

**JEFFERSON COUNTY HEALTH DEPARTMENT BOARD OF TRUSTEES MEETING**

**405 Main Street, Hillsboro, MO 63050**

**LIVE BROADCAST AVAILABLE VIA – YouTube**

**@<https://www.youtube.com/channel/UCACuytmq2kUAI65z3AYsmYw>**

**June 26, 2025, 4:00 PM TENTATIVE AGENDA**

**NOTICE TO BOARD AND ALL ATTENDEES:**

The Board's meeting will be open for physical attendance by the public and the public may virtually attend the meeting via the above-referenced link. In addition, anyone wishing to have a comment read to the Board during the meeting should email same to the attention of the Chair at least twenty-four (24) hours in advance to [communications@jeffcohealth.org](mailto:communications@jeffcohealth.org). Requests for information contained in records may be referred by the Chair to the Custodian of Records to process as a Sunshine Law request.

**I. Call to Order – Mr. Timothy Pigg, Chair**

**II. Roll Call – Ms. Jennifer Pinkley, Recording Secretary**

**III. Reading of the JCHC Mission, Vision and Purpose – Dr. Amber Henry, Trustee**

1. Mission: Promote positive health outcomes through delivery of foundational public health services.
2. Vision: A healthy Jefferson County.
3. Purpose of the Health Center – RSMO 250.050 - The JCHD is established, maintained, and operated for the improvement of health of all inhabitants of Jefferson County.

**IV. Call for the Orders of the Day – Mr. Timothy Pigg, Chair**

1. Approval of Agenda
2. Welcome of Guests

**V. Approval of Minutes and Expenditures – Mr. Timothy Pigg, Chair**

1. Approval of May 22, 2025, Meeting Minutes
2. Approval of May 2025 Expenditures
3. Approval of May 2025 Electronic Payments
4. Pre-Approval of July 2025 Electronic Payments

**VI. Public Health Report**

1. Director's Report – Mr. Steve Sikes, Executive Director

**VII. Public Comments – "Pursuant to Resolution 05-15-01, any person who desires to make public comment shall, prior to the meeting, submit a speaker's request to include the speaker's name, address and subject matter to the Board. Upon being recognized by the Board Chair, such person may speak on any topic relevant to the business of the JCHC as set forth on the speaker request form. In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Board, each speaker shall limit comments to five (5) minutes; however, if a large number of people wish to speak, the speaking time may be shortened by the Board Chair to no less than three (3) minutes per speaker. Each speaker may only speak once and may not yield/credit his/her time to another speaker. The Board Chair shall let the speaker know that their time has expired, and the speaker shall stop speaking. Each person who desires to make a public comment shall do so in an orderly manner and shall not engage in conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting. Any person who so disrupts, disturbs, or otherwise impedes the meeting, shall, at the discretion of the Board Chair, be subject to the removal from that meeting."**

**VIII. Old Business – Mr. Timothy Pigg, Chair**

1. New Building Updates

ix. **New Business – Mr. Timothy Pigg, Chair**

1. Personnel Committee recommendation to Approve the JCHC Employee Policy and Procedure and Operations Manuals
2. Approval of Quit Claim Deed for 405 Main Street, Hillsboro, MO 63050
3. Approval of Quit Claim Deed for 1818 Lonedell, Arnold, MO 63010
4. September JCHC Board Meeting Date
5. Board of Trustees Committee Assignments
6. Board of Trustees Visit Schedule
7. Entertain topics for next agenda by Trustees (limit to 3 topics, requires a second to place item on next agenda)

x. **Closed Session –**

A part of the meeting with closed meeting, closed record and closed vote may be conducted by the Board of Trustees relating to legal action, causes of action or litigation involving the Jefferson County Health Department [610.021 (1)], any confidential or privileged communications between the Board of Trustees of the Jefferson County Health Department or its representatives and its attorneys [610.021 (1)], and records which are protected from disclosure by law [610.021 (14)].

1. Approval of May 22, 2025, Closed Session Meeting Minutes

xi. **Adjournment**

**\*Underlined items will require a vote** ANY ITEMS MAY BE TAKEN OUT OF SEQUENCE AT THE DISCRETION OF THE BOARD OF TRUSTEES. ANY AGENDA ITEMS NOT PREVIOUSLY RESOLVED MAY BE BROUGHT UP FOR DISCUSSION AND APPROPRIATE ACTION AT THE DISCRETION OF THE BOARD. IN THE CASE OF AN EMERGENCY OF THE JEFFERSON COUNTY HEALTH DEPARTMENT AND WHERE A VOTE IS REQUIRED AND A QUORUM OF THE BOARD IS PRESENT, LESS THAN A QUORUM OF THE BOARD MAY ALSO PARTICIPATE IN THE VOTE VIA TELEPHONE, FACSIMILE, INTERNET, OR ANY OTHER VOICE OR ELECTRONIC MEANS.

**JEFFERSON COUNTY HEALTH DEPARTMENT**  
**405 Main Street, Hillsboro, MO 63050**  
**LIVE BROADCAST AVAILABLE VIA – YouTube**  
**@<https://www.youtube.com/channel/UCACuytmq2kUAI65z3AYsmYw>**  
**May 22, 2025**

**CALL TO ORDER**

Chairperson Pigg called the meeting of the Board of Trustees of the Jefferson County Health Department to order at .

**ROLL CALL**

- Tim Pigg, Chairperson - Present
- Dr. Amber Henry, Vice-Chairperson – Present
- Tammy Stidem, Secretary-Treasurer – Present
- Dennis Diehl, Member – Present
- Valerie Brown Taylor, Member – Present

**OTHERS ATTENDING**

- Steve Sikes, Executive Director
- Jennifer Pinkley, Deputy Director
- Christi Coleman, Legal Counsel
- Others in attendance:

Brianne Zwiener, Health Communications Manager Kristin Firl, Comptroller Jeana Vidacak, Community Services Manager Steve Ferry, IT Manager Melissa Parmeley, Clinical Services Manager Steve Crawford, Operations Manager
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The meeting was paused due to audio issues.

**APPROVAL OF AGENDA**

Dr. Henry made a motion to approve the agenda. Ms. Stidem seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

**Approval of March 27, 2025, Meeting Minutes**

Dr. Henry motioned to approve the March 27, 2025, meeting minutes. Ms. Taylor seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

### **Approval of April 24, 2025, Meeting Minutes**

Dr. Henry motioned to approve the April 24, 2025, meeting minutes. Ms. Taylor seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

### **April 2025 APPROVAL EXPENDITURES**

Dr. Henry motioned to approve the April 2025 expenditures of \$91,452.19. Ms. Taylor seconded. Ms. Stidem asked about the Fluent Steam monthly telephone expense. Ms. Firlle explained that is for office phones. Ms. Stidem asked about the AT&T expense. Mr. Ferry explained that is for cell phones for staff and Wi-Fi for when staff are out in the community. Ms. Stidem asked about the monthly elevator expense, Mr. Crawford explained that this is for the elevator in Arnold and the State requires a yearly inspection. Further, it is recommended that you have routine maintenance monthly because that is our ADA access for the Arnold building.

Hearing no further discussion, the motion carried and Chairperson Pigg announced the motion had passed.

### **April 2025 APPROVAL ELECTRONIC PAYMENTS**

Ms. Taylor motioned to approve the electronic payments for April 2025 of \$536,953.64. Dr. Henry seconded. Hearing no discussion, the motion carried and Chairperson Pigg announced the motion had passed.

### **June 2025 PRE-APPROVAL ELECTRONIC PAYMENTS**

The list of vendors for pre-approved electronic payments for June 2025 was presented to the board with an estimated amount of \$648,276.00. Ms. Stidem motioned to pre-approve the June 2025 Electronic Payments. Ms. Taylor seconded. Hearing no discussion. Motion carried and Chairperson Pigg announced the motion had passed.

### **Public Health Report**

Director's Report – Mr. Steve Sikes, Executive Director

Grants/Contracts: How has the temporary pause in federal grants/contracts and the reduction in funding affected JCHD? We continue to monitor this situation.

1. Missouri Foundation for Health has agreed to support 3 months of Title X operating expenses for agencies with The Right Time program. The funding was secured by Missouri Family Health Council who hold our contract for Title X. We will receive \$35,938 over May, June, and July. We still have not heard about Title X funding that is under review by the Federal Government.
2. We received a Program Support Grant from Jefferson Foundation for \$175,000. Thanks to Katie Villmer-Beck for securing this grant.
3. Other grants and contract situations have not changed since the last board report.

MDHSS reported that both the House and Senate budget to the Governor has restored CHIP funding that is slightly higher than pre-COVID time. Mr. Sikes referenced a budget sheet the Board was provided.

Acknowledgement of environmental staff, Dan Kane, Jennifer Heister, Julia Plaster and Victoria Bowen who passed the Missouri Board of Certification exam and are now Certified Environmental Health Specialist (CEHS). JCHD now has seven of the nine environmental staff that are CEHS or REHS certified. Two staff are not eligible until Spring of 2026 to take the exam.

Staff attended the NACCHO Conference. JCHD received recognition for Project Public Health Readiness (PPHR) certification. Jeana Vidacak and Ann-Marie Denny gave an outstanding presentation that was well received by attendees from across the country.

Recognizing Molly Fox's retirement, she has been with JCHD for 31 years and been in Public Health for 35 years all that in Environmental Health.

Ms. Taylor discussed Infection Disease Control, as she had requested to do (and her request was seconded) at the April 2025 Regular Meeting. Ms. Taylor spoke briefly about why she believes that infection disease control and prevention, public health policies, the accountability of policy makers evaluating the effectiveness of the policies and their desired outcomes are important.

### **Public Comments**

Lori Bourgeois – Spoke on infectious disease and vaccines. She asked if the health department is going to make changes and pivot with CDC changes with the new recommendations on COVID vaccine. She requested the protocol the health department is going to be giving, and whether there will be changes in our recommendations on who should be getting the vaccine. She read a statement from Andrew Nixon, the spokesperson from HHS.

Liz Downer – Spoke about communication with the Board of Trustees and wanted clarification on the agenda item discussion of infection control why it needed a 1<sup>st</sup> and 2<sup>nd</sup>, and where the rule was that the board of trustees can not respond to the public during a meeting. Chairperson Pigg explained that we do not respond to public comments during the meeting because of Sunshine Law concerns. Ms. Downer inquired why there have been no more Town Hall meetings.

### **OLD BUSINESS**

New Building Updates – Mr. Steve Sikes, Executive Director

We continue working on:

- Furniture installation is almost completed.
- Wayfinding signs are installed.
- Key matrix- door locks are being installed.

- Exterior building signs and monument signs will be installed last week of May.

Punch lists items continued to be corrected.

Asphalt is next to be completed. This is very dependent on the weather. Base rock has been graded in preparation for asphalt.

Tentative dates for moving **updated schedule**. This is very dependent on the completion of the parking lot and the IT infrastructure. The Arnold office will remain open during this move.

### **NEW BUSINESS**

Second reading and Approval of Resolution Authorizing the Jefferson County Health Center to Provide Mosquito Control Services to the City of DeSoto, City of Hillsboro, and City of Kimmswick Pursuant to an Intergovernmental Agreement and authorize Chairperson to execute Intergovernmental Agreement

Dr. Henry made a motion for the second reading and approval of the Resolution Authorizing the Jefferson County Health Center to Provide Mosquito Control Services to the City of DeSoto, City of Hillsboro, and City of Kimmswick Pursuant to an Intergovernmental Agreement and authorize Chairperson to execute Intergovernmental Agreement. Ms. Taylor seconded the motion.

Chairperson Pigg read the Resolution: Resolution Authorizing the Jefferson County Health Center to Provide Mosquito Control services to the City of DeSoto, Hillsboro, Kimmswick, pursuant to an Intergovernmental Agreement.

Resolution No. 25-05-22-01 City of DeSoto  
Resolution No. 25-05-22-02 City of Hillsboro  
Resolution No. 25-05-22-03 City of Kimmswick

Ms. Stidem asked to get a printout of the list of ingredients in the material used to spray. Mr. Sikes provided the list of ingredients to her. Ms. Stidem stated she was concerned about the kids inhaling this and that it will cause chronic illness. Mr. Sikes responded that we spray at night, and we follow the label instructions very strictly.

Hearing no further discussion. Chairperson Pigg requested a roll call vote with the results as follows: Chairperson Pigg, Aye; Dr. Henry, Aye; Ms. Stidem, Nay; Ms. Taylor; Aye.

Request the Jefferson County Council appoint Steve Sikes as the Jefferson County Health Officer. Ms. Coleman stated the County Council must annually appoint a county health officer. Historically, our executive director has been appointed to the role; however, the County Council did not do this in January this year. They are happy to do so, and requested Ms. Coleman draft the resolution and send it to the County for a vote at the next County Council meeting.

Ms. Stidem stated that she thinks of more of a health officer as a medical director-like position. Ms. Coleman explained that in our state statute the health officer is responsible for dissemination of public health information and works with the County Council; we are not making medical decisions.

Mr. Diehl arrived at 5:06.

Entertain topics for the next agenda by Trustees (limit to three topics, requires a second to place item on next agenda)

Ms. Stidem would like to have our medical director address the board about what he is doing in our community about chronic diseases and communicable diseases. Mr. Sikes will reach out to our medical director and see when he is available. Dr. Henry seconded the motion.

Ms. Stidem discussed information that was in the board packet concerning measles and the CDC measles educational resources that we are using, she states that we are putting out bad information and the CDC's statistics are wrong and that even though this is coming from the CDC it is not accurate. Ms. Taylor asked what sources do you think we should be looking at? Ms. Stidem requested clarification on whose responsibility is it to keep up to date with the changes with the red dyes that are coming out of the food and drug administration and the toxic chemicals that color our food – is it our executive director, or our medical director? Does anyone watch the Senate Hearings or read the New England Journal of Medicine? Chairperson Pigg stated that we must be careful as a department what we put out there because we must follow the Department of Health and Senior Services and their guidelines and state statutes. Ms. Stidem suggested that we could have our own guidelines on these issues, rather than follow the CDC.

Ms. Taylor motioned to go into closed session citing Sunshine Law Statute 610.021 Sections 1 and 14. Dr. Henry seconded the motion. Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg – Aye

Dr. Henry - Aye

Ms. Stidem – Aye

Mr. Diehl - Aye

Ms. Taylor - Aye

Chairperson Pigg announced the motion carried and they were now in closed session.

Dr. Henry made a motion to re-open the Open session. Ms. Taylor seconded. Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg – Aye

Dr. Henry - Aye  
Ms. Stidem – Aye  
Mr. Diehl - Aye  
Ms. Taylor - Aye

Chairperson Pigg announced the motion carried and they were now back in open session.

Nothing to report from Closed session.

**ADJOURN**

Mr. Diehl motioned to adjourn the meeting. Dr. Henry seconded. Motion carried unanimously and Chairperson Pigg announced the motion had passed. The meeting adjourned at 5:24 pm.

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Secretary-Treasurer

**Jefferson County Health Department**  
 Check/Voucher Register - Monthly Check Register  
 From 5/1/2025 Through 5/31/2025

Date	Check Number	Name	Description	Amount
5/15/2025	65987	Alicia Davis	Mileage for Staffing Coverage	14.41
5/15/2025	65988	CIVIC Plus	Social Media Archiving	6,547.01
5/15/2025	65989	Megan Bridgman	CYSHCN10 & CYSHCN11 262 medicaid miles & 42 non-medicaid miles	199.14
5/15/2025	65990	Canon Financial Services Inc	Monthly Printer	3,303.97
5/15/2025	65991	CDW GOVERNMENT, INC.	Dell Latitude	1,990.11
5/15/2025	65991	CDW GOVERNMENT, INC.	Dell Pro Support for Stacey Meyer	214.99
5/15/2025	65992	Circus Kaput	Face painter and balloon artist	720.00
5/15/2025	65993	Enchanted Events	2 characters for family jeff co	720.00
5/15/2025	65994	FABICK POWER SYSTEMS, INC.	Arnold Generator Maintenance	344.87
5/15/2025	65994	FABICK POWER SYSTEMS, INC.	Generator Maintenance	1,524.40
5/15/2025	65994	FABICK POWER SYSTEMS, INC.	PM 1 Generator Maintenance Arnold	925.00
5/15/2025	65995	Groundworks Lawn & Landscape	Arnold Landscaping	375.00
5/15/2025	65995	Groundworks Lawn & Landscape	Hillsboro alandscaping	300.00
5/15/2025	65996	JVR Enterprises	Bubbles	340.00
5/15/2025	65997	LAMP	Translation Services	92.00
5/15/2025	65998	Shari Lexa	ABI 196 medicaid miles	128.38
5/15/2025	65999	Stacey Meyer	CPR Class Arnold to Hillsboro	13.76
5/15/2025	66000	Midwest Elevator Co.	Monthly Elevator Maintenance	370.37
5/15/2025	66001	Mary Melissa Parmeley	Reimbursement for Lyft expenses for NACCHO PREP SUMMIT	73.12
5/15/2025	66002	Personal Assistance Services	Semi Annual EAP Services	2,784.00
5/15/2025	66003	Portable Water Closet	Portable toilets jeffco family fun day	498.00
5/15/2025	66004	R & S NORTHEAST LLC	ISIBLOOM	90.36
5/15/2025	66005	REUTHER FORD	Door pass key	49.38
5/15/2025	66005	REUTHER FORD	Oil change for ford escape	75.83
5/15/2025	66006	Lisa Rhodes	Mileage to Arnold	13.10
5/15/2025	66007	SANOPI PASTEUR, INC.	Sterile Duluent	1,721.50
5/15/2025	66007	SANOPI PASTEUR, INC.	Vaccines for Arnold	3,310.43
5/15/2025	66007	SANOPI PASTEUR, INC.	Vaccines for Hillsboro	1,469.16
5/15/2025	66007	SANOPI PASTEUR, INC.	Varivax	1,687.07
5/15/2025	66008	Amy Voyitenko	CYSHCN10 and CYSHCN11 106 medicaid miles	69.43
5/15/2025	66009	Abila	MIP CLOUD BUNDLE CUST# [REDACTED]	667.53
5/15/2025	66010	AXA Equitable Life	Employee Retirement Contributions	5,018.13
5/15/2025	66011	BECKER DENTAL LAB, INC.	APRIL 2025 STMT	921.00
5/15/2025	66012	BENCO DENTAL	SCANX ORDER#MH00839	10,721.15
5/15/2025	66012	BENCO DENTAL	SV SUPPLIES INV 1V733130	694.49
5/15/2025	66013	Ellis Battery	Batteries	10.98
5/15/2025	66014	HAWKS	Septic Pumping	210.00
5/15/2025	66015	Jefferson County Health Department	FSA Employee Contributions	1,123.33
5/15/2025	66016	LEADER PUBLICATIONS	GRAND TIMES PUBLIC HEALTH ACCT# [REDACTED]	502.00
5/15/2025	66016	LEADER PUBLICATIONS	JEFFERSON COUNTY LEADER HILLSBORO CHAMBER ACCT# [REDACTED]	320.00
5/15/2025	66016	LEADER PUBLICATIONS	JEFFERSON COUNTY LEADER HILLSBORO CHAMBER PAGE ACCT# [REDACTED]	320.00
5/15/2025	66016	LEADER PUBLICATIONS	WEST SIDE LEADER AUDITING SERVICES ACCT# [REDACTED]	152.00
5/15/2025	66016	LEADER PUBLICATIONS	WEST SIDE LEADER FULL PAGE 3/6/25 ACCT# [REDACTED]	2,649.00
5/15/2025	66017	The Medical Protective Company	Dr. Grant's Malpractice Insurance Premium	2,949.00
5/15/2025	66018	Optum	ACCOUNT FEE 1.25 CUST# [REDACTED]	6.50

**Jefferson County Health Department**  
 Check/Voucher Register - Monthly Check Register  
 From 5/1/2025 Through 5/31/2025

<u>Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
5/15/2025	66019	Pierson Ferdinand	BOARD GOVERNANCE	1,970.20
5/15/2025	66019	Pierson Ferdinand	GENERAL COUNSELING	1,008.00
5/15/2025	66019	Pierson Ferdinand	LABOR AND EMPLOYMENT COUNSELING	142.50
5/15/2025	66019	Pierson Ferdinand	REAL ESTATE	171.00
5/15/2025	66020	PITNEY BOWES	Postage Refill/Overage	1,212.75
5/15/2025	66020	PITNEY BOWES	SENDPRO C SERIES VERSION 4 ACCT# ██████████	165.54
5/15/2025	66021	ROTARY CLUB OF HILLSBORO	2025 Q1 DUES	135.00
5/15/2025	66022	Secure Document Destruction	HB 96 GALLON SECURE BIN	115.00
5/22/2025	65761	Arch Images	New Building Architect Service	(7,113.79)
5/22/2025	65865	Arch Images	New Building Architect Services	(19,041.70)
5/22/2025	65925	Arch Images	New Building Architect Services	(12,637.39)
5/22/2025	66024	Arch Images	Architect Services	21,786.46
5/22/2025	66024	Arch Images	New Building Architect Service	7,113.79
5/22/2025	66024	Arch Images	New Building Architect Services	31,679.09
5/22/2025	66025	Jefferson County Health Department	Fully Fund 2025 FSA Account	<u>8,986.64</u>
Report Total				<u><u>91,922.99</u></u>

## LIST OF VENDORS PAID VIA ELECTRONIC PAYMENTS FOR

May 2025

VENDORS	ESTIMATED AMOUNT	ESTIMATED DATE DUE	ACTUAL AMOUNT	DATE OF PAYMENT
AMAZON	\$30,000.00	5/30/2025	\$121.26	5/15/2025
AMEREN - HILLSBORO (PEACHTREE PLAZA)	\$2,500.00	5/30/2025	\$1,044.21	6/9/2025
AMEREN- HILLSBORO	\$2,000.00	5/30/2025	\$819.55	6/9/2025
AMEREN-ARNOLD	\$1,500.00	5/30/2025	n/a	n/a
ASSURITY	\$2,500.00	5/30/2025	\$2,043.73	5/15/2025
AXA	\$7,000.00	5/30/2025	\$5,018.13	5/15/2025
CAPITAL ONE (WALMART)	\$3,300.00	5/30/2025	\$65.57	5/29/2025
CARD SERVICES (UMB VISA)	\$15,000.00	5/30/2025	\$4,144.75	5/15/2025
CMIT - IT Services	\$25,000.00	5/30/2025	\$11,312.50	6/9/2025
ENTERPRISE VISA	\$35,000.00	5/30/2025	\$3,632.96	5/1/2025
FORTE (MERCHANT SERVICES)	\$1,500.00	5/30/2025	\$977.18	5/10/2025
FluentStream - Phone Services	\$4,500.00	5/30/2025	\$4,332.11	6/12/2025
GLOBAL PAYMENTS INTEGRATED (MERCHANT SERVICES)	\$500.00	5/5/2025	\$432.99	5/2/2025
GROUNDWORKS LAWN & LANDSCAPE	\$440.00	5/30/2025	\$0.00	N/A
LINDE GAS (PRAXAIR) - ARNOLD	\$400.00	5/30/2025	\$267.29	5/15/2025
LINDE GAS (PRAXAIR) - HILLSBORO	\$400.00	5/30/2025	\$245.27	6/12/2025
LOWES	\$2,000.00	5/30/2025	n/a	n/a
MISSOURI AMERICAN WATER	\$75.00	5/30/2025	\$72.85	6/18/2025
MISSOURI EMPLOYEES MUTUAL	\$3,000.00	5/30/2025	\$2,949.00	5/15/2025
MISSOURI LAGERS	\$46,000.00	5/30/2025	\$46,171.93	5/15/2025
Morgan White Group - Health Insurance Gap Coverage	\$2,400.00	5/10/2025	\$2,362.94	5/15/2025
UMB - HSA	\$6,000.00	5/30/2025	\$6,246.31	5/30/2025
PAYLOCITY PAYROLL PROCESSING FEES	\$2,100.00	5/30/2025	\$1,458.02	5/30/2025
PAYROLL TAXES & LIABILITIES	\$100,000.00	5/30/2025	\$91,397.60	5/30/2025
PITNEY BOWES/LEASE	\$165.00	5/30/2025	\$165.54	5/15/2025
PITNEY BOWES/PURCHASE POWER	\$1,300.00	5/30/2025	\$1,212.75	5/15/2025
QUEST DIAGNOSTICS-ARNOLD	\$3,000.00	5/30/2025	\$1,907.24	6/9/2025
QUEST DIAGNOSTICS-HILLSBORO	\$3,000.00	5/30/2025	\$1,553.34	6/9/2025
QUEST DIAGNOSTICS-WELLNESS VAN	\$2,000.00	5/30/2025	\$1,021.35	6/9/2025
SALARIES & WAGES	\$275,000.00	5/30/2025	\$250,354.01	5/30/2025
SPECTRUM BUSINESS-ARNOLD	\$250.00	5/30/2025	\$2,697.32	5/15/2025
SPIRE - GAS/ARNOLD	\$200.00	5/30/2025	\$61.98	6/12/2025
SPIRE - GAS/HILLSBORO	\$450.00	5/30/2025	\$87.62	6/9/2025
SPIRE - GAS/HILLSBORO(PEACHTREE PLAZA)	\$875.00	5/30/2025	\$498.21	6/9/2025
UNITED HEALTHCARE	\$60,000.00	5/30/2025	\$46,621.74	5/30/2025
UNITED PARCEL SERVICES	\$100.00	5/30/2025	\$53.54	5/15/2025
WAGeworks	\$140.00	5/30/2025	\$104.00	5/30/2025
WASTE MANAGEMENT-ARNOLD	\$180.00	5/30/2025	\$203.92	5/15/2025
WASTE MANAGEMENT-HILLSBORO	\$175.00	5/30/2025	\$167.84	5/15/2025
WEX BANK	\$6,200.00	5/30/2025	\$1,478.91	5/15/2025
WINDSTREAM - Hillsboro & Arnold	\$31,400.00	5/30/2025	\$16,682.11	5/15/2025
<b>TOTALS</b>	<b>\$677,550.00</b>		<b>\$509,987.57</b>	

**VENDORS FOR PRE-APPROVAL FOR ELECTRONIC PAYMENTS FOR:**

July 2025

<b>VENDORS</b>	<b>ESTIMATED AMOUNT</b>	<b>ESTIMATED DATE DUE</b>	<b>ACTUAL AMOUNT</b>	<b>DATE OF PAYMENT</b>
AMAZON	\$30,000.00	7/31/2025		
AMEREN - HILLSBORO (PEACHTREE PLAZA)	\$2,500.00	7/30/2025		
AMEREN- HILLSBORO	\$2,000.00	7/30/2025		
AMEREN-ARNOLD	\$1,500.00	7/11/2025		
ASSURITY	\$2,500.00	7/31/2025		
AXA	\$7,000.00	7/31/2025		
CAPITAL ONE (WALMART)	\$3,300.00	7/13/2025		
CARD SERVICES (UMB VISA)	\$15,000.00	7/28/2025		
CMIT - IT Services	\$12,000.00	7/23/2025		
ENTERPRISE VISA	\$35,000.00	7/24/2025		
FORTE (MERCHANT SERVICES)	\$1,500.00	7/10/2025		
FluentStream - Phone Services	\$4,500.00	7/16/2025		
GLOBAL PAYMENTS INTEGRATED (MERCHANT SERVICES)	\$500.00	7/5/2025		
GROUNDWORKS LAWN & LANDSCAPE	\$440.00	7/23/2025		
LINDE GAS (PRAXAIR) - ARNOLD	\$400.00	7/30/2025		
LINDE GAS (PRAXAIR) - HILLSBORO	\$400.00	7/30/2025		
LOWES	\$2,000.00	7/20/2025		
MISSOURI AMERICAN WATER	\$75.00	7/9/2025		
MISSOURI EMPLOYEES MUTUAL	\$3,000.00	7/25/2025		
MISSOURI LAGERS	\$46,000.00	7/12/2025		
Morgan White Group - Health Insurance Gap Coverage	\$2,400.00	7/10/2025		
UMB - HSA	\$6,000.00	7/30/2025		
PAYLOCITY PAYROLL PROCESSING FEES	\$2,100.00	7/30/2025		
PAYROLL TAXES & LIABILITIES	\$100,000.00	7/30/2025		
PITNEY BOWES/LEASE	\$166.00	7/11/2025		
PITNEY BOWES/PURCHASE POWER	\$1,300.00	7/16/2025		
QUEST DIAGNOSTICS-ARNOLD	\$3,000.00	7/26/2025		
QUEST DIAGNOSTICS-HILLSBORO	\$3,000.00	7/26/2025		
QUEST DIAGNOSTICS-WELLNESS VAN	\$2,000.00	7/26/2025		
SALARIES & WAGES	\$275,000.00	7/31/2025		
SPECTRUM BUSINESS-ARNOLD	\$250.00	7/6/2025		
SPIRE - GAS/ARNOLD	\$200.00	7/28/2025		
SPIRE - GAS/HILLSBORO	\$450.00	7/24/2025		
SPIRE - GAS/HILLSBORO(PEACHTREE PLAZA)	\$1,000.00	7/24/2025		
UNITED HEALTHCARE	\$60,000.00	7/1/2025		
UNITED PARCEL SERVICES	\$100.00	7/24/2025		
WAGeworks	\$140.00	7/26/2025		
WASTE MANAGEMENT-ARNOLD	\$180.00	7/3/2025		
WASTE MANAGEMENT-HILLSBORO	\$175.00	7/3/2025		
WEX BANK	\$6,200.00	7/13/2025		
WINDSTREAM - Hillsboro & Arnold	\$15,000.00	7/16/2025		
<b>TOTALS</b>	<b>\$648,276.00</b>		<b>\$0.00</b>	

**Jefferson County Health Department**  
 Check/Voucher Register - Monthly Credit Card Register