April 1, 2025-March 31, 2026. We are currently completing the application process for this contract due on February 28th. We will not know until closer to the anticipated contract start date if there are any delays in next year's funding. MFHC has not received any communication regarding next year's funding for Title X
- C. We have been working with the Department of Justice and have completed the acceptance process for the COSSUP grant. They do not have any information regarding

the future of this grant, so we are most likely going to start implementing parts of it. We are going to delay hiring anyone until later in the grant cycle.

Board members need to complete training for IT cybersecurity.

Professional Development Day held on March 20th, 2025. Topics covered:

- a. Administrative Updates
- b. New Building Updates and Moving Plan overview.
- c. Stop The Bleed presentation.
- d. Cyber Security topics (CISA presentation and presentations from Mr. Ferry)
- e. Jefferson County Community Partnership (JCCP) Family Resources discussion
- f. HIPAA training
- g. Safety Committee Discussion

Acknowledgement of the Adult Brain Injury Program – Both Region F and G received monitoring earlier this year. I received letters from DHSS Bureau of Special Health Care Needs indicating the monitoring did not reveal any areas of concern in both Regions. Great job by Shari Lexa and Kat Rhodes.

Decision of dedication plaque for the new building. The architect firm, lending bank and contractor have agreed to help pay for this plaque if we include their names.

OLD BUSINESS

New Building Updates – Mr. Steve Sikes, Executive Director

We continue working on:

- ordering the furniture
- wayfinding signs
- IT infrastructure
- Key matrix
- Dedication plaque

Flooring installation is almost completed. Finishing the large conference room.

Concrete sidewalks and parking lot curbs are being poured. Asphalt is next to be completed. This is very dependent on the weather and when the asphalt plants are opened.

CMIT has purchased our IT equipment and will begin installation once the builder gives us approval and the building is more secure. Installing a new server, wireless access points, TVs etc.

The timeline for the building completion is after the walk-through on April 16th, 2025.

Administration staff working on the Ribbon Cutting and Grand Opening ceremonies.

NEW BUSINESS

Open, Consider, and Act on Executive Director's Recommendation on Auditor Bids

Opening of the one bid received was from Fick, Eggemeyer, & Williamson for a \$15,000 Financial Statement Audit, \$5,000 Federal Single Audit, and \$1,500 per program if additional major Federal programs, with a \$1,000 increase for the next 2 years.

Mr. Diehl made a motion to accept the bid from Fick, Eggemeyer, & Williamson. Ms. Stidem seconded the motion.

Chairperson Pigg asked counsel if there was any concern with there only being one bid, Ms. Pinkley confirmed that the bid notice was advertised in the Leader Publications and the St. Louis Post Dispatch, Ms. Coleman had no concerns with only one bid.

Mr. Sikes had Ms. Firle explain the bid proposal that was received.

Hearing no further discussion. Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg - Aye
Ms. Stidem – Aye
Mr. Diehl - Aye
Ms. Taylor - Aye

Approval of the Dedication Plaque Design for the new Jefferson County Health Center Building

Ms. Taylor made a motion to accept the Dedication Plaque for the new Jefferson County Health Center as presented. Ms. Stidem seconded the motion. Discussion was held on the plaque and its design.

Hearing no further discussion, Chairperson Pigg announced that the motion carried.

Ms. Stidem made the following comment on the community services report regarding the measles death in Texas. The interview with the family revealed she was recovering from measles when she developed bacterial pneumonia. The medical records were released to the Children's Health Defense and were reviewed by Dr. Pierre Kory which indicated the wrong antibiotics were prescribed to cover her illness. Therefore, she did not die from measles as the clinical report suggests.

Ms. Stidem motioned to go into closed session citing Sunshine Law Statute 610.021 Sections 1, 3, and 14. Ms. Taylor seconded the motion. Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg - Aye
Ms. Stidem – Aye
Mr. Diehl - Aye
Ms. Taylor - Aye

Chairperson Pigg announced the motion carried and they were now in closed session.

Ms. Stidem made a motion to re-open the Open session. Mr. Diehl seconded. Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg – Aye
Ms. Stidem – Aye
Mr. Diehl - Aye
Ms. Taylor - Aye

Chairperson Pigg announced the motion carried and they were now back in open session.

Nothing to report from Closed session.

ADJOURN

Ms. Stidem motioned to adjourn the meeting. Ms. Taylor seconded. Motion carried unanimously and Chairperson Pigg announced the motion had passed. The meeting adjourned at 3:50 pm.

Secretary-Treasurer

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[@https://www.youtube.com/channel/UCACuytmq2kUAI65z3AYsmYw](https://www.youtube.com/channel/UCACuytmq2kUAI65z3AYsmYw)
April 24, 2025

CALL TO ORDER

Chairperson Pigg called the meeting of the Board of Trustees of the Jefferson County Health Department to order at 4:03pm.

ROLL CALL

Tim Pigg, Chairperson - Present
Dr. Amber Henry, Vice-Chairperson – Present
Tammy Stidem, Secretary-Treasurer – Present
Dennis Diehl, Member – Present
Valerie Brown Taylor, Member – Present

OTHERS ATTENDING

- Steve Sikes, Executive Director
- Jennifer Pinkley, Deputy Director
- Christi Coleman, Legal Counsel
- Others in attendance:

Brianne Zwiener, Health Communications Manager Kristin Firl, Comptroller Jeana Vidacak, Community Services Manager Steve Ferry, IT Manager Melissa Parmeley, Clinical Services Manager Steve Crawford, Operations Manager
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APPROVAL OF AGENDA

Chairperson Pigg made a motion to table the March 27, 2025, Meeting Minutes until next meeting. Ms. Stidem seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

Dr. Henry made a motion to approve the amended agenda. Ms. Stidem seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

March 2025 APPROVAL EXPENDITURES

Ms. Taylor motioned to approve the March 2025 expenditures of \$92,430.86. Mr. Diehl seconded. Ms. Stidem asked about the NACCHO registration and flights names not matching, Ms. Vidacak responded that in order to get early bird registration we had to put names on the

registrations, and we later decided which staff were going to the conference, Mr. Firle also stated that it depends on when the purchase was expended.

Hearing no further discussion, the motion carried and Chairperson Pigg announced the motion had passed.

March 2025 APPROVAL ELECTRONIC PAYMENTS

Dr. Henry motioned to approve the electronic payments for March 2025 of \$464,596.72. Ms. Taylor seconded. Hearing no discussion, the motion carried and Chairperson Pigg announced the motion had passed.

May 2025 PRE-APPROVAL ELECTRONIC PAYMENTS

The list of vendors for pre-approved electronic payments for May 2025 was presented to the board with an estimated amount of \$677,550.00. Ms. Taylor motioned to pre-approve the May 2025 Electronic Payments. Ms. Stidem seconded. Hearing no discussion. Motion carried and Chairperson Pigg announced the motion had passed.

Public Health Report

Director's Report – Mr. Steve Sikes, Executive Director

Grants/Contracts: How has the temporary pause in federal grants/contracts and the reduction in funding affected JCHD? We continue to monitor this situation.

- NEHA-FDA Retail Flexible Funding Model grants used by environmental: We will receive \$51,500 out of the original \$262,647.00 requested. This is a three-year grant.
- There has been no word on Title X funding. This funding is on hold per review by the Federal Government.
- We have been working with the Department of Justice and have completed the acceptance process for the COSSUP grant. We are not implementing the grant due to the uncertainty in the Federal Government. With the possibility that funding could be cut or put on hold, we do not want to be left with uncovered expenses. This grant may be implemented later if funding sources appear more stable. The suspension was lifted today.
- State and Local Cybersecurity Grant Program (SLCGP): We were awarded this grant, but no funding is being released at this time.
- Epidemiology & Laboratory Capacity Expansion (ELC): Terminated on March 24, 2025
- Covid-19 and Adult Vaccination Supplemental (AIG): Terminated on March 24, 2025
- Covid-19 Health Disparities Contracts: Terminated on March 24, 2025

We had 100% completion on the Cybersecurity training. A new training course will be released soon. Training will now be coming out on the 1st of the month.

Notice of increase of hourly rate from Pierson Ferdinand. Rates have not increased since 2020. Rates will increase from \$280 to \$300 per hour. Annual rate increases of 7%-10% is in the original Engagement Letter. The rate increase will be effective May 1, 2025

Acknowledgement of Jennifer Pinkley – she was sworn in on March 25, 2025, as a member of the Jefferson County Public Safety Commission.

The new mobile health center was received on March 31. Our team received training from Craftsmen. Driver’s training is completed on April 1 and 2 with applicable staff. The first day out in the community was April 3rd.

Policy and Procedure changes will be coming out for the board’s review; this has been reviewed by the personnel committee.

Clinic Services Report – Ms. Melissa Parmeley, Clinical Services Manager
Dental Program Direction

Situation:

The JCHD Dental Program that includes both a pediatric dental van and an adult dental van is not sustainable at the current scheduling and staffing model. Currently, the dental program has six staff positions budgeted for 2025 (1 Dentist, two hygienist, one dental assistant, one billing & front desk associate, 1 Supervisor). With this current staffing model, the team can schedule adults 1 day/week out of the Smiles to Go Adult Dental Center that is parked in Arnold. The same team provides dental services to pediatrics through the school-based program 3 days/week throughout the school year (AUG-MAY). During the Summer, the team has previously taken new adult dental patients, increased adult appointments, and provided scheduled treatment appointments for pediatrics.

2025 DENTAL PROGRAM BUDGET:

	Total	MIL TAX	FEE	CORE	SEAL
Revenue Total	728,884.93	455,878.97	165,500.00	89,505.96	18,000.00
Percentage of total budget		62%	23%	12%	3%

Dental Revenue and Expenses by adult/pediatric population is listed below for the past 3 years:

	2022	2023	2024
Senior Van Revenue (by % of total DNT)	53%	36%	33%
Senior Van Expenses (by % of total DNT)	52%	49%	52%
Youth Van Revenue (by % of total DNT)	47%	64%	67%
Youth Van Expenses (by % of total DNT)	48%	51%	48%

Background:

The JCHD Pediatric Dental program, Smiles to Go, began in 2005 with grant funding from the Missouri Foundation for Health. Additional funding from Jefferson Memorial Community Foundation in 2014, provided a new, upgraded mobile unit. The Smiles To Go pediatric dental center is a 40-foot RV that does not require a specialty license to transport. This mobile unit does require training for JCHD staff to drive and park the RV. Since 2005, this program has partnered with schools in Jefferson County to provide on-site dental care to students. This school-based program accepts Medicaid, private insurance, self-pay, and provides grant funding for those who cannot afford the other options.

The JCHD Senior Dental program began in 2016 with grant funding from the Jefferson Foundation. Senior Smiles To Go dental center is a 45-foot mobile unit with an on-board laboratory and panoramic x-ray machine. This mobile unit does require a CDL to drive and this license requirement limits the transportation options for this mobile vehicle. Additionally, this larger unit makes it difficult to park and level in some areas of Jefferson County. This program was originally designed to travel to Senior living settings (skilled nursing facilities) to provide dental services on-site. Since 2020, JCHD has struggled to provide services in the manner established by the original grant due to COVID-19 related events. The costs associated with maintenance and repairs of the 45-foot mobile unit have also added to the challenges of regularly utilizing this van. When the Senior Smiles To Go program was originally designed and began, five additional staff members (1 dentist, two hygienists, one dental assistant, 1 OSA) were hired to operate the adult program independently of the pediatric program. As staff members left, the agency recruited to fill the positions but were unable to find replacements for the professional positions after the Pandemic. Since 2020, our dental teams have tried to balance the needs of both the adult population and the pediatric population by seeing adults on specific days of the week and during the summer months and pediatrics primarily during the school year. This has led to some inequities in service delivery in that schedules are limited, and no new adult patients have been taken on since 2023.

Action/Recommendation:

The future actions and recommendations for the JCHD Dental program is to return to focus on pediatric patients with limited single day clinics throughout the year for adults. The pediatric program could expand to service summer school programs and early childhood centers along with attendance at events during the Summer. Both adults and kids can be seen on the single pediatric mobile unit. The recommendation is to sell the adult mobile unit and put the sales amount back into the program to focus mainly on pediatrics.

Expected Results:

The expenses associated with the Dental Program at JCHD will align more with the service needs and budget.

Current JCHD staffing will be able to focus on expanding the pediatric program and can seek out grants to help support the expansion of the pediatric program throughout the county.

Discussion held on transportation, cost of adult dentistry, referrals of patients, and fluoride treatment.

Changes to Monthly Expenditure Payments Method, Ms. Kristin Firlle, Comptroller
Ms. Firlle and Ms. Pinkley met with bank representatives last week to review our accounts and to put in place some much needed efficiencies and protections.

Efficiency wise, we will be changing our method of payments from issuing manual checks and paying vendors online at each of their websites, to ACH.

- Current cost per check issued (does not include staff time) = \$1.58 per check
 - We issued 777 checks last year, that cost for issuing checks = \$1,225
- ACH has a monthly module cost of \$60.00 and an ACH origination fee of \$0.20 per transaction, the cost based on the 777 checks = \$875.40: cost per transaction = \$1.13
 - \$350 per year savings, plus employee time and board member time signing checks.
- Will have reports for the board for pre-approval of payments.

Additionally, we are adding additional protection to our bank accounts to prevent fraud.

- Currently only have 24 hours to dispute charges, or report fraud.
- Changing to Positive Pay, which essentially is confirming with the bank the payments we are making.
 - If a charge comes in that we did not report, we will receive notice and have until 2 pm to approve or disapprove.

Also changing to a nightly sweep of our bank account, this will increase our interest rate, still be FDIC insured, and continue to be in compliance with our funding sources.

- Bank estimates an approximate 50% increase in our interest earnings on our checking account.

Ms. Stidem stated that when board members currently sign checks they get the invoices, she asked if they will still be able to see those. Ms. Firlle responded that we need to have a Finance Committee meeting to determine what the board wants to see.

Public Comments

Alan Leaderbrand – Concerned that the March video of the board meeting cut out when measles was being discussed and was not in the minutes, spoke on COVID, masks, six feet apart, shots and that the government lost credibility.

Lori Bourgouis – Spoke on the measles vaccine, informed consent, providing the package insert, focusing on healthy nutrition, and offering proper treatment.

Liz Downer – Spoke on the list of ingredients in the measles vaccine that are poisonous.

Wanda Honeywell – Will the taxpayers be able to view public records at the new building?

Alex Horvat – Spoke on the COVID vaccine, Naomi Wolf's book and real reality not manufactured reality.

OLD BUSINESS

New Building Updates – Mr. Steve Sikes, Executive Director

We continue working on:

- Furniture is scheduled to be installed beginning May 13th.
- wayfinding signs-have been ordered.
- IT infrastructure equipment has been delivered and is being installed. Will begin the configuration process.
- Key matrix-waiting on locks to be installed on doors.
- Dedication plaque has been ordered.

Punch lists have been completed and given to the general contractor. They will begin addressing items noted on these lists.

Asphalt is next to be completed. This is very dependent on the weather and when the asphalt plants are opened.

NEW BUSINESS

Act on Nominations for Election of Board Officers – Chair, Vice Chair, Secretary/Treasurer. Nominations will be accepted for each position, which shall thereafter be voted on by the entire Board of Trustees. Voting requires a simple majority.

Dr. Henry motioned for Mr. Pigg for Chairperson. Ms. Taylor seconded the motion. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

Ms. Stidem motioned for Dr. Henry for Vice-Chairperson. Ms. Taylor seconded the motion. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

Ms. Taylor motioned for Ms. Stidem for Secretary/Treasurer. Dr. Henry seconded the motion. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

Approval of the 2025 JCHC Budget – First Quarter Revision

Ms. Firlle explained the 2025 first quarter JCHC budget revision, there is approximately a \$70,000 decrease in the budget, this is driven by contracts being adjusted to actions remaining as of

December 31, 2024, contracts that ended March 24, 2025, one contract that will not be renewing in July, the new hourly rate increasing for our legal and the new loan payment schedule.

Dr. Henry motioned to approve the 2025 JCHC Budget – First Quarter Revision. Ms. Stidem seconded the motion. Chairperson Pigg requested a roll call vote with the results as follows: Chairperson Pigg, Aye; Dr. Henry, Aye; Ms. Stidem, Aye; Mr. Diehl, Aye; Ms. Taylor, Aye.

Chairperson Pigg announced the motion had passed.

First reading of Resolution Authorizing the Jefferson County Health Center to Provide Mosquito Control Services to the City of DeSoto, City of Hillsboro, and City of Kimmswick Pursuant to an Intergovernmental Agreement and authorize Chairperson to execute Intergovernmental Agreement

Dr. Henry made a motion for the first reading of the Resolution Authorizing the Jefferson County Health Center to Provide Mosquito Control Services to the City of DeSoto, City of Hillsboro, and City of Kimmswick Pursuant to an Intergovernmental Agreement and authorize Chairperson to execute Intergovernmental Agreement. Mr. Diehl seconded the motion.

Chairperson Pigg read the Resolution: Intergovernmental Cooperation Agreement Regarding the Mitigation and Abatement of Mosquitos This agreement made and entered into the 22nd day of May 2025, by and between the City of DeSoto, Hillsboro, Kimmswick, Missouri, County of Jefferson (herein after "City") and the Jefferson County Health Center (hereinafter "JCHC") (collectively, the "Parties").

Ms. Stidem asked to get a printout of the list of ingredients in the material used to spray.

Hearing no further discussion. Chairperson Pigg requested a roll call vote with the results as follows: Chairperson Pigg, Aye; Dr. Henry, Aye; Ms. Stidem, Aye; Mr. Diehl, Aye; Ms. Taylor, Aye.

Entertain topics for the next agenda by Trustees (limit to 3 topics, requires a second to place item on next agenda)

Ms. Taylor would like to discuss infectious disease control at the next meeting. Mr. Diehl seconded her request to put this topic on the agenda.

Dr. Henry motioned to go into closed session citing Sunshine Law Statute 610.021 Sections 1, 3, and 14. Ms. Taylor seconded the motion. Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg – Aye
Dr. Henry - Aye
Ms. Stidem – Aye
Mr. Diehl - Aye
Ms. Taylor - Aye

Chairperson Pigg announced the motion carried and they were now in closed session.

Dr. Henry made a motion to re-open the Open session. Ms. Taylor seconded. Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg – Aye

Dr. Henry - Aye

Ms. Stidem – Aye

Mr. Diehl - Aye

Ms. Taylor - Aye

Chairperson Pigg announced the motion carried and they were now back in open session.

Nothing to report from Closed session.

ADJOURN

Ms. Stidem motioned to adjourn the meeting. Ms. Taylor seconded. Motion carried unanimously and Chairperson Pigg announced the motion had passed. The meeting adjourned at 5:30 pm.

Secretary-Treasurer

Jefferson County Health Department
 Check/Voucher Register - Monthly Check Register
 From 4/1/2025 Through 4/30/2025

Date	Check Number	Name	Description	Amount
4/10/2025	65924	AMAZON.COM	[REDACTED]	95.87
4/10/2025	65925	Arch Images	New Building Architect Services	12,637.39
4/10/2025	65926	BAILEY'S TEST STRIPS & THERMOMETERS,LLC	CHLORINE VIAL/QUAT TAPE WITH RANGE	299.00
4/10/2025	65927	BECKER DENTAL LAB, INC.	Dental Lab Fees	833.00
4/10/2025	65928	BENCO DENTAL	ORDER FPINV1838630	205.35
4/10/2025	65928	BENCO DENTAL	Service Call for Senior Van	309.85
4/10/2025	65928	BENCO DENTAL	Service Call for Youth Van	149.95
4/10/2025	65929	ET Security and Fire	MONITORING	288.00
4/10/2025	65931	Missouri Center for Public Health Excellence	2025 MOCPE MEMBERSHIP DUES	5,000.00
4/10/2025	65932	Midwest Elevator Co.	MONTHLY MAINTENANCE	370.37
4/10/2025	65934	MOPERM	Insurance for the Wellness Van	12,366.00
4/10/2025	65935	O'Reilly Auto Parts	Parts for JCHD Fleet Vehicles	12.99
4/10/2025	65936	Pierson Ferdinand	BOARD GOVERNANCE	858.70
4/10/2025	65936	Pierson Ferdinand	GENERAL COUNSELING	655.50
4/10/2025	65936	Pierson Ferdinand	LABOR AND EMPLOYMENT COUNSELING	427.50
4/10/2025	65936	Pierson Ferdinand	REAL ESTATE	313.50
4/10/2025	65937	ROYAL PAPERS, INC.	40951 CUSTODIAL SUPPLIES	313.05
4/10/2025	65937	ROYAL PAPERS, INC.	Custodial Supplies/Toiletries	1,416.01
4/10/2025	65937	ROYAL PAPERS, INC.	Replacement Rechargeable Batteries for BD-14 Scrubber	152.12
4/10/2025	65938	Americom	Printer	54.00
4/10/2025	65939	Angela Piva-Key	Mileage reimbursment for AR to HB with personal vehicle	14.02
4/10/2025	65940	FluentStream	Monthly Telephone	4,332.11
4/10/2025	65941	Cure MD	CUREMD EHR Monthly Service	2,129.30
4/10/2025	65942	MCKESSON MEDICAL-SURGICAL	Adrenalin	481.94
4/10/2025	65943	OMNI REFRIGERATION SERVICES, INC	Inspection for preventitive maintenance of Freezer	207.50
4/10/2025	65944	R & S NORTHEAST LLC	Arnold Tri-Estarylla	48.18
4/10/2025	65944	R & S NORTHEAST LLC	Estarylla	73.04
4/10/2025	65944	R & S NORTHEAST LLC	Hillsboro Tri-Estarylla	48.18
4/10/2025	65945	THERACOM, LLC	Nexplanon	5,401.86
4/24/2025	65946	ALPHA MEDIA, LLC	Community Awareness of Substance Use Resources	283.00
4/24/2025	65947	CIVIC Plus	Social Media Archiving Subscription	3,815.18
4/24/2025	65948	Blue Streak	Main/Midwest Tradition PB & Midwest Stylus	168.00
4/24/2025	65949	Burnes-Citadel Security Co	Starlink Fire Radio - Time and Labor Installation Fee	595.00
4/24/2025	65950	Ellis Battery	Batteries	29.76
4/24/2025	65951	LAMP	Translator Services	52.50
4/24/2025	65952	O'Reilly Auto Parts	Replacement Parts for JCHD Fleet Vehicles	44.99
4/24/2025	65953	PUBLIC WATER SUPPLY DIST. #1	Water	78.48
4/24/2025	65954	REUTHER FORD	Fleet Vehicle Repairs/JCHD-07	220.00
4/24/2025	65955	Uline	Adjustable Height Machine Tables	331.50
4/24/2025	65956	CITY OF ARNOLD	Quarterly Billing 4/1-7/1/25 ACCT# [REDACTED]	39.22
4/24/2025	65957	BENCO DENTAL	ORDER# BY567267	192.06
4/24/2025	65958	Citizen Serve	REMAPPING OF THE PARCEL FIELD	1,500.00
4/24/2025	65959	Alicia Donathan	BREAKFAST AND LUNCH MEHA CONFERENCE REIMBURSEMENT 4/10/25	29.09

Jefferson County Health Department
 Check/Voucher Register - Monthly Check Register
 From 4/1/2025 Through 4/30/2025

Date	Check Number	Name	Description	Amount
4/24/2025	65960	HAWKS	Septic Pumping	105.00
4/24/2025	65961	CITY OF HILLSBORO W/S DEPT	WATER & SEWER ACCT# [REDACTED]	109.86
4/24/2025	65962	Jefferson County Health Department	FSA	1,123.33
4/24/2025	65963	Joe's Pizza	REFUND DUE TO OVERPAYMENT	298.50
4/24/2025	65964	Lowe's	[REDACTED]	264.92
4/24/2025	65964	Lowe's	[REDACTED]	96.96
4/24/2025	65965	Mercy Occupational Health - Festus	[REDACTED]	60.00
4/24/2025	65966	Christina Mesey	[REDACTED]	1,945.94
4/24/2025	65967	NueSynergy Inc	COBRA INV C15627	175.75
4/24/2025	65968	Pierson Ferdinand	COWBELL CYBER CLAIM REF# [REDACTED]	3,612.50
4/24/2025	65969	POGUE QUALITY CONSTRUCTION	Labor for two sewer cleanings at Hillsboro Office 25028	580.00
4/24/2025	65970	Rachel Cooper	DINNER AND GAS MEHA CONFERENCE REIMBURSEMENT	96.29
4/24/2025	65971	St Louis Post Dispatch	ACCT# [REDACTED] ADVERTISEMENT FOR AUDITING SERVICES	455.50
4/24/2025	65972	McKinsey Amonette	Mileage for outreach and education to local health depts	90.39
4/24/2025	65973	AT&T Mobility	April 2025 Invoices	3,067.00
4/24/2025	65974	BENCO DENTAL	Scan X Intraoral view	10,721.15
4/24/2025	65975	Megan Bridgman	March 2025 Mileage Reimbursments (176 Medicaid Miles & 303 Non-medicaid Miles)	358.80
4/24/2025	65976	Canon Financial Services Inc	Monthly Copier Lease	3,028.64
4/24/2025	65977	CITY OF DE SOTO	Refund to City that piad expense paid for by insurance	90.00
4/24/2025	65978	Shari Lexa	March 2025 Mileage Reimbursments (168 Medicaid & 221 Non-Medicaid Miles)	254.80
4/24/2025	65979	Marciella Ardolino Consulting, LLC	Medical billing monthly Service	3,898.23
4/24/2025	65980	MCKESSON MEDICAL-SURGICAL	Medical Supplies	799.32
4/24/2025	65980	MCKESSON MEDICAL-SURGICAL	Urine Pad	11.95
4/24/2025	65981	Missouri Department of Health & Senior Services	Birth and Death Certificate Transactions March	1,701.02
4/24/2025	65982	R & S NORTHEAST LLC	Pharmaceuticals	537.13
4/24/2025	65984	SANOFI PASTEUR, INC.	Rabies Vaccines	721.67
4/24/2025	65985	Mary Tongay	March and April Mileage mobile welness	134.93
4/24/2025	65986	Amy Voyitenko	March 2025 Mileage Reimbursments (48 Medicaid & 253 Non Medicaid Miles)	239.55
Report Total				91,452.19

LIST OF VENDORS PAID VIA ELECTRONIC PAYMENTS FOR

April 2025

VENDORS	ESTIMATED AMOUNT	ESTIMATED DATE DUE	ACTUAL AMOUNT	DATE OF PAYMENT
AMAZON	\$30,000.00	4/30/2025	\$509.25	4/24/2025
AMEREN - HILLSBORO (PEACHTREE PLAZA)	\$2,500.00	4/30/2025	\$959.11	4/23/2025
AMEREN- HILLSBORO	\$2,000.00	4/30/2025	\$792.01	4/23/2025
AMEREN-ARNOLD	\$1,500.00	4/30/2025	\$735.67	4/23/2025
ASSURITY	\$2,500.00	4/30/2025	\$2,043.73	4/10/2025
AXA (March \$5,368.03 & April \$5,618.03)	\$7,000.00	4/30/2025	\$5,368.03	4/10/2025
CAPITAL ONE (WALMART)	\$3,300.00	4/30/2025	\$0.00	n/a
CARD SERVICES (UMB VISA)	\$15,000.00	4/30/2025	\$5,223.34	4/30/2025
CMIT - IT Services	\$25,000.00	4/30/2025	\$11,118.30	4/24/2025
ENTERPRISE VISA	\$35,000.00	4/30/2025	\$5,407.07	4/24/2025
FORTE (MERCHANT SERVICES)	\$1,500.00	4/30/2025	\$710.69	4/10/2025
GLOBAL PAYMENTS INTEGRATED (MERCHANT SERVICES)	\$500.00	4/5/2025	\$457.60	4/10/2025
GROUNDWORKS LAWN & LANDSCAPE	\$440.00	4/30/2025	\$0.00	n/a
LINDE GAS (PRAXAIR) - ARNOLD	\$400.00	4/30/2025	\$266.98	4/10/2025
LINDE GAS (PRAXAIR) - HILLSBORO	\$400.00	4/30/2025	\$0.00	n/a
LOWES	\$2,000.00	4/30/2025	\$0.00	pd by check
MISSOURI AMERICAN WATER	\$75.00	4/30/2025	\$136.10	4/23/2025
MISSOURI EMPLOYEES MUTUAL (2 months)	\$3,000.00	4/30/2025	\$5,644.00	4/10/2025
MISSOURI LAGERS	\$46,000.00	4/30/2025	\$43,582.18	4/10/2025
UMB - HSA	\$6,000.00	4/30/2025	\$5,820.05	4/30/2025
PAYLOCITY PAYROLL PROCESSING FEES	\$2,100.00	4/30/2025	\$1,368.11	4/30/2025
PAYROLL TAXES & LIABILITIES	\$100,000.00	4/30/2025	\$93,309.07	4/30/2025
PITNEY BOWES/LEASE	\$165.00	4/30/2025	\$0.00	n/a
PITNEY BOWES/PURCHASE POWER	\$1,300.00	4/30/2025	\$0.00	n/a
QUEST DIAGNOSTICS-ARNOLD	\$3,000.00	4/30/2025	\$1,809.35	4/10/2025
QUEST DIAGNOSTICS-HILLSBORO	\$3,000.00	4/30/2025	\$1,151.55	4/10/2025
QUEST DIAGNOSTICS-WELLNESS VAN	\$2,000.00	4/30/2025	\$43.64	4/10/2025
SALARIES & WAGES	\$275,000.00	4/30/2025	\$264,114.29	4/30/2025
SPECTRUM BUSINESS-ARNOLD	\$250.00	4/30/2025	\$0.00	n/a
SPIRE - GAS/ARNOLD	\$200.00	4/30/2025	\$96.95	4/23/2025
SPIRE - GAS/HILLSBORO	\$450.00	4/30/2025	\$186.62	4/23/2025
SPIRE - GAS/HILLSBORO(PEACHTREE PLAZA)	\$875.00	4/30/2025	\$907.22	4/23/2025
UNITED HEALTHCARE	\$60,000.00	4/30/2025	\$51,902.48	4/24/2025
UNITED PARCEL SERVICES	\$100.00	4/30/2025	\$0.00	n/a
WAGeworks	\$140.00	4/30/2025	\$128.00	4/24/2025
WASTE MANAGEMENT-ARNOLD	\$180.00	4/30/2025	\$205.18	4/23/2025
WASTE MANAGEMENT-HILLSBORO	\$175.00	4/30/2025	\$168.52	4/23/2025
WEX BANK	\$6,200.00	4/30/2025	\$1,421.91	4/24/2025
WINDSTREAM - Hillsboro & Arnold, March & April	\$31,400.00	4/30/2025	\$31,366.64	4/10/2025
TOTALS	\$670,650.00		\$536,953.64	

VENDORS FOR PRE-APPROVAL FOR ELECTRONIC PAYMENTS FOR:

June 2025

VENDORS	ESTIMATED AMOUNT	ESTIMATED DATE DUE	ACTUAL AMOUNT	DATE OF PAYMENT
AMAZON	\$30,000.00	6/30/2025		
AMEREN - HILLSBORO (PEACHTREE PLAZA)	\$2,500.00	6/30/2025		
AMEREN- HILLSBORO	\$2,000.00	6/30/2025		
AMEREN-ARNOLD	\$1,500.00	6/12/2025		
ASSURITY	\$2,500.00	6/30/2025		
AXA	\$7,000.00	6/30/2025		
CAPITAL ONE (WALMART)	\$3,300.00	6/13/2025		
CARD SERVICES (UMB VISA)	\$15,000.00	6/28/2025		
CMIT - IT Services	\$12,000.00	6/23/2025		
ENTERPRISE VISA	\$35,000.00	6/24/2025		
FORTE (MERCHANT SERVICES)	\$1,500.00	6/10/2025		
FluentStream - Phone Services	\$4,500.00	6/16/2025		
GLOBAL PAYMENTS INTEGRATED (MERCHANT SERVICES)	\$500.00	6/5/2025		
GROUNDWORKS LAWN & LANDSCAPE	\$440.00	6/23/2025		
LINDE GAS (PRAXAIR) - ARNOLD	\$400.00	6/30/2025		
LINDE GAS (PRAXAIR) - HILLSBORO	\$400.00	6/30/2025		
LOWES	\$2,000.00	6/20/2025		
MISSOURI AMERICAN WATER	\$75.00	6/9/2025		
MISSOURI EMPLOYEES MUTUAL	\$3,000.00	6/25/2025		
MISSOURI LAGERS	\$46,000.00	6/12/2025		
Morgan White Group - Health Insurance Gap Coverage	\$2,400.00	6/10/2025		
UMB - HSA	\$6,000.00	6/30/2025		
PAYLOCITY PAYROLL PROCESSING FEES	\$2,100.00	6/30/2025		
PAYROLL TAXES & LIABILITIES	\$100,000.00	6/30/2025		
PITNEY BOWES/LEASE	\$166.00	6/11/2025		
PITNEY BOWES/PURCHASE POWER	\$1,300.00	6/16/2025		
QUEST DIAGNOSTICS-ARNOLD	\$3,000.00	6/26/2025		
QUEST DIAGNOSTICS-HILLSBORO	\$3,000.00	6/26/2025		
QUEST DIAGNOSTICS-WELLNESS VAN	\$2,000.00	6/26/2025		
SALARIES & WAGES	\$275,000.00	6/30/2025		
SPECTRUM BUSINESS-ARNOLD	\$250.00	6/6/2025		
SPIRE - GAS/ARNOLD	\$200.00	6/28/2025		
SPIRE - GAS/HILLSBORO	\$450.00	6/24/2025		
SPIRE - GAS/HILLSBORO(PEACHTREE PLAZA)	\$1,000.00	6/24/2025		
UNITED HEALTHCARE	\$60,000.00	6/30/2025		
UNITED PARCEL SERVICES	\$100.00	6/24/2025		
WAGeworks	\$140.00	6/26/2025		
WASTE MANAGEMENT-ARNOLD	\$180.00	6/3/2025		
WASTE MANAGEMENT-HILLSBORO	\$175.00	6/3/2025		
WEX BANK	\$6,200.00	6/13/2025		
WINDSTREAM - Hillsboro & Arnold	\$15,000.00	6/16/2025		
TOTALS	\$648,276.00		\$0.00	

**Jefferson County Health Department
VISA Expenses Paid in April 2025**

Date	Document Number	Vendor	Description	Amount
2/25/2025	00388841	Positive Promotions	CCHC grab and go kits	105.20
2/28/2025	2025073	ConnectWise, Inc.	IT Monthly Charge	540.00
2/28/2025	PO 25040	Missouri Department of Health & Senior Services	Lead Risk Assessor Renewal Application Fee	51.25
3/1/2025	367878	Curve Dental	Curve Hero Dental SaaS	699.00
3/4/2025	E0300VPE20	MicroSoft	Exchange Plan Monthly Charge	1,139.47
3/5/2025	1698111	CHECKR Inc	Pre-Employment Background Checks	69.49
3/6/2025	25040	Missouri Department of Health & Senior Services	LEAD RISK ASSESSOR RENEWAL APPLICATION FEE J PLASTER	51.25
3/26/2025	25038	Hilton Hotels	Room for CYSHCN Meeting	220.00
3/31/2025	1772768	CHECKR Inc	Pre-Employment Background Checks	67.37
4/1/2025	25093	4imprint	DRAWSTRING BAGS WITH #KNOWLEAD LOGO	430.21
4/1/2025	372055	Curve Dental	Curve Hero Dental SaaS	701.94
4/1/2025	UMBINT4125	UMB VISA	UMB VISA	99.61
4/4/2025	E0300W0V8T	MicroSoft	Exchange Online	48.00
4/4/2025	E0300W0V8U	MicroSoft	Microsoft 365 Business Standard	937.50
4/4/2025	E0300W0V8U	MicroSoft	Planner & Project Plan 3	30.00
4/4/2025	E0300W0V8U	MicroSoft	Power BI Pro	29.97
4/4/2025	E0300W0V8U	MicroSoft	Visio Plan 2	30.00
4/4/2025	E0300W0w37	MicroSoft	Entra ID P2 Subscription	18.00
4/7/2025	25077	mailmetersupply.com	POSTAGE METER INK 3 PACK	<u>99.77</u>
TOTAL				<u>5,368.03</u>

Jefferson County Health Department
 Check/Voucher Register - Monthly Legal Expenses
 From 4/1/2025 Through 4/30/2025

<u>Date</u>	<u>Invoice Number</u>	<u>Check Number</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
4/10/2025	36218	65936	Pierson Ferdinand	LABOR AND EMPLOYMENT COUNSELING	427.50
4/10/2025	36219	65936	Pierson Ferdinand	BOARD GOVERNANCE	858.70
4/10/2025	36220	65936	Pierson Ferdinand	GENERAL COUNSELING	655.50
4/10/2025	36221	65936	Pierson Ferdinand	REAL ESTATE	313.50
4/24/2025	16518	65968	Pierson Ferdinand	COWBELL CYBER CLAIM REF# CL01-FLY-LVLXLE13Y-003	2,612.50
4/24/2025	19092	65968	Pierson Ferdinand	COWBELL CYBER CLAIM REF# CL01-FLY-LVLXLE13Y-003	1,000.00
Report Total					5,867.70

Jefferson County Health Department

Balance Sheet

As of 4/30/2025

(In Whole Numbers)

	<u>Current Year</u>
Assets	
Current Assets	
Cash Operating Account	4,099,702
Cash Cafeteria Account	611
Petty Cash	150
Cash Operating Trust	309,126
Cash Operating Reserve	3,889,875
Accounts Receivable	137,771
Taxes Receivable	2,230,545
Prepaid Insurance	100,347
Prepaid Postage	3,033
Total Current Assets	<u>10,771,160</u>
Long-term Assets	<u>5,050,550</u>
Total Assets	<u><u>15,821,710</u></u>
Liabilities	
Short-term Liabilities	
Walmart Credit Card	66
Lowes Credit Card	1,039
UMB VISA	3,905
Enterprise VISA	0
Accounts Payable	101,209
Employee Benefits Payable	31,845
Accrued Wages	171,791
Accrued Payroll Tax	12,660
Deferred Revenue	160,311
FSA	611
Deferred Inflow	345,651
Total Short-term Liabilities	<u>829,086</u>
Total Liabilities	<u>829,086</u>
Net Assets	
Beginning Net Assets	14,784,493
Current YTD Net Income	<u>208,131</u>
Total Net Assets	<u>14,992,624</u>
Total Liabilities and Net Assets	<u><u>15,821,710</u></u>

Jefferson County Health Department

Statement of Revenues and Expenditures

From 4/1/2025 Through 4/30/2025

(In Whole Numbers)

	Current Period Actual: April	Current Year Actual: January - April	YTD Budget: January - April	YTD Budget Variance: January - April	Total Budget	Percent Total Budget Remaining
Revenue						
Contract, Grants, Donations	60,213	756,676	1,223,946	(467,270)	2,915,372	(74)%
Tax Revenue	109,165	2,246,496	1,480,054	766,443	4,444,377	(49)%
Earned Revenue	49,450	404,368	726,467	(322,099)	1,723,865	(77)%
Total Revenue	<u>218,827</u>	<u>3,407,540</u>	<u>3,430,466</u>	<u>(22,926)</u>	<u>9,083,614</u>	<u>(62)%</u>
Total Revenue	<u>218,827</u>	<u>3,407,540</u>	<u>3,430,466</u>	<u>(22,926)</u>	<u>9,083,614</u>	<u>(62)%</u>
Expenditures						
Wages & Benefits	508,975	1,851,788	1,951,400	99,612	5,918,954	69 %
Contractual	4,567	33,914	46,834	12,921	226,543	85 %
Program Supplies	26,233	121,055	187,117	66,063	819,926	85 %
Telecommunications	37,604	141,883	135,959	(5,924)	410,360	65 %
Postage & Shipping	556	1,791	2,548	758	6,622	73 %
Facility & Equipment	(57,800)	180,868	364,038	183,170	500,444	64 %
Fleet	2,130	6,823	36,194	29,372	109,100	94 %
Travel	1,118	4,656	13,081	8,425	21,344	78 %
Professional Development	10,528	66,033	73,397	7,364	173,243	62 %
Marketing	4,656	7,626	31,706	24,080	76,506	90 %
Capital Improvements	(4,207)	782,974	819,974	37,000	820,574	5 %
Total Expenditures	<u>534,359</u>	<u>3,199,410</u>	<u>3,662,249</u>	<u>462,840</u>	<u>9,083,614</u>	<u>65 %</u>
Total Expenditures	<u>534,359</u>	<u>3,199,410</u>	<u>3,662,249</u>	<u>462,840</u>	<u>9,083,614</u>	<u>65 %</u>
Net Revenue Over Expenditures	<u>(315,532)</u>	<u>208,131</u>	<u>(231,783)</u>	<u>439,914</u>	<u>0</u>	<u>0 %</u>

Jefferson County Health Department
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: April 2025		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
Adult Brain Injury (ABI) Region F Contract Period: 07/01/2024 - 06/30/2025	\$ 1,504	\$ 1,489	\$ 13,422	\$ 13,407	\$ 48,067	\$ 48,052
Adult Brain Injury (ABI) Region G Contract Period: 07/01/2024 - 06/30/2025	\$ 4,654	\$ 4,639	\$ 20,287	\$ 20,272	\$ 54,901	\$ 54,976
Child Care Health Consultation (CCHC) Contract Period: 10/1/2024 - 09/30/2025 <i>Quarterly Reporting/Invoicing</i>	\$ -	\$ 54	\$ 2,948	\$ 3,002	\$ 4,330	\$ 4,383
Children & Youth with Special Health Care Needs (CYSHCN) Region 10 Contract Period: 07/01/2024 - 06/30/2025	\$ 6,513	\$ 6,498	\$ 23,817	\$ 23,802	\$ 64,667	\$ 64,652
Children & Youth with Special Health Care Needs (CYSHCN) Region 11 Contract Period: 07/01/2024 - 06/30/2025	\$ 4,956	\$ 4,941	\$ 21,251	\$ 21,236	\$ 55,368	\$ 55,353
Cities Readiness Initiative (CRI) Contract Period: 07/01/2024 - 06/30/2025	\$ 764	\$ 4,838	\$ 13,409	\$ 13,409	\$ 38,238	\$ 38,238

Jefferson County Health Department
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: April 2025		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
COVID-19 and Adult Vaccination Supplemental (AIG) Contract Period: 02/01/2023 - 03/24/2025	\$ -	\$ -	\$ 8,303	\$ 8,496	\$ 166,226	\$ 166,419
Environmental Child Care Sanitation Inspections (CCSI) Contract Period: 10/01/2022 - 09/30/2025	\$ 500	\$ 907	\$ 3,060	\$ 3,231	\$ 19,145	\$ 18,672
Epidemiology & Laboratory Capacity Expansion (ELC EXP) Contract Period: 07/01/2021 - 03/24/2025 Invoiced End of Month	\$ -	\$ -	\$ 84,725	\$ 53,929	\$ 1,473,838	\$ 1,447,996
Improving Oral Health Teledentistry Sealants (SEAL) Contract Period: 09/01/2024 - 08/31/2025 <i>Quarterly Reporting/Invoicing</i>	\$ -	\$ 1,267	\$ 4,990	\$ 9,948	\$ 14,066	\$ 19,725
Jefferson Foundation Program Support (JFPS) Grant Period: 06/01/2024 - 05/31/2025	\$ -	\$ 39,302	\$ -	\$ 67,738	\$ 175,000	\$ 144,318
Maternal Child Health Services (MCH) Contract Period: 10/1/2024 - 09/30/2025	\$ 1,279	\$ 1,279	\$ 9,527	\$ 9,472	\$ 17,776	\$ 17,776

Jefferson County Health Department
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: April 2025		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
Missouri Family Health Council, Inc. Family Planning Title X (TITLE X) Contract Period: 04/01/2024 - 03/31/2026	\$ 1,208	\$ 53,195	\$ 248,792	\$ 209,584	\$ 485,763	\$ 620,675
Overdose Date to Action (OD2A) Contract Period: 09/01/2024 - 08/31/2025 Invoiced End of Month	\$ -	\$ 4,727	\$ 20,733	\$ 25,460	\$ 40,566	\$ 45,930
Public Health Emergency Preparedness (PHEP) Contract Period: 07/01/2024 - 06/30/2025	\$ 10,386	\$ 8,335	\$ 48,421	\$ 48,983	\$ 133,161	\$ 134,659
Superfund Lead Health Education & Voluntary Institutional Control Programs (LEAD) Contract Period: 10/1/2024 - 09/30/2025	\$ -	\$ 10,286	\$ 46,514	\$ 56,801	\$ 89,665	\$ 99,951
Show Me Healthy Women (SMHW) & Wise Woman (WW) Contract Period: 06/30/2024 - 06/29/2025	\$ -	\$ 1,268	\$ 24	\$ 5,190	\$ 4,834	\$ 22,234
State Investment in Local Public Health Services (CORE/CHIP) Contract Period: 06/01/2024 - 05/31/2027 <i>Quarterly Reporting/Invoicing</i>	\$ 25,590	\$ 12,893	\$ 98,275	\$ 47,226	\$ 292,422	\$ 215,034

Jefferson County Health Department
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: April 2025		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
Public Health Infrastructure Grant (INFR) Contract Period: 8/1/2023 - 11/30/2027	\$ 25,138	\$ 25,138	\$ 104,661	\$ 104,661	\$ 248,093	\$ 248,093
Wellness Van Grant Jefferson Foundation	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000
Health Unit Tax (MIL TAX) Period: 01/01/20234- 12/31/2024	\$ 109,165	\$ 326,134	\$ 2,246,496	\$ 2,065,680	n/a	n/a
Indirect/Adminstrative Fees Earned Period: 01/01/2025 - 12/31/2025	\$ 2,871	\$ 2,871	\$ 30,490	\$ 30,490	n/a	n/a
Rent Income Period: 01/01/2025 - 12/31/2025	\$ 1,320	\$ 1,320	\$ 5,255	\$ 5,255	n/a	n/a
Donations/Contributions Period: 01/01/2025 - 12/31/2025	\$ 755	\$ 755	\$ 899	\$ 899	n/a	n/a

Jefferson County Health Department
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: April 2025		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
Fee for Service (FEE) Period: 01/01/2025 - 12/31/2025	\$ 22,225	\$ 22,225	\$ 351,241	\$ 351,241	n/a	n/a
TOTALS for Month & Fiscal Year-to-Date	<u>\$ 218,827</u>	<u>\$ 534,359</u>	<u>\$ 3,407,540</u>	<u>\$ 3,199,410</u>		



Executive Director's Report
JCHD Board of Trustees Meeting
MAY 2025

1. Grants/Contracts: How has the temporary pause in federal grants/contracts and the reduction in funding affected JCHD? We continue to monitor this situation.
 - a. Missouri Foundation for Health has agreed to support 3 months of Title X operating expenses for agencies with The Right Time program. The funding was secured by Missouri Family Health Council who hold our contract for Title X. We will receive \$35,938 over May, June and July. We still have not heard about Title X funding that is under review by the Federal Government.
 - b. We received a Program Support Grant from Jefferson Foundation for \$175,000. Thanks to Katie Villmer-Beck for working on securing this grant.
 - c. Other grants and contract situations have not changed since last board report.
2. MDHSS reported that both the House and Senate budget to the Governor has restored CHIP funding that is slightly higher than pre-COVID time. See budget sheet
3. Acknowledgement of environmental staff, Dan Kane, Jennifer Heister, and Victoria Bowen who passed the Missouri Board of Certification exam and are now Certified Environmental Health Specialist (CEHS). JCHD now has 7 of the 9 environmental staff that are CEHS or REHS certified. Two staff are not eligible until Spring of 2026 to take the exam.
4. Staff attended the NACCHO Conference. JCHD received recognition for Project Public Health Readiness (PPHR) certification. Jeana Vidacak and Ann-Marie Denny gave an outstanding presentation that was well received by attendees from across the country.
5. Recognize Molly Fox retirement.

Aid to Local Public Health	Department Request	Gov. Recommendation	House Committee Substitute	House Final	Senate Mark Up	Senate Final	Conference Final
General Revenue for Core Funding	\$5,872,692	\$4,722,692 (-\$1,150,000)	\$5,722, 692 (\$1,000,000 restored as one time only)	\$5,722, 692 (\$1,000,000 restored as one time only)	\$5,872,692	\$5,872,692	\$5,872,692
Federal Appropriation (Can only spend the cash received through CHIP HSI not to exceed the appropriation)	\$9,900,000	\$9,900,000	\$9,900,000	\$9,900,000	\$9,900,000	\$9,900,000	\$9,900,000
General Revenue for Enhancements/ Incentive Funding	\$3,800,000	\$3,800,000	\$3,800,000	\$3,800,000	\$3,800,000	\$3,800,000	\$3,800,000

CHIP HSI Fund Reimbursement through Core Contract to LPHAs (hits federal appropriation line above):

FY2025: \$6,700,000

FY2026: \$7,900,000 (were at \$7,600,000 prior to COVID)



Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.

NEW BUILDING REPORT

May 2025

1. We continue working on:
 - Furniture installation is almost completed.
 - Wayfinding signs are installed.
 - Key matrix- door locks are being installed.
 - Exterior building sign and monument sign will be installed last week of May.

2. Punch lists items continued to be corrected

3. Asphalt is next to be completed. This is very dependent on the weather. Base rock has been graded in preparation for asphalt.

4. Tentative dates for moving: **updated schedule** This is very dependent on the completion of the parking lot and the IT infrastructure. The Arnold office will remain open during this move.
 - Monday, July 7: Begin move. Hillsboro office closed
 - Tuesday, July 8: Continue moving/setup of new building. Hillsboro office closed
 - Wednesday, July 9: Move/setup. Hillsboro office is closed.
 - Thursday, July 10: Open to the public. Half day of general clinic in afternoon.
 - Friday, July 11: Open to the public. Fix any issues noted. Exempt staff may work on the weekend if needed.
 - Monday, July 14: Open to the public. Half day of family planning in the afternoon.
 - Tuesday, July 15: Regular operation schedule
 - Dedication ceremony is not being scheduled at this time.



Jefferson County Health Department
405 Main Street, Hillsboro, MO 63050
Phone: 636-797-3737 Fax: 636-797-4631
www.jeffcohealth.org



Public Health
Prevent. Promote. Protect.

5. Architect financial report: 94.35% of the architect contract has been completed.

Contract amount: \$719,750.00
 Billed against: [\\$679,067.81](#)
Remaining: \$ 40,682.19

6. New Building Construction Payments

New Building Construction Payments			
Total Paid to Date:	\$ 8,073,029.18		
Date	Amount	Vendor	Description
January 3, 2024	35,217.00	Gilmore & Bell P.C.	Special Counsel Fee
January 3, 2024	7,970.00	Hillsboro Title Company	Title Insurance Premium
February 8, 2024	148,320.65	Brockmiller Construction, Inc	Building Construction
April 4, 2024	58,900.00	Brockmiller Construction, Inc	Building Construction
April 11, 2024	98,705.00	Brockmiller Construction, Inc	Building Construction
May 9, 2024	343,900.00	Brockmiller Construction, Inc	Building Construction
June 8, 2024	188,100.00	Brockmiller Construction, Inc	Building Construction
July 8, 2024	13,485.00	Professional Services Industries, Inc.	Construction Material Testing & Inspection Services
July 11, 2024	566,239.90	Brockmiller Construction, Inc	Building Construction
August 8, 2024	674,500.00	Brockmiller Construction, Inc	Building Construction
September 13, 2024	929,411.05	Brockmiller Construction, Inc	Building Construction
September 16, 2024	2,081.50	Warren Sign Co, Inc.	Repaint & Install Exterior Wall Sign (50% payment)
October 15, 2024	746,700.00	Brockmiller Construction, Inc	Building Construction
October 15, 2024	921.00	Professional Services Industries, Inc.	Construction Material Testing & Inspection Services
October 21, 2024	50.00	Warren Sign Co, Inc.	Permit Fee
October 21, 2024	6,580.88	Spire	New Service - Natural Gas
November 20, 2024	829,498.20	Brockmiller Construction, Inc	Building Construction
December 12, 2024	1,190,481.10	Brockmiller Construction, Inc	Building Construction
December 12, 2024	9,163.00	City of Hillsboro	Water Meter
January 16, 2025	839,073.25	Brockmiller Construction, Inc	Building Construction
January 16, 2025	23,762.50	Warren Sign Co, Inc.	Monument Sign (50% payment)
January 23, 2025	10,790.00	Professional Services Industries, Inc.	Construction Material Testing & Inspection Services
February 13, 2025	78,011.33	CMIT Solutions of St. Louis	IT Infrastructure Supplies & Equipment
February 27, 2025	3,075.50	Excel Signs & Design	Way Finding Signs - 50% dow
February 27, 2025	503,286.25	Brockmiller Construction, Inc	Building Construction
March 24, 2025	248,466.80	Brockmiller Construction, Inc	Building Construction
April 17, 2025	24,900.00	CMIT Solutions of St. Louis	IT Infrastructure Supplies & Equipment
April 29, 2025	275,203.60	Brockmiller Construction, Inc	Building Construction
May 5, 2025	216,235.67	Corporate Interiors Inc. dba CI Select	Furniture

**BOARD OF TRUSTEES
JEFFERSON COUNTY HEALTH CENTER
RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE JEFFERSON COUNTY HEALTH CENTER TO
PROVIDE MOSQUITO CONTROL SERVICES TO THE CITY OF DESOTO, PURSUANT
TO AN INTERGOVERNMENTAL AGREEMENT**

WHEREAS, Missouri has around 50 species of mosquitoes, which can carry diseases like malaria, yellow fever, dengue, encephalitis, and heartworm, some of which can be disabling or deadly; and

WHEREAS, mosquito-borne diseases are a public health threat, requiring mosquito abatement in order to prevent the spread of disease through mosquito bites; and

WHEREAS, Section 16 of Article VI of the Missouri Constitution allows and provides that any municipality or political subdivision of the State of Missouri may contract and cooperate with other municipalities or political subdivisions thereof, for the planning, development, construction, acquisition or operation of any public improvement or facility, or for a common service, in the manner provided by law; and

WHEREAS, Sections 70.210 to 70.325 MO. REV. STAT. (2000), as amended (herein referred to as the “Intergovernmental Agreement Act”), allow and provide, in pertinent part, for municipalities and political subdivisions of the State of Missouri to contract and cooperate with any other municipality or political subdivision for the planning, development, construction, acquisition or operation of any public improvement or facility, or for a common service; and

WHEREAS, pursuant to Section 16 of Article VI of the Missouri Constitution and the Intergovernmental Agreement Act, the City of DeSoto is authorized to enter into an intergovernmental cooperation and assistance agreement (“Intergovernmental Cooperation Agreement”), with the Jefferson County Health Center (“JCHC”) (each herein sometimes individually referred to as a “Party” or collectively as the “Parties”); and

WHEREAS, the City of DeSoto, in the County of Jefferson, Missouri, has found and declared that it is in need of mosquito-abatement services for its residents; and

WHEREAS, JCHC does operate a mosquito abatement program for residents of Jefferson County, Missouri, which includes mosquito surveillance, veterinary surveillance, and human surveillance services.

NOW, THEREFORE, in consideration of the premises and promises hereinafter, the parties agree as follows:

1. **Services:** JCHC shall provide mosquito abatement services to the residents of the City of DeSoto, County of Missouri pursuant to the Intergovernmental Cooperation Agreement attached hereto as Exhibit A an incorporated herein by reference.

2. **Compliance with all applicable laws:** JCHC agrees to comply with all state and federal laws regarding qualifications abatement, surveillance, reporting and treatment, as established under 19 CSR 20-20.
3. **Term:** The term of this Agreement shall be twelve months from execution.
4. **Payment:** The City of DeSoto has agreed to provide payment upon receipt of invoices, but no later than thirty (30) days thereafter.
5. **Amendment:** This Agreement may be amended only upon the written agreement of the parties.
6. **Governing Law:** This Agreement is made and entered into in St. Louis County, Missouri, and Jefferson County, Missouri, and the laws of the State of Missouri shall govern the construction of this contract and any action or causes of action arising out of this Agreement. Any and all claims or causes of action arising out of this Agreement shall be litigated in the Twenty-Third Judicial Circuit of the State of Missouri.
7. **Termination:** Either party shall have the right to terminate this Agreement immediately in the exercise of its absolute and sole discretion, upon thirty (30) days written notice to the other party. After receipt of such notice, the Agreement shall automatically terminate without further obligation of the parties.
8. **Force Majeure:** Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to Acts of God, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected.
9. **Notices.** All notices under this Agreement shall be addressed to the following persons:

For JCHC:

Executive Health Director of Jefferson County
Steve Sikes
Steve.Sikes@jeffcohealth.org

For the City of DeSoto:

Any notice delivered shall be hand delivered, sent via Certified, Registered or First-Class mail, sent by overnight courier, or sent by email. Notice shall be deemed delivered to the locations set forth in this Agreement or as otherwise designated by the parties and received, whether actually received or not, as follows: (1) three days after being deposited in the United States Mail, postage prepaid, Certified, Registered or First-Class Mail; (2) upon execution of written

receipt when hand delivered; (3) one day after being sent via overnight courier; and (4) upon the sender receiving confirmation that email transmission was completed successfully when sent via email.

10. **Counterparts.** This Agreement may be executed and delivered by each party hereto in separate counterparts, each of which when so executed and delivered shall be deemed an original and all of which taken together shall constitute but one and the same.

IN WITNESS WHEREOF, the City of DeSoto, County of Jefferson and **JCHC** have signed this Agreement as of the later of the dates below written

Jefferson County Health Center

Date Executed by Jefferson County Health Center: _____

Chairman, Jefferson County Health Center

City of DeSoto, County of Jefferson, Missouri

Date Executed by: _____

READ BY TITLE TWO TIMES, COPIES OF THE PROPOSED RESOLUTION HAVING BEEN MADE AVAILABLE FOR PUBLIC INSPECTION AT THE PLACE OF THE MEETING PRIOR TO THE TIME THE RESOLUTION WAS UNDER CONSIDERATION BY THE BOARD OF TRUSTEES AND PASSED BY THE BOARD OF TRUSTEES OF THE JEFFERSON COUNTY HEALTH CENTER THIS 22nd DAY OF MAY 2025.

Chairperson, Jefferson County Health Center

Vice-Chairperson, Jefferson County Health Center

Attest:

Board Recording Secretary
Jefferson County Health Center

DRAFT

**INTERGOVERNMENTAL COOPERATION
AGREEMENT REGARDING THE
MITIGATION AND ABATEMENT OF MOSQUITOS**

This Agreement made and entered into this 22nd day of May 2025, by and between the City of DeSoto, Missouri, County of Jefferson (herein after “City”) and the Jefferson County Health Center (hereinafter “JCHC”) (collectively, the “Parties”).

Witnesseth

WHEREAS, pursuant to Section 70.220 RSMo., political subdivisions are authorized to contract and cooperate with each other; and

WHEREAS, the City desires to utilize the mosquito abatement services provided by JCHC for the City’s residents.

NOW, THEREFORE, for the consideration herein expressed, it is agreed by and between the parties as follows:

1. **SERVICES PROVIDED BY JCHC.** JCHC agrees to provide mosquito abatement services to the City, including the following services:
 - a. Mosquito Surveillance, through trapping and searching for mosquito-borne positive pools;
 - b. Veterinary Surveillance, including that an upsurge of mosquito related infections to animal populations would be reported to the State Health Department;
 - c. Human Surveillance in conjunction with the State Health Department, through blood donor screenings and other various mechanisms; and
 - d. Spray services at the judgment and discretion of the JCHC Environmental Supervisor.

2. **COST.** Provided JCHC performs the services described in this Agreement, the City agrees to pay JCHC \$1,148.34 per treatment event. JCHC shall send the City an invoice for the prior month on or before the 10th day of each month and the City shall pay the charges on the invoice upon receipt and in no event longer than 30 days after receipt of the invoice.

3. **TERM.** This Agreement shall commence on the date above and continue for a period of one year. The parties may renew this Agreement for an additional one-year period of time in writing and signed by all parties.
4. **INDEMNITY.** The City shall indemnify, defend, and hold harmless JCHC and its elected officials, officers, agents and employees from and against any and all claims, liabilities, awards of judgment, costs and expenses including, but not limited to reasonable attorney fees, and damages of any nature whatsoever resulting from, arising out of or incident to any act or omission of JCHC or its officers, agents or employees, in the performance of its obligations under this Agreement.
5. **INSURANCE.** Without limiting any other obligations under this Agreement, the City shall secure and maintain at its own cost, throughout the duration of this Agreement, liability insurance of such type and in such amounts as may be necessary to protect it and the interests of JCHC to be indemnified under this Agreement against all risks of losses and liability which may arise out of the performance of this Agreement, including but not limited to, violations of federal or state statutes, or local law. The form and limits of such Insurance are subject to approval by JCHC. In no event shall the language or requirements of this Agreement constitute or be construed as a waiver or limitation of JCHC's rights of defenses with regard to each party's applicable sovereign, governmental, official immunities, or qualified immunity or any other protections as provided by federal and state constitution, statutes, and laws.
6. **TERMINATION.** This Agreement may be terminated at any time by either party upon thirty (30) days written notice to the other party. After receipt of such notice, the Agreement shall automatically terminate without further obligation of the parties.
7. **COMPLIANCE WITH LAWS.** The Parties agree to comply with all applicable federal, state and local laws or rules and regulations applicable to the provision of services and products hereunder.

8. **GENERAL INDEPENDENT CONTRACTOR CLAUSE.** This agreement does not create an employee/employer relationship between the parties. It is the parties' intention that JCHC will be an independent contractor and not the City's employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, Missouri revenue and taxation laws, Missouri workers' compensation and unemployment insurance laws. JCHC will retain sole and absolute discretion in the judgment of the manner and means of carrying out JCHC's activities and responsibilities hereunder. This agreement shall not be construed as creating any joint employment relationship between the Parties, and the City will not be liable for any obligation incurred by JCHC, including but not limited to unpaid minimum wages and/or overtime premiums. JCHC shall not be entitled to any of the benefits established for the employees of the City nor be covered by the Worker's Compensation Program of the City.
9. **ASSIGNMENT.** The rights, obligations, and duties of either Party may not be assigned to any person, firm, or corporation without the express written consent of the other Party first being obtained.
10. **GOVERNING LAW AND VENUE.** This Agreement is governed by the laws of the State of Missouri. Both parties recognize the limitations on venue for municipalities pursuant to Section 508.050 RSMo and in an effort to comply with those provisions agree that venue for all disputes arising under this Agreement shall be litigated in the Twenty-Third Judicial Circuit of the State of Missouri.
11. **Force Majeure:** Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to Acts of God, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected.
12. **ENTIRE AGREEMENT.** This agreement contains the entire agreement of the parties. No

modification, amendment, or waiver of any of the provisions of this agreement shall be effective unless in writing specifically referring hereto, and signed by both parties.

IN WITNESS WHEREOF, the City of DeSoto, County of Jefferson and **JCHC** have signed this Agreement as of the later of the dates below written:

Jefferson County Health Center

Date Executed by Jefferson County Health Center: _____

Chairman, Jefferson County Health Center

City of DeSoto, County of Jefferson, Missouri

Date Executed by City of DeSoto: _____

City of DeSoto

**BOARD OF TRUSTEES
JEFFERSON COUNTY HEALTH CENTER
RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE JEFFERSON COUNTY HEALTH CENTER TO
PROVIDE MOSQUITO CONTROL SERVICES TO THE CITY OF HILLSBORO,
PURSUANT TO AN INTERGOVERNMENTAL AGREEMENT**

WHEREAS, Missouri has around 50 species of mosquitoes, which can carry diseases like malaria, yellow fever, dengue, encephalitis, and heartworm, some of which can be disabling or deadly; and

WHEREAS, mosquito-borne diseases are a public health threat, requiring mosquito abatement in order to prevent the spread of disease through mosquito bites; and

WHEREAS, Section 16 of Article VI of the Missouri Constitution allows and provides that any municipality or political subdivision of the State of Missouri may contract and cooperate with other municipalities or political subdivisions thereof, for the planning, development, construction, acquisition or operation of any public improvement or facility, or for a common service, in the manner provided by law; and

WHEREAS, Sections 70.210 to 70.325 MO. REV. STAT. (2000), as amended (herein referred to as the “Intergovernmental Agreement Act”), allow and provide, in pertinent part, for municipalities and political subdivisions of the State of Missouri to contract and cooperate with any other municipality or political subdivision for the planning, development, construction, acquisition or operation of any public improvement or facility, or for a common service; and

WHEREAS, pursuant to Section 16 of Article VI of the Missouri Constitution and the Intergovernmental Agreement Act, the City of Hillsboro is authorized to enter into an intergovernmental cooperation and assistance agreement (“Intergovernmental Cooperation Agreement”), with the Jefferson County Health Center (“JCHC”) (each herein sometimes individually referred to as a “Party” or collectively as the “Parties”); and

WHEREAS, the City of Hillsboro, in the County of Jefferson, Missouri, has found and declared that it is in need of mosquito-abatement services for its residents; and

WHEREAS, JCHC does operate a mosquito abatement program for residents of Jefferson County, Missouri, which includes mosquito surveillance, veterinary surveillance, and human surveillance services.

NOW, THEREFORE, in consideration of the premises and promises hereinafter, the parties agree as follows:

1. **Services:** JCHC shall provide mosquito abatement services to the residents of the City of Hillsboro, County of Missouri pursuant to the Intergovernmental Cooperation Agreement attached hereto as Exhibit A an incorporated herein by reference.

2. **Compliance with all applicable laws:** JCHC agrees to comply with all state and federal laws regarding qualifications abatement, surveillance, reporting and treatment, as established under 19 CSR 20-20.
3. **Term:** The term of this Agreement shall be twelve months from execution.
4. **Payment:** The City of Hillsboro has agreed to provide payment upon receipt of invoices, but no later than thirty (30) days thereafter.
5. **Amendment:** This Agreement may be amended only upon the written agreement of the parties.
6. **Governing Law:** This Agreement is made and entered into in St. Louis County, Missouri, and Jefferson County, Missouri, and the laws of the State of Missouri shall govern the construction of this contract and any action or causes of action arising out of this Agreement. Any and all claims or causes of action arising out of this Agreement shall be litigated in the Twenty-Third Judicial Circuit of the State of Missouri.
7. **Termination:** Either party shall have the right to terminate this Agreement immediately in the exercise of its absolute and sole discretion, upon thirty (30) days written notice to the other party. After receipt of such notice, the Agreement shall automatically terminate without further obligation of the parties.
8. **Force Majeure:** Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to Acts of God, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected.
9. **Notices.** All notices under this Agreement shall be addressed to the following persons:

For JCHC:

Executive Health Director of Jefferson County
Steve Sikes
Steve.Sikes@jeffcohealth.org

For the City of Hillsboro:

Any notice delivered shall be hand delivered, sent via Certified, Registered or First-Class mail, sent by overnight courier, or sent by email. Notice shall be deemed delivered to the locations set forth in this Agreement or as otherwise designated by the parties and received, whether actually received or not, as follows: (1) three days after being deposited in the United States Mail, postage prepaid, Certified, Registered or First-Class Mail; (2) upon execution of written receipt when hand delivered; (3) one day after being sent via overnight courier; and (4) upon the sender receiving confirmation that email transmission was completed successfully when sent via email.

10. **Counterparts.** This Agreement may be executed and delivered by each party hereto in separate counterparts, each of which when so executed and delivered shall be deemed an original and all of which taken together shall constitute but one and the same.

IN WITNESS WHEREOF, the City of Hillsboro, County of Jefferson and **JCHC** have signed this Agreement as of the later of the dates below written

Jefferson County Health Center

Date Executed by Jefferson County Health Center: _____

Chairman, Jefferson County Health Center

City of Hillsboro, County of Jefferson, Missouri

Date Executed by: _____

READ BY TITLE TWO TIMES, COPIES OF THE PROPOSED RESOLUTION HAVING BEEN MADE AVAILABLE FOR PUBLIC INSPECTION AT THE PLACE OF THE MEETING PRIOR TO THE TIME THE RESOLUTION WAS UNDER CONSIDERATION BY THE BOARD OF TRUSTEES AND PASSED BY THE BOARD OF TRUSTEES OF THE JEFFERSON COUNTY HEALTH CENTER THIS 22nd DAY OF MAY 2025.

Chairman, Jefferson County Health Center

Vice-Chairman, Jefferson County Health Center

Attest:

Board Recording Secretary
Jefferson County Health Center

**INTERGOVERNMENTAL COOPERATION
AGREEMENT REGARDING THE
MITIGATION AND ABATEMENT OF MOSQUITOS**

This Agreement made and entered into this 22nd day of May 2025, by and between the City of Hillsboro, Missouri, County of Jefferson (herein after “City”) and the Jefferson County Health Center (hereinafter “JCHC”)(collectively, the “Parties”).

Witnesseth

WHEREAS, pursuant to Section 70.220 RSMo., political subdivisions are authorized to contract and cooperate with each other; and

WHEREAS, the City desires to utilize the mosquito abatement services provided by JCHC for the City’s residents.

NOW, THEREFORE, for the consideration herein expressed, it is agreed by and between the parties as follows:

1. **SERVICES PROVIDED BY JCHC.** JCHC agrees to provide mosquito abatement services to the City, including the following services:
 - a. Mosquito Surveillance, through trapping and searching for mosquito-borne positive pools;
 - b. Veterinary Surveillance, including that an upsurge of mosquito related infections to animal populations would be reported to the State Health Department;
 - c. Human Surveillance in conjunction with the State Health Department, through blood donor screenings and other various mechanisms; and
 - d. Spray services at the judgment and discretion of the JCHC Environmental Supervisor.

2. **COST.** Provided JCHC performs the services described in this Agreement, the City agrees to pay JCHC \$759.57 per treatment event. JCHC shall send the City an invoice for the prior month on or before the 10th day of each month and the City shall pay the charges on the invoice upon receipt and in no event longer than 30 days after receipt of the invoice.

3. **TERM.** This Agreement shall commence on the date above and continue for a period of one year. The parties may renew this Agreement for an additional one-year period of time in writing and signed by all parties.
4. **INDEMNITY.** The City shall indemnify, defend, and hold harmless JCHC and its elected officials, officers, agents and employees from and against any and all claims, liabilities, awards of judgment, costs and expenses including, but not limited to reasonable attorney fees, and damages of any nature whatsoever resulting from, arising out of or incident to any act or omission of JCHC or its officers, agents or employees, in the performance of its obligations under this Agreement.
5. **INSURANCE.** Without limiting any other obligations under this Agreement, the City shall secure and maintain at its own cost, throughout the duration of this Agreement, liability insurance of such type and in such amounts as may be necessary to protect it and the interests of JCHC to be indemnified under this Agreement against all risks of losses and liability which may arise out of the performance of this Agreement, including but not limited to, violations of federal or state statutes, or local law. The form and limits of such Insurance are subject to approval by JCHC. In no event shall the language or requirements of this Agreement constitute or be construed as a waiver or limitation of JCHC's rights of defenses with regard to each party's applicable sovereign, governmental, official immunities, or qualified immunity or any other protections as provided by federal and state constitution, statutes, and laws.
6. **TERMINATION.** This Agreement may be terminated at any time by either party upon thirty (30) days written notice to the other party. After receipt of such notice, the Agreement shall automatically terminate without further obligation of the parties.
7. **COMPLIANCE WITH LAWS.** The Parties agree to comply with all applicable federal, state and local laws or rules and regulations applicable to the provision of services and products hereunder.

8. **GENERAL INDEPENDENT CONTRACTOR CLAUSE.** This agreement does not create an employee/employer relationship between the parties. It is the parties' intention that JCHC will be an independent contractor and not the City's employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, Missouri revenue and taxation laws, Missouri workers' compensation and unemployment insurance laws. JCHC will retain sole and absolute discretion in the judgment of the manner and means of carrying out JCHC's activities and responsibilities hereunder. This agreement shall not be construed as creating any joint employment relationship between the Parties, and the City will not be liable for any obligation incurred by JCHC, including but not limited to unpaid minimum wages and/or overtime premiums. JCHC shall not be entitled to any of the benefits established for the employees of the City nor be covered by the Worker's Compensation Program of the City.
9. **ASSIGNMENT.** The rights, obligations, and duties of either Party may not be assigned to any person, firm, or corporation without the express written consent of the other Party first being obtained.
10. **GOVERNING LAW AND VENUE.** This Agreement is governed by the laws of the State of Missouri. Both parties recognize the limitations on venue for municipalities pursuant to Section 508.050 RSMo and in an effort to comply with those provisions agree that venue for all disputes arising under this Agreement shall be litigated in the Twenty-Third Judicial Circuit of the State of Missouri.
11. **Force Majeure:** Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to Acts of God, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected.
12. **ENTIRE AGREEMENT.** This agreement contains the entire agreement of the parties. No

modification, amendment, or waiver of any of the provisions of this agreement shall be effective unless in writing specifically referring hereto, and signed by both parties.

IN WITNESS WHEREOF, the City of Hillsboro, County of Jefferson and **JCHC** have signed this Agreement as of the later of the dates below written:

Jefferson County Health Center

Date Executed by Jefferson County Health Center: _____

Chairman, Jefferson County Health Center

City of Hillsboro, County of Jefferson, Missouri

Date Executed by City of Hillsboro: _____

City of Hillsboro

**BOARD OF TRUSTEES
JEFFERSON COUNTY HEALTH CENTER
RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE JEFFERSON COUNTY HEALTH CENTER TO
PROVIDE MOSQUITO CONTROL SERVICES TO THE CITY OF KIMMSWICK,
PURSUANT TO AN INTERGOVERNMENTAL AGREEMENT**

WHEREAS, Missouri has around 50 species of mosquitoes, which can carry diseases like malaria, yellow fever, dengue, encephalitis, and heartworm, some of which can be disabling or deadly; and

WHEREAS, mosquito-borne diseases are a public health threat, requiring mosquito abatement in order to prevent the spread of disease through mosquito bites; and

WHEREAS, Section 16 of Article VI of the Missouri Constitution allows and provides that any municipality or political subdivision of the State of Missouri may contract and cooperate with other municipalities or political subdivisions thereof, for the planning, development, construction, acquisition or operation of any public improvement or facility, or for a common service, in the manner provided by law; and

WHEREAS, Sections 70.210 to 70.325 MO. REV. STAT. (2000), as amended (herein referred to as the “Intergovernmental Agreement Act”), allow and provide, in pertinent part, for municipalities and political subdivisions of the State of Missouri to contract and cooperate with any other municipality or political subdivision for the planning, development, construction, acquisition or operation of any public improvement or facility, or for a common service; and

WHEREAS, pursuant to Section 16 of Article VI of the Missouri Constitution and the Intergovernmental Agreement Act, the City of Kimmswick is authorized to enter into an intergovernmental cooperation and assistance agreement (“Intergovernmental Cooperation Agreement”), with the Jefferson County Health Center (“JCHC”) (each herein sometimes individually referred to as a “Party” or collectively as the “Parties”); and

WHEREAS, the City of Kimmswick, in the County of Jefferson, Missouri, has found and declared that it is in need of mosquito-abatement services for its residents; and

WHEREAS, JCHC does operate a mosquito abatement program for residents of Jefferson County, Missouri, which includes mosquito surveillance, veterinary surveillance, and human surveillance services.

NOW, THEREFORE, in consideration of the premises and promises hereinafter, the parties agree as follows:

1. **Services:** JCHC shall provide mosquito abatement services to the residents of the City of Kimmswick, County of Missouri pursuant to the Intergovernmental Cooperation Agreement attached hereto as Exhibit A an incorporated herein by reference.

2. **Compliance with all applicable laws:** JCHC agrees to comply with all state and federal laws regarding qualifications abatement, surveillance, reporting and treatment, as established under 19 CSR 20-20.
3. **Term:** The term of this Agreement shall be twelve months from execution.
4. **Payment:** The City of Kimmswick has agreed to provide payment upon receipt of invoices, but no later than thirty (30) days thereafter.
5. **Amendment:** This Agreement may be amended only upon the written agreement of the parties.
6. **Governing Law:** This Agreement is made and entered into in St. Louis County, Missouri, and Jefferson County, Missouri, and the laws of the State of Missouri shall govern the construction of this contract and any action or causes of action arising out of this Agreement. Any and all claims or causes of action arising out of this Agreement shall be litigated in the Twenty-Third Judicial Circuit of the State of Missouri.
7. **Termination:** Either party shall have the right to terminate this Agreement immediately in the exercise of its absolute and sole discretion, upon thirty (30) days written notice to the other party. After receipt of such notice, the Agreement shall automatically terminate without further obligation of the parties.
8. **Force Majeure:** Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to Acts of God, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected.
9. **Notices.** All notices under this Agreement shall be addressed to the following persons:

For JCHC:

Executive Health Director of Jefferson County
Steve Sikes
Steve.Sikes@jeffcohealth.org

For the City of Kimmswick:

Any notice delivered shall be hand delivered, sent via Certified, Registered or First-Class mail, sent by overnight courier, or sent by email. Notice shall be deemed delivered to the locations set forth in this Agreement or as otherwise designated by the parties and received, whether actually received or not, as follows: (1) three days after being deposited in the United States Mail, postage prepaid, Certified, Registered or First-Class Mail; (2) upon execution of written

receipt when hand delivered; (3) one day after being sent via overnight courier; and (4) upon the sender receiving confirmation that email transmission was completed successfully when sent via email.

10. **Counterparts.** This Agreement may be executed and delivered by each party hereto in separate counterparts, each of which when so executed and delivered shall be deemed an original and all of which taken together shall constitute but one and the same.

IN WITNESS WHEREOF, the City of Kimmswick, County of Jefferson and **JCHC** have signed this Agreement as of the later of the dates below written

Jefferson County Health Center

Date Executed by Jefferson County Health Center: _____

Chairman, Jefferson County Health Center

City of Kimmswick, County of Jefferson, Missouri

Date Executed by: _____

READ BY TITLE TWO TIMES, COPIES OF THE PROPOSED RESOLUTION HAVING BEEN MADE AVAILABLE FOR PUBLIC INSPECTION AT THE PLACE OF THE MEETING PRIOR TO THE TIME THE RESOLUTION WAS UNDER CONSIDERATION BY THE BOARD OF TRUSTEES AND PASSED BY THE BOARD OF TRUSTEES OF THE JEFFERSON COUNTY HEALTH CENTER THIS 22nd DAY OF MAY 2025.

Chairman, Jefferson County Health Center

Vice-Chairman, Jefferson County Health Center

Attest:

Board Recording Secretary
Jefferson County Health Center

DRAFT

**INTERGOVERNMENTAL COOPERATION
AGREEMENT REGARDING THE
MITIGATION AND ABATEMENT OF MOSQUITOS**

This Agreement made and entered into this 22nd day of May 2025, by and between the City of Kimmswick, Missouri, County of Jefferson (herein after “City”) and the Jefferson County Health Center (hereinafter “JCHC”) (collectively, the “Parties”).

Witnesseth

WHEREAS, pursuant to Section 70.220 RSMo., political subdivisions are authorized to contract and cooperate with each other; and

WHEREAS, the City desires to utilize the mosquito abatement services provided by JCHC for the City’s residents.

NOW, THEREFORE, for the consideration herein expressed, it is agreed by and between the parties as follows:

1. **SERVICES PROVIDED BY JCHC.** JCHC agrees to provide mosquito abatement services to the City, including the following services:
 - a. Mosquito Surveillance, through trapping and searching for mosquito-borne positive pools;
 - b. Veterinary Surveillance, including that an upsurge of mosquito related infections to animal populations would be reported to the State Health Department;
 - c. Human Surveillance in conjunction with the State Health Department, through blood donor screenings and other various mechanisms; and
 - d. Spray services at the judgment and discretion of the JCHC Environmental Supervisor.

2. **COST.** Provided JCHC performs the services described in this Agreement, the City agrees to pay JCHC \$233.75 per treatment event. JCHC shall send the City an invoice for the prior month on or before the 10th day of each month and the City shall pay the charges on the invoice upon receipt and in no event longer than 30 days after receipt of the invoice.

3. **TERM.** This Agreement shall commence on the date above and continue for a period of one year. The parties may renew this Agreement for an additional one-year period of time in writing and signed by all parties.
4. **INDEMNITY.** The City shall indemnify, defend, and hold harmless JCHC and its elected officials, officers, agents and employees from and against any and all claims, liabilities, awards of judgment, costs and expenses including, but not limited to reasonable attorney fees, and damages of any nature whatsoever resulting from, arising out of or incident to any act or omission of JCHC or its officers, agents or employees, in the performance of its obligations under this Agreement.
5. **INSURANCE.** Without limiting any other obligations under this Agreement, the City shall secure and maintain at its own cost, throughout the duration of this Agreement, liability insurance of such type and in such amounts as may be necessary to protect it and the interests of JCHC to be indemnified under this Agreement against all risks of losses and liability which may arise out of the performance of this Agreement, including but not limited to, violations of federal or state statutes, or local law. The form and limits of such Insurance are subject to approval by JCHC. In no event shall the language or requirements of this Agreement constitute or be construed as a waiver or limitation of JCHC's rights of defenses with regard to each party's applicable sovereign, governmental, official immunities, or qualified immunity or any other protections as provided by federal and state constitution, statutes, and laws.
6. **TERMINATION.** This Agreement may be terminated at any time by either party upon thirty (30) days written notice to the other party. After receipt of such notice, the Agreement shall automatically terminate without further obligation of the parties.
7. **COMPLIANCE WITH LAWS.** The Parties agree to comply with all applicable federal, state and local laws or rules and regulations applicable to the provision of services and products hereunder.

8. **GENERAL INDEPENDENT CONTRACTOR CLAUSE.** This agreement does not create an employee/employer relationship between the parties. It is the parties' intention that JCHC will be an independent contractor and not the City's employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, Missouri revenue and taxation laws, Missouri workers' compensation and unemployment insurance laws. JCHC will retain sole and absolute discretion in the judgment of the manner and means of carrying out JCHC's activities and responsibilities hereunder. This agreement shall not be construed as creating any joint employment relationship between the Parties, and the City will not be liable for any obligation incurred by JCHC, including but not limited to unpaid minimum wages and/or overtime premiums. JCHC shall not be entitled to any of the benefits established for the employees of the City nor be covered by the Worker's Compensation Program of the City.
9. **ASSIGNMENT.** The rights, obligations, and duties of either Party may not be assigned to any person, firm, or corporation without the express written consent of the other Party first being obtained.
10. **GOVERNING LAW AND VENUE.** This Agreement is governed by the laws of the State of Missouri. Both parties recognize the limitations on venue for municipalities pursuant to Section 508.050 RSMo and in an effort to comply with those provisions agree that venue for all disputes arising under this Agreement shall be litigated in the Twenty-Third Judicial Circuit of the State of Missouri.
11. **Force Majeure:** Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to Acts of God, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected.
12. **ENTIRE AGREEMENT.** This agreement contains the entire agreement of the parties. No

modification, amendment, or waiver of any of the provisions of this agreement shall be effective unless in writing specifically referring hereto, and signed by both parties.

IN WITNESS WHEREOF, the City of Kimmswick, County of Jefferson and **JCHC** have signed this Agreement as of the later of the dates below written:

Jefferson County Health Center

Date Executed by Jefferson County Health Center: _____

Chairman, Jefferson County Health Center

City of Kimmswick, County of Jefferson, Missouri

Date Executed by City of Kimmswick: _____

City of Kimmswick



Jefferson County Health Department will promote positive health outcomes through the delivery of foundational public health services.

2025 Clinical Services Board Report- April

JCHD clinical services section consists of nursing services including office general clinic and family planning, community clinical services, mobile wellness program, communicable disease testing, Tuberculosis investigations and case management, nutrition services, dental services, and front office services including vital records.

Foundational Public Health Services Areas: Access to Healthcare, Maternal Child & Family Health, Chronic Disease Prevention, Injury Prevention, and Communicable Disease

*****JCHD was notified from the Jefferson Foundation that the Program Support Grant was awarded in the amount of \$175,000 that will be available starting June 1st, 2025. This support allows us to provide individuals without insurance Direct Client Services at limited or no cost.**

Family Planning:

- Total appointments in the Family Planning clinic in April were 123 for 117 distinct patients.
- JCHD received a no cost extension on the current Title X contract through April 30, 2025. The current Title X funding for the new contract year has been placed on HOLD from the Federal Government. The Missouri Family Health Council holds the current Title X contract for Missouri and is working with the Federal Government to restore funding. We were notified in April that MFHC has worked with the Missouri Foundation for Health to offer funding to sites that are both Title X and The Right Time locations to cover the Family Planning expected budget requests through July 2025. This will allow JCHD to continue Family Planning services as expected through that timeframe as we wait to hear about the Federal funding.
- The team is planning to provide testing services for sexually transmitted infections (STI) on June 27th at the Arnold Walgreens location as part of the #NationalHIVTestingDay campaign.

General Clinic

- Total appointments in General Clinic in April were 308 for 242 distinct patients.
- The Lead Program managed a total of 50 cases and JCHD staff performed 21 Point of Care Lead tests at JCHD facilities.
- The TB Program managed the following cases in April: Immigration- 5; LTBI-18; Under Investigation-14; Suspect TB-1; Active TB-1; MOTT-1; Closed Cases-12

Community Clinics:

- Total Community Clinic appointments in April were 194 with 141 distinct patients.
- The community team worked with the vaccine program to provide two school-based clinics in April:
 - April 7th - Sunrise Tdap/Men - 1 given
 - April 17th - Hillsboro Tdap/Men - 35 given
- The mobile wellness program was in the community a total of 13 days in April. They had a total of 75 patients and 40 of them were new patients. In addition to many of the regular locations, the Mobile Wellness team spent 3 days working with some of the individuals from "Teen Challenge" which is a sober living facility. We provided 25 men with lab services and wellness exams in April.
- The first day out in the community with the new mobile health center was April 3rd. The team worked in April to learn the details of the new van and ensure supplies and processes were established. The team was excited to start April in the new health center! JCHD patients have also expressed their excitement about the new space as well. Shout out to our mobile team for everything they have handled and adjusted to over the past year. It was no easy feat working in the Sprinter van for such a long time, but our team kept a positive attitude and came together to do whatever it took to get the job done.

APRIL MEDICAL DATA

Total Appointments



626

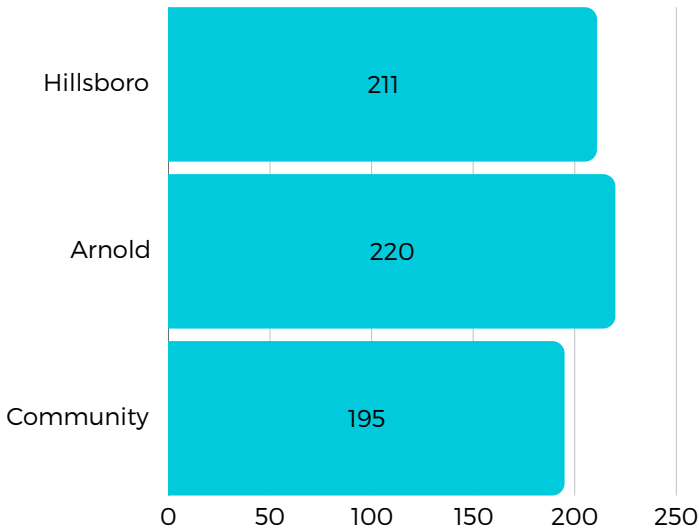
Total Unique Patients



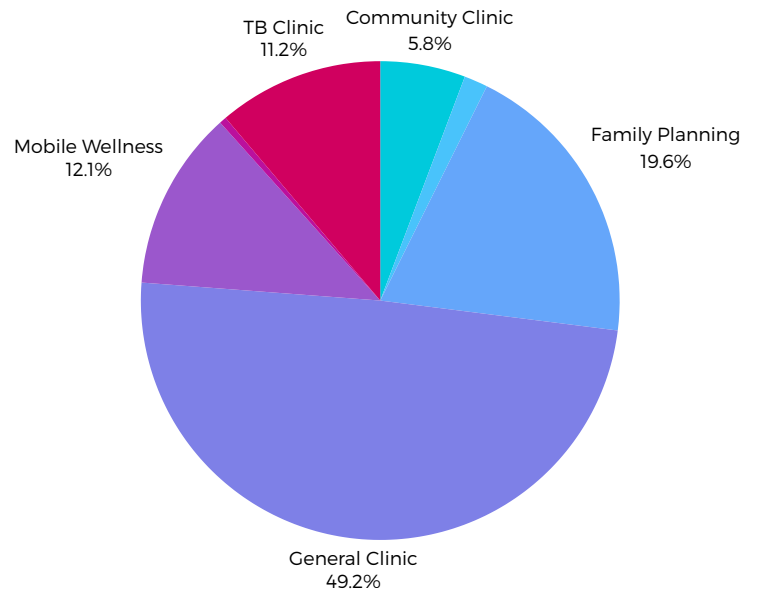
468

Appointments by Location

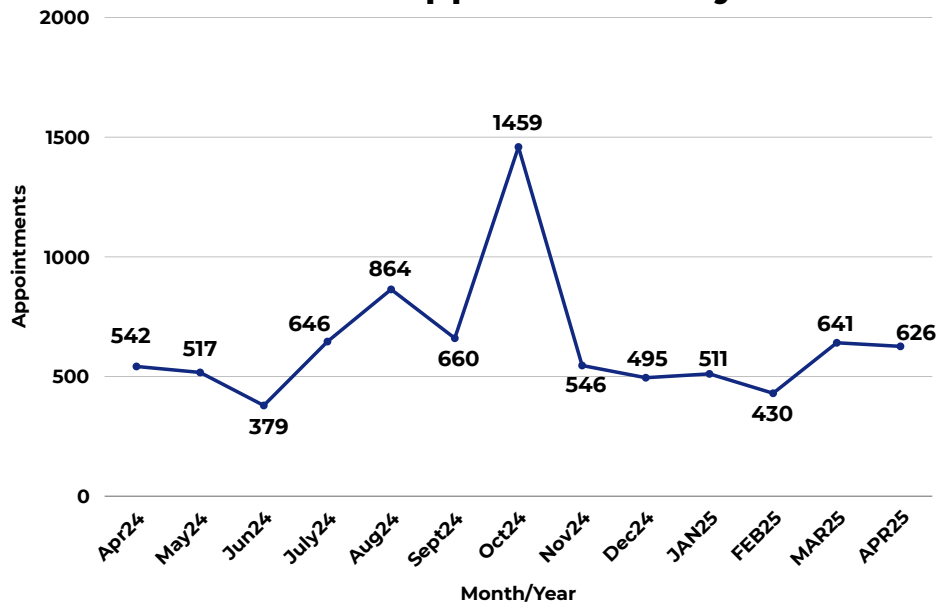
● Appointments



Appointments by Resource




2024-2025 JCHD Appointments by Month




Dental Services:

- The dental program provided services for a total of 117 unique patients in April. This includes 79 patients in the pediatric dental program and 38 adult patients.
- The JCHD Smiles to Go Pediatric Dental team provided services at the Festus School District in April.
- The dental team is working to finalize the 25-26 school year calendar.



**JCHD Smiles to Go Dental Van
Provided Services Report**

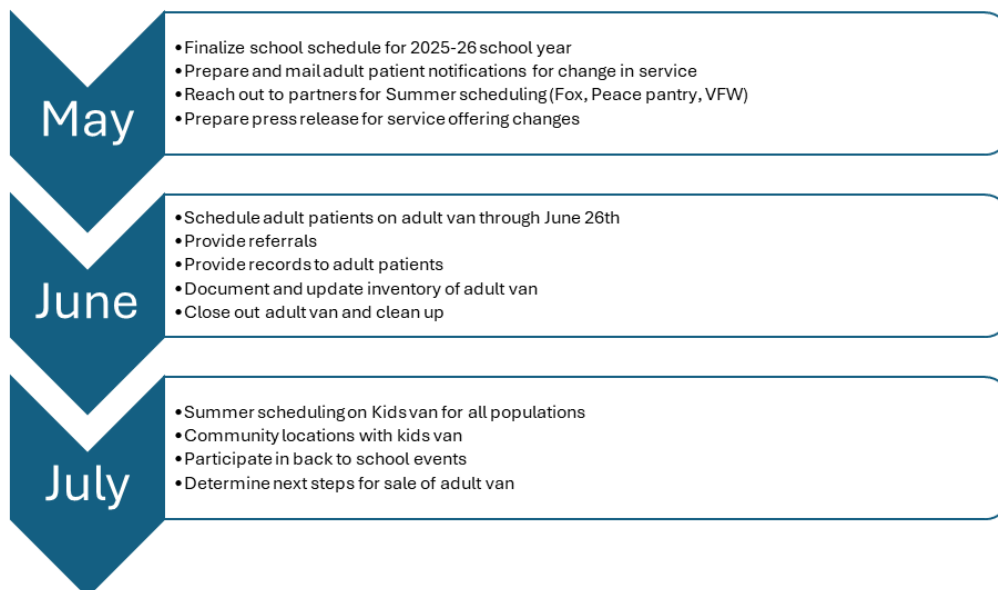


Festus School District
4/15/25-5/1/25

Procedure	#
Exams Completed/Students Seen	15
Cleanings and Fluoride	15
Sealants	26
Fillings	54
Extractions	5
After School Emergencies	1

Amount of Services Provided: \$15,723.58

Adult Dental Van Transition Plan





Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.

Community Services Board Report- May 2025

(Analytics and Updates from April 2025)

The Community Services Department consists of our Communicable Disease Prevention Team, Environmental Public Health Team, Public Health Preparedness Planner and the Special Healthcare Needs Team. This department manages non-clinical public health programs.

Foundation of Public Health Module Areas of Capability and Expertise:

Communicable Disease Prevention:

CDC Health Alert Network (HAN) Expanding Measles Outbreak in the United States, 03/7/2025

The Centers for Disease Control and Prevention (CDC) is issuing this Health Alert Network (HAN) Health Advisory to notify clinicians, public health officials, and potential travelers about a measles outbreak in [Texas](#) and [New Mexico](#) and offer guidance for prevention and monitoring.

With spring and summer travel season approaching in the United States, CDC emphasizes the important role that clinicians and public health officials play in preventing the spread of measles. They should be vigilant for cases of febrile rash illness that meet the measles [case definition](#) and share effective measles prevention strategies, including vaccination guidance for international travelers.

The risk for widespread measles in the United States remains low due to robust U.S. immunization and surveillance programs and outbreak response capacity supported by federal, state, tribal, local, and territorial health partners. [Measles-mumps-rubella \(MMR\) vaccination](#) remains the most important tool for preventing measles. To prevent measles infection and spread from imported cases, all U.S. residents should be up to date on their MMR vaccinations, especially before traveling internationally, regardless of the destination.

Jefferson County:

As of May 16, 2025, there have been 2 confirmed cases of measles in Missouri. Two cases were associated with travel and 1 case that was not associated with the previous cases and has no indication of widespread public exposure. As of May 16, 2025, Jefferson County does not have any confirmed cases of measles. There have been county residents with potential exposures to the St. Louis Aquarium event.

[Foundational Public Health Model Mission:](#) Capacity to prevent and stop the spread of disease through strategies such as surveillance, investigation, education, and interventions.

[Programs:](#) Communicable Disease Investigation, Vector Control, Animal Bite Investigations

[Funding Sources:](#) Public Health Emergency Preparedness (PHEP) MDHSS Contract, Epidemiological and Laboratory Capacity Enhancing Detection Expansion (ELC-EXP) MDHSS Contract.

Measles

IT ISN'T JUST A LITTLE RASH



Measles can be dangerous, especially for babies and young children.

MEASLES SYMPTOMS TYPICALLY INCLUDE

- High fever (may spike to more than 104° F)
- Cough
- Runny nose
- Red, watery eyes
- Rash breaks out 3-5 days after symptoms begin



Measles Can Be Serious



About 1 out of 5 people who get measles will be hospitalized.



1 out of every 1,000 people with measles will develop brain swelling due to infection (encephalitis), which may lead to brain damage.



1 to 3 out of 1,000 people with measles will die, even with the best care.

You have the power to protect your child.



Provide your children with safe and long-lasting protection against measles by making sure they get the measles-mumps-rubella (MMR) vaccine according to CDC's recommended immunization schedule.

WWW.CDC.GOV/MEASLES

MEASLES



is **highly contagious** and spreads through the air when an infected person **coughs or sneezes**.



It is so contagious that if one person has it, **9 out of 10 people** of all ages around him or her will also become infected if they are not protected.

PREVENTING MEASLES BEFORE AND AFTER TRAVEL

Measles can be dangerous, especially for babies and young children. Severe measles can lead to hospitalization and even death.

Measles is still common in many parts of the world. Anyone who is not fully vaccinated against measles and travels internationally is at risk.



The only way to protect against this disease is to get the measles, mumps, and rubella (MMR) vaccine.

WHAT TO DO BEFORE INTERNATIONAL TRAVEL

1. Talk to your doctor, nurse, or clinic to make sure everyone is protected against measles.
2. Get the vaccine at least 2 weeks before you leave.
 - Babies 6 through 11 months old should get a dose of the MMR vaccine.
 - Everyone 12 months and older (including adults) should get 2 total doses before travel.
 - If you haven't been vaccinated before, get the 1st dose right away. You can get the 2nd dose 28 days later.
 - If you've gotten 1 dose before, get a 2nd dose before travel.
3. Even if your trip is less than 2 weeks away, you can still get 1 dose of the MMR vaccine.

WHAT TO DO AFTER INTERNATIONAL TRAVEL

1. Watch for measles symptoms for 3 weeks after you return. Measles is very contagious and can spread to others quickly.
2. Call the doctor or clinic RIGHT AWAY if:
 - a. You think you or your child have been exposed to measles.
 - b. You or your child gets sick with a rash and fever. Tell your doctor where you traveled, and if your child got the MMR vaccine.
3. Avoid contact if sick. People can spread measles from 4 days before a rash develops through 4 days after the rash appears.

LEARN MORE

<https://www.cdc.gov/measles/travel/index.html>



Communicable Disease Surveillance Summary Report

Communicable Disease Surveillance Summary Report - March 2025

Jefferson County, Missouri

NOTES ON THE DATA:

- All data and information are conditional and may change as more reports are received.
- Case definitions are established by the Missouri Department of Health and Senior Services' (DHSS) Communicable Disease Investigation Reference Manual. The totals reflect the number of confirmed and probable cases reported; suspect cases are not included.
- Data is reported in epidemiologic weeks established by the CDC's Morbidity and Mortality Weekly Report (MMWR). The MMWR week starts on a Sunday and ends on Saturday. Values for MMWR week range from 1 to 53, although most years consist of 52 weeks. The 2024 MMWR calendar began on December 31, 2023.
- Case date may be based on the onset date, diagnosis date, specimen date, or test date.
- Excluded from this report are Sexually Transmitted Diseases, Influenza, and COVID-19.
- Jefferson County Health Department monitors all reportable disease cases year-round. Figures 1. and 2. include detailed views of diseases or conditions that may be of importance during the time of year this report is published. Variables such as outbreaks or the seasonality of communicable diseases may affect the number of cases per month and call for a more in-depth look. Seasonal change in the incidence of infectious diseases is common.

Additional Sources of Information:

Jefferson County Health Department's Respiratory Illness page

- <https://www.jeffcohealth.org/respiratory-illnesses>

Missouri Department of Health and Senior Services Influenza Surveillance Report

- <https://health.mo.gov/living/healthcondiseases/communicable/influenza/dashboard.php>

Missouri Department of Health and Senior Services, Communicable Disease Investigation Reference Manual

- <https://health.mo.gov/living/healthcondiseases/communicable/communicabledisease/cdmanual/index.php>

Centers for Disease Control and Prevention, National Influenza Surveillance:

- <https://www.cdc.gov/flu/weekly/>

The National Respiratory and Enteric Virus Surveillance System (NREVSS):

- <https://www.cdc.gov/surveillance/nrevss/>

World Health Organization, International Influenza Surveillance:

- <https://www.who.int/teams/global-influenza-programme/surveillance-and-monitoring/influenza-surveillance-outputs>

Monthly Communicable Disease Report:

Attached is the April CD Report. No new alerts this month. Cases worked during April were mostly respiratory conditions such as Strep Pneumo. The only unusual investigation completed was a probable Mumps. We have record of a couple confirmed/probable Mumps cases in our data (which goes back to 2013). So while this condition isn't necessarily common, it isn't the first time our county has seen this before either. As we've noted recently, our data is looking similar to pre-pandemic times, and the Mumps case is a good example of that.

¹ Year- to- Date alerts represent an increase of at least one standard deviation for total cases in the current year compared to the same time period in the five previous years.

Communicable Disease Report

Table 1. Number of Enteric Cases by Month, Jefferson County, Missouri

Disease or Condition	Five Previous Months					Year to Date Comparison		
	December 2024	January 2025	February 2025	March 2025	April 2025	YTD 2025	YTD 5 Previous Year Mean	YTD Alert ¹
Campylobacteriosis	4	2	1	1	0	4	6.4	
Cryptosporidiosis	0	1	1	0	0	2	0.6	
Cyclosporiasis	0	0	0	0	0	0	0	
E. Coli O157:H7	5	0	0	0	0	0	0.4	
E. Coli Shiga Toxin + (STEC)	0	2	0	1	1	4	1.6	*
Giardiasis	1	0	1	0	0	1	0.8	
Hepatitis A Acute	0	0	0	0	0	0	1.8	
Listeriosis	0	0	0	0	0	0	0.2	
Salmonellosis	2	4	2	4	1	11	5.2	*
Shigellosis	1	0	0	0	0	0	0.6	
Vibriosis	0	0	0	0	0	0	0.2	
Yersiniosis	0	0	0	0	0	0	1	
Enteric Totals	13	9	5	6	2	22	18.8	

Table 2. Number of Respiratory and Systemic Disease Cases by Month, Jefferson County, Missouri

Disease or Condition	Five Previous Months					Year to Date Comparison		
	December 2024	January 2025	February 2025	March 2025	April 2025	YTD 2025	YTD 5 Previous Year Mean	YTD Alert
Coccidioidomycosis	0	0	0	0	0	0	0	
Haemophilus Influenzae, Invasive	1	0	0	0	0	0	2	
Legionellosis	0	0	1	0	1	2	0.4	*
Measles	0	0	0	0	0	0	0	
Mumps	0	0	0	0	1	1	0	
Pertussis	7	2	0	0	0	2	7.2	
Staph Aureus, VISA	1	0	0	0	0	0	1	
Streptococcus Pneumoniae, Invasive	1	3	2	5	0	10	9.4	
Streptococcal Toxic Shock Syndrome	0	0	1	0	0	1	0	
Varicella	0	0	0	0	0	0	1.4	
Respiratory and Systemic Totals	10	5	4	5	2	16	21.4	

Communicable Disease Report

Table 3. Number of Vector-Borne Cases by Month, Jefferson County, Missouri

Disease or Condition	Five Previous Months					Year to Date Comparison		
	December 2024	January 2025	February 2025	March 2025	April 2025	YTD 2025	YTD 5 Previous Year Mean	YTD Alert
Babesiosis	0	0	0	0	0	0	0	
Dengue Fever	0	0	0	0	0	0	0.2	
Ehrlichia Chaffeensis	0	0	0	0	0	0	1.6	
Ehrlichia Ewingii	0	0	0	0	0	0	0	
Ehrlichiosis Anaplasmosis Undetermined	0	0	0	0	0	0	0	
Lyme	0	0	0	0	0	0	0	
Neuroinvasive West Nile	1	0	0	0	0	0	0	
Q Fever	0	0	0	0	0	0	0	
Rocky Mountain Spotted Fever	0	0	0	0	0	0	0.2	
Tularemia	0	0	0	0	0	0	0	
Vector-Borne Totals	1	0	0	0	0	0	2	

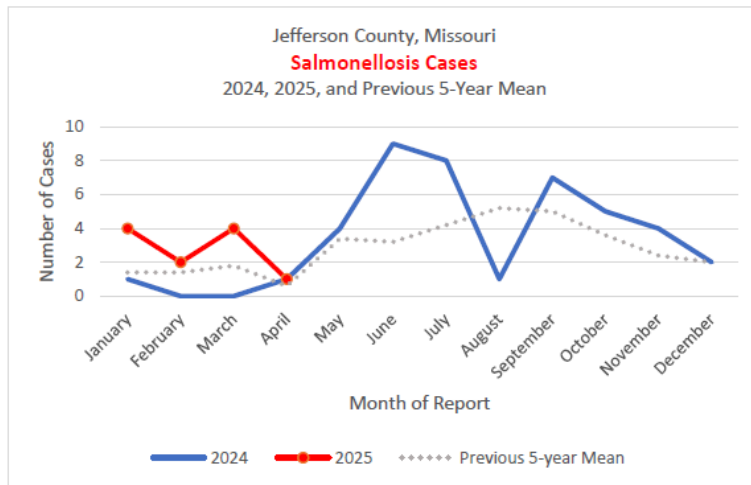
Table 4. Number of Other/Miscellaneous Cases by Month, Jefferson County, Missouri

Disease or Condition	Five Previous Months					Year to Date Comparison		
	December 2024	January 2025	February 2025	March 2025	April 2025	YTD 2025	YTD 5 Previous Year Mean	YTD Alert
Animal Bites	21	21	14	31	10	76	72	*
Hansen's Disease (Leprosy)	0	0	0	0	0	0	0	
MOTT	0	1	1	3	2	7	7.4	
Rabies Animal	0	0	0	0	0	0	0	
Rabies Post Exposure Prophylaxis	1	2	1	0	0	3	2.8	
TB Disease	0	0	0	0	0	0	0	
TB Infection	1	4	1	2	2	9	14.4	
Other/Miscellaneous Totals	23	28	17	36	14	95	96.6	

Communicable Disease Report

Salmonellosis

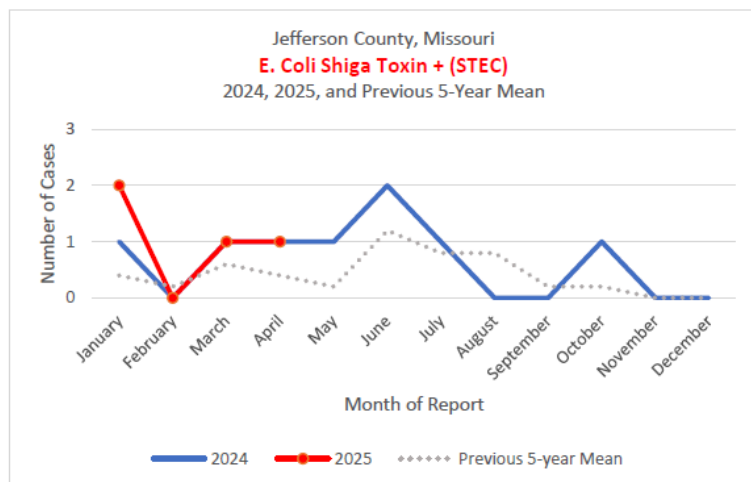
Salmonella are a gram-negative, rod-shaped bacteria which can cause illness in both animals and humans. Nontyphoidal salmonellosis (NTS) refers to illnesses caused by all serotypes of Salmonella (S.) except for S. Typhi, S. Paratyphi A, S. Paratyphi B, and S. Paratyphi C. Multistate outbreaks of Salmonella are commonly reported, however a large percentage of cases occur sporadically. Salmonella live in the intestines of people and animals. People can get Salmonella infection from a variety of sources, including eating contaminated food or drinking contaminated water, and/or touching infected animals, their feces, or their environment. Most people recover without specific treatment. Antibiotics are typically used only to treat people with severe illness. There was 1 case of Salmonellosis reported during April 2025 in Jefferson County. During the previous 5 years, the number of cases reported has ranged from 0 to 11 per month. A year-to-date alert has been noted for this condition. Year-to-date alerts are present when the total cases in the current year are more than one standard deviation above the mean for the same time period in the previous five years.



E. Coli Shiga Toxin + (STEC)

Escherichia coli (abbreviated as E. coli) are bacteria found in the environment, foods, and intestines of people and animals. Shiga toxin-producing Escherichia coli (STEC) is the term used to refer to a group of E. coli bacteria that produce powerful toxins, which can cause severe illness. Most cases in North America are caused by E. coli O157:H7, but other serotypes of E. coli can also express Shiga toxins. The other most common Shiga toxin-producing serotypes in North America include O26, O111, O103, O45, and O121. The CDC estimates approximately 70,000 cases of STEC associated illnesses occur in the United States each year. Non-specific supportive therapy, including hydration, is important for STEC infections.

There was 1 STEC case reported during April 2025 in Jefferson County. During the previous 5 years, the number of reported cases has ranged from 0 to 3 per month. A year-to-date alert has been noted for this condition. Year-to-date alerts are present when the total cases in the current year are more than one standard deviation above the mean for the same time period in the previous five years.



Respiratory Report

Respiratory Disease Surveillance Report Jefferson County, Missouri

Week 19: May 4, 2025 – May 10, 2025

OVERVIEW: The Jefferson County Health Department (JCHD) monitors influenza and other respiratory pathogens, including COVID-19, throughout Jefferson County, Missouri. The Jefferson County Health Department conducts influenza surveillance using passive surveillance and syndromic surveillance. Although influenza illness can occur year-round, the seasonal influenza reporting begins on the Morbidity and Mortality Weekly Report (MMWR¹) Week 40 of a given year and continues through MMWR Week 20 of the following calendar year. COVID-19 surveillance began in March 2020 and case reporting continues year-round. COVID-19 data reflects cases that are entered into Missouri's communicable disease database. *All data and information are conditional and may change as more reports are received.*

Jefferson County Influenza Outbreaks

No influenza outbreaks have been reported in Jefferson County as of Week 19.

Jefferson County Influenza Deaths⁴

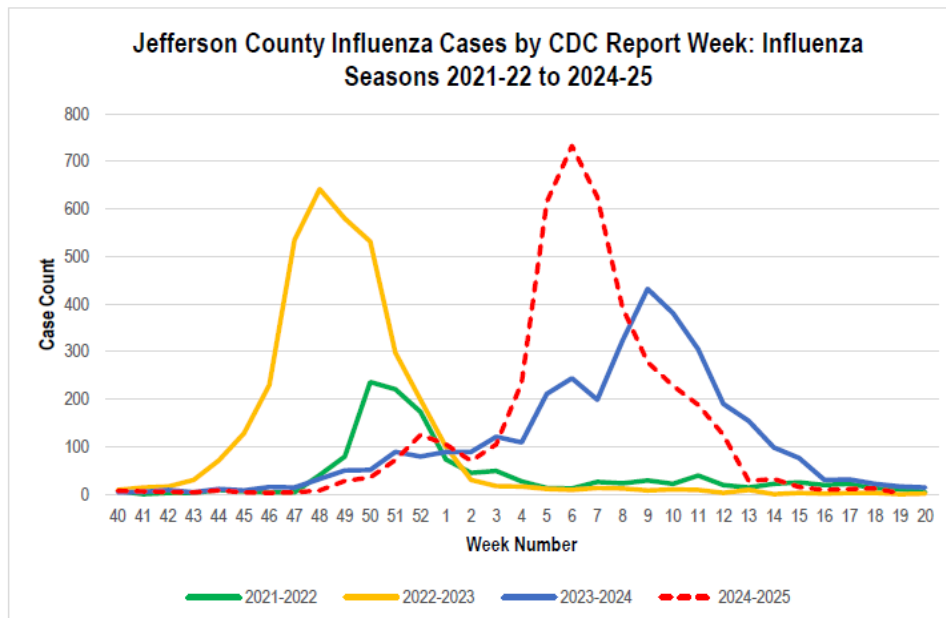
Fourteen influenza-associated deaths have been reported in Jefferson County as of Week 19.

Jefferson County COVID-19 Deaths

Twenty COVID-19 associated deaths have been reported in Jefferson County as of Week 19.

Week 19 respiratory report for 2025.

Influenza and Covid cases are continuing to decrease. This week (5/11- 5/17) is the last week of the Flu season and next week will be our last respiratory report for the 2024-2025 season.



Respiratory Report

Table 1. Number of Laboratory-Positive² Influenza Cases by Week, Jefferson County, Missouri

CDC Reporting Week	Week Start Date	Type A	Type B	Unknown Type	Week Total
40	9/29/2024	4	3	0	7
41	10/6/2024	0	6	0	6
42	10/13/2024	4	1	0	5
43	10/20/2024	4	0	0	4
44	10/27/2024	2	6	0	8
45	11/3/2024	2	2	0	4
46	11/10/2024	0	3	0	3
47	11/17/2024	2	2	0	4
48	11/24/2024	7	1	0	8
49	12/1/2024	25	3	0	28
50	12/8/2024	31	4	0	35
51	12/15/2024	68	4	0	72
52	12/22/2024	122	3	0	125
1	12/29/2024	100	5	0	105
2	1/5/2025	67	3	0	70
3	1/12/2025	95	10	0	105
4	1/19/2025	227	7	0	234
5	1/26/2025	603	11	1	615
6	2/2/2025	720	13	0	733
7	2/9/2025	607	17	1	625
8	2/16/2025	384	9	0	393
9	2/23/2025	258	20	0	278
10	3/2/2025	212	16	0	228
11	3/9/2025	154	34	0	188
12	3/16/2025	83	42	0	125
13	3/23/2025	21	7	0	28
14	3/30/2025	13	19	0	32
15	4/6/2025	7	8	0	15
16	4/13/2025	1	8	0	9
17	4/20/2025	4	7	0	11
18	4/27/2025	2	10	0	12
19	5/4/2025	0	2	0	2

Table 3. Number of Confirmed and Probable COVID-19 Cases by Week, Jefferson County, Missouri

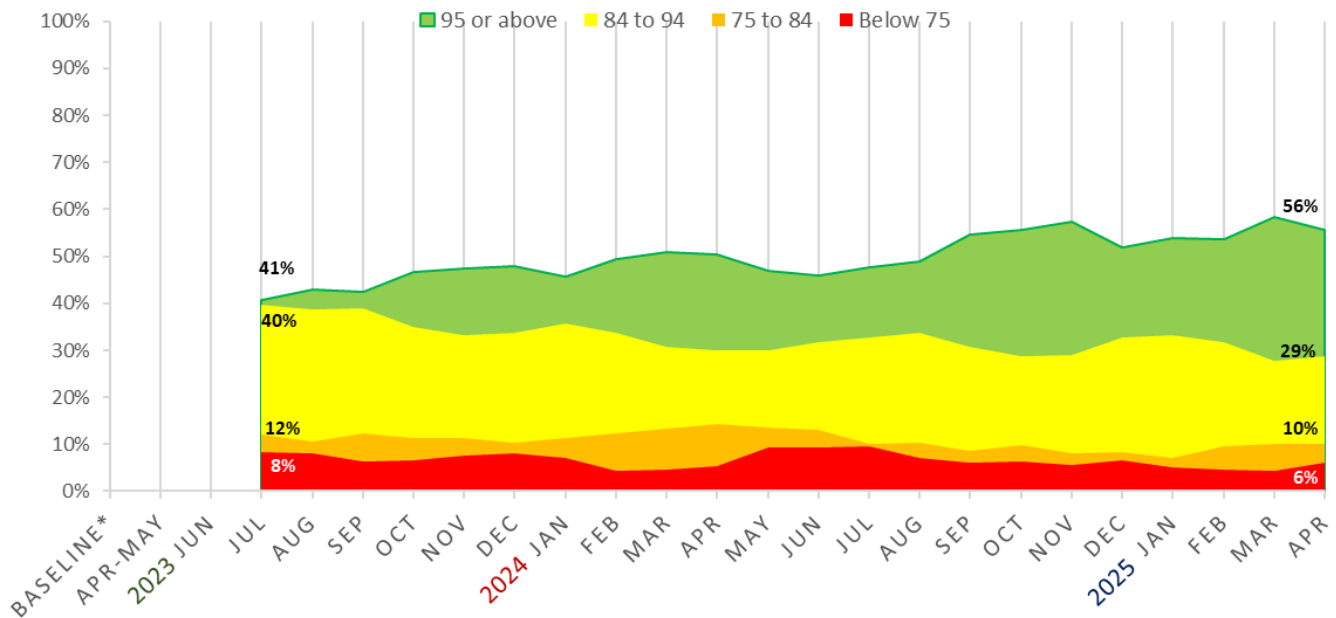
CDC Reporting Week	Week Start Date	Covid-19 Cases	Cumulative Total
40	9/29/2024	120	120
41	10/6/2024	112	232
42	10/13/2024	117	349
43	10/20/2024	113	462
44	10/27/2024	143	605
45	11/3/2024	82	687
46	11/10/2024	110	797
47	11/17/2024	131	928
48	11/24/2024	111	1039
49	12/1/2024	173	1212
50	12/8/2024	180	1392
51	12/15/2024	216	1608
52	12/22/2024	233	1841
1	12/29/2024	217	2058
2	1/5/2025	92	2150
3	1/12/2025	93	2243
4	1/19/2025	92	2335
5	1/26/2025	141	2476
6	2/2/2025	139	2615
7	2/9/2025	85	2700
8	2/16/2025	67	2767
9	2/23/2025	61	2828
10	3/2/2025	83	2911
11	3/9/2025	47	2958
12	3/16/2025	45	3003
13	3/23/2025	39	3042
14	3/30/2025	33	3075
15	4/6/2025	29	3104
16	4/13/2025	32	3136
17	4/20/2025	29	3165
18	4/27/2025	31	3196
19	5/4/2025	18	3214

Environmental Public Health

Environmental Public Health:

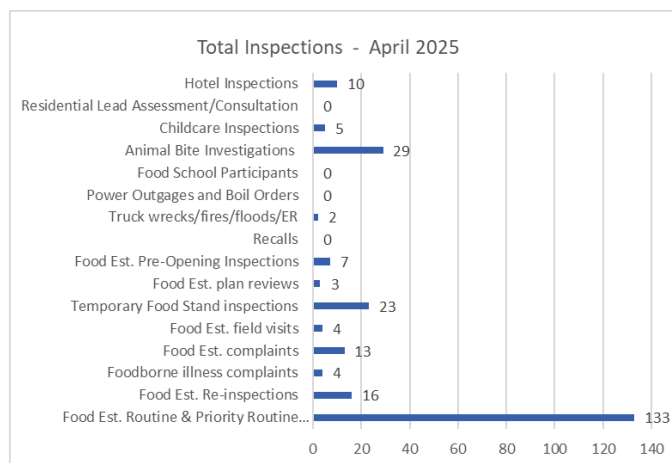
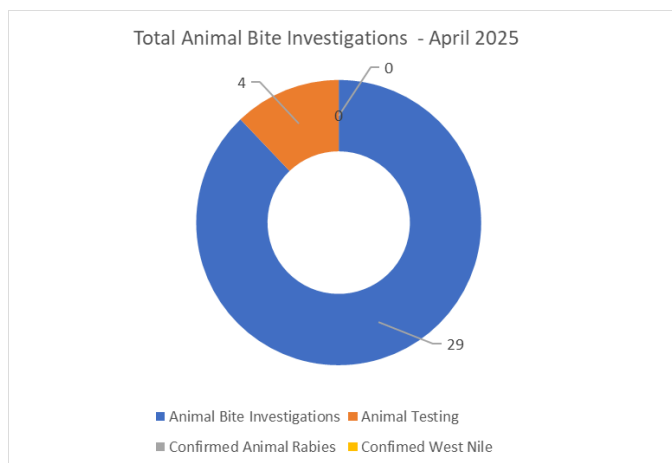
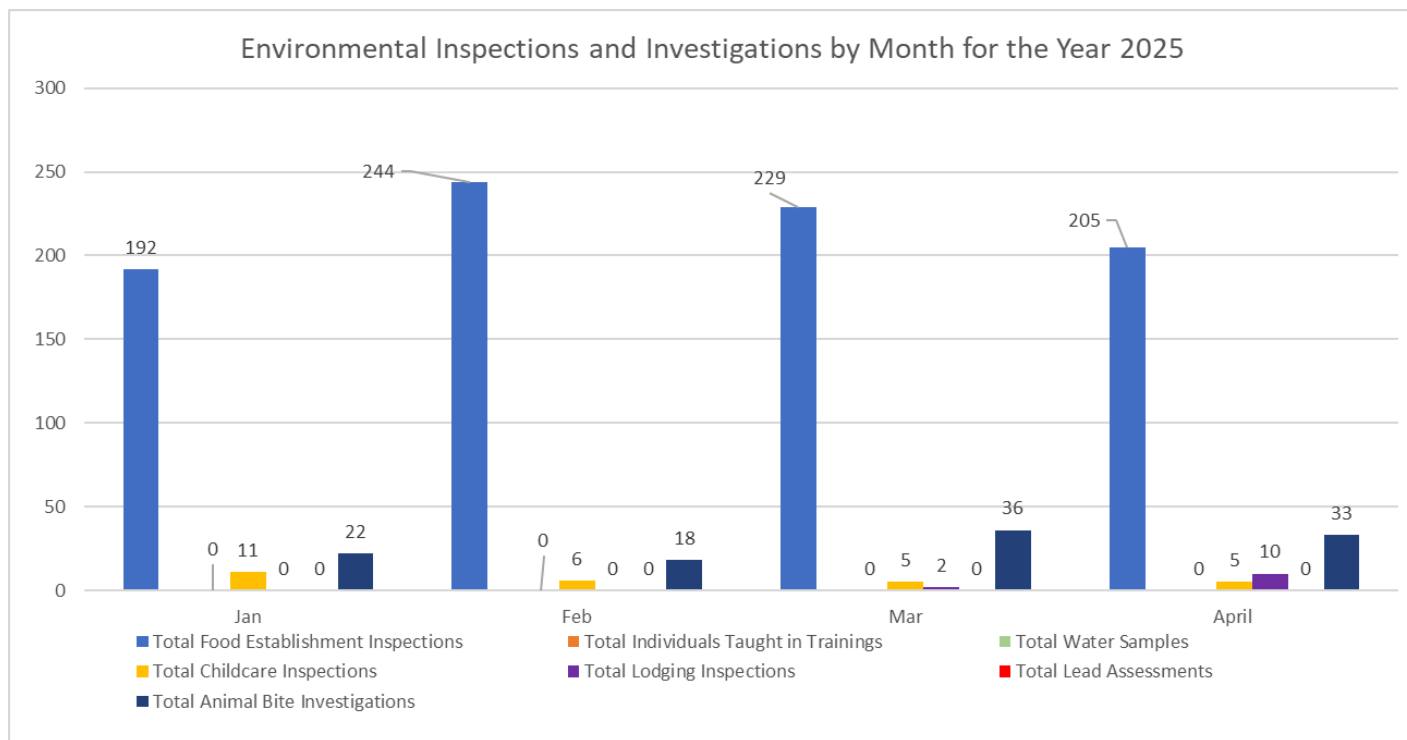
- The Mosquito Control Program will begin spraying parks prior to Memorial weekend
 - The program will respond to our online spray requests on June 2nd. This service will go through the month of September.
 - Requests can be made through our website starting June 2, 2025.
 - Trapping mosquitoes and testing for WNV will begin in June.
 - JCHD will continue to prioritize areas with positive West Nile Virus collections, followed by resident requests.
- The Food Establishment Inspection scores had a slight decline in April. March was the 2nd highest tmonth with an average of 94. In April our average slipped back to normal with an average of 92. The 3-month rolling average is at 56% of our inspections are at 95 points or above, 29% between 85 and 94, 10% between 84 and 76, and 6% with scores 75 or below. QR Codes continue to be put up at facilities and inspections scores and complaint investigations continue to be made available to the public through the search on our website.

FOOD SAFETY INSPECTION SCORE DISTRIBUTION



Source: JCHD Monthly Food Inspection Reports, Citizenserve 2023-2025

Environmental Public Health



Foundational Public Health Model Mission: Capacity to reduce harmful exposures and foster safe and health environments that protect communities.

Programs: Food Program (Jefferson County Food Code, Food and beverages Permits, Temporary Permits, Farmers Market Master Training, and ServSafe Certifications), Water Sample Laboratory Services (Private and Public Water and Wells), Childcare Sanitation Inspections (CCSI), Lead Assessment and Education, and Lodging.

Funding Sources: Childcare Sanitation Inspections (CCSI) MO DHSS Contract, Summer Food Services Program (SFSP) MDHSS Contract, Children's Health Insurance Program (CHIP) Health Services Initiative (HSI)-LEAD MO DHSS Contract, CORE MDHSS Contract, Superfund Lead Health Education and Voluntary Institutional Control Program (VICP) MDHSS contract, Environmental Implementation of Grading System and Advancement on Conformance with Program Standards (GSAC) FDA contract

Public Health Preparedness and Special Healthcare Needs

Public Health Preparedness (PHP) - Emergency Preparedness and Response:

In April, the PHP team was given the opportunity to give a presentation at the NACCHO Preparedness Summit held in San Antonio, TX, at a national conference. The 90-minute presentation titled “MMR...You Ready?” gave the audience a look into the last five years of public health response at JCHD. Over the course of the last five years, JCHD has revamped the preparedness program, which included becoming reaccredited with PPHR, rewriting all preparedness plans, and rethinking how JCHD internally responds to a public health event using a thorough Capability 3: Emergency Operations Coordination and Concept of Operations Plan. The presentation ended with a tabletop exercise written and executed by PHP staff in April 2024 that tested and validated these new plans and PHP’s internal response to a positive measles case in Jefferson County. Jeana Vidacak and Anne-Marie Denny gave the presentation that concluded with a Q&A open to those in attendance. There were approximately 200 people in attendance for the presentation.

- The team has been asked to give a condensed version of their presentation to the Johns Hopkins Center for Outbreak Response Innovation Community of Practice for State, Tribal, Local and Territorial Health Departments (STLTs) in July. There is anticipated to have attendance from 20 state, county, and city health departments.



Mission: Capacity to promote ongoing community resilience and preparedness, issue and enforce public health orders, share information with key partners and the general public, and lead the health and medical response to emergencies

Programs: Public Health Preparedness Planning and Response, Training and Exercises, and Project Public Health Ready (PPHR) Accreditation

Funding Sources: Public Health Emergency Preparedness (PHEP) MDHSS Contract, Cities Readiness Initiative (CRI) MDHSS Contract, Epidemiological and Laboratory Capacity Enhancing Detection Expansion (ELC-EXP) MDHSS Contract.



Promote positive health outcomes through delivery of foundational public health services.

Health Communications Board Report- May 2025

**program information from April 2025*

Grant/Contract Deliverables: The Health Comms team is vital in developing campaigns, creating and disseminating content, and implementing services and programs related to agency contract/grant funding.

- **Overdose Data to Action Grant**

- Jefferson County Drug Prevention Coalition meeting
- Various Partnership meetings
 - Jefferson County Resource Networking
 - Jefferson County Coalition for the Unhoused
 - Rock Community Fire & 911 Dispatch
- Management of JCHD Sharps Disposal Program
- Stigma Reduction Campaign planning and creation
- Attended Senior Expo community event
- Facilitated the Jeffco Drug Education Conference
 - About 80 attendees (increase from last year)
- Narcan doses distributed: 26

- **Maternal Child Health Contract**

- Creating virtual wellness programs
 - Continued editing video products
- Planning for Family Fun Day event in June
 - marketing and signage
 - vendor registration
 - layout and volunteer planning
- Attended Hillsboro Intermediate Wellness Fair
- Registered new car seat tech for training in May
- Car Seat Program:
 - Installed 8 car seats
 - 3 checked car seats

- **Comprehensive Opioid, Stimulant, and Substance Use Program (COSSUP) Grant**

- No new progress since last month

Foundational Areas: Chronic Disease Prevention, Injury Prevention, Maternal, Child, & Family Health, Linkage to Resources, Communicable Disease Prevention, Environmental Health

Foundational Capabilities: Communications, Community Partnership Development, Emergency Preparedness & Response, Organizational Administrative Competencies, Policy Development & Support, Assessment & Surveillance

Health Communications Report (cont'd)

Communications & Awareness: Health Comms team members also create educational and awareness campaigns for the community for existing agency programs, services, initiatives, and funding sources.

Topics include:

- National Public Health Week
- STI education
- TB show on KJFF Radio
- Measles education and awareness
- Lead in soil and safe gardening tips
- New office updates
- Sharing partner posts

Foundational Areas: Chronic Disease Prevention, Injury Prevention, Maternal, Child, & Family Health, Linkage to Resources, Communicable Disease Prevention, Environmental Health

Foundational Capabilities: Communications, Community Partnership Development, Emergency Preparedness & Response, Organizational Administrative Competencies, Policy Development & Support, Assessment & Surveillance

Organization & Workforce Development: The Organizational Development Specialist works on all aspects of developing the agency and our workforce through assessments, training, and quality improvement.

- Working on the onboarding process project
 - Updating position interview questions
 - Collaborating with ADMIN team
- Planning next Professional Development Day
- Participating in the emergency preparedness project team
- HR assistance with exit interviews, job postings, interviews, and new employee onboarding
- Tracking of LinkedIn Learning certification certificates, staff auto insurance coverage, expired staff ID's, and certificates or licenses set to expire
- Back up OSA when short-staffed
- Completed the PHAB Readiness Assessment

Foundational Capabilities: Communications, Organizational Administrative Competencies, Accountability & Performance Management, Assessment and Surveillance, Policy Development & Support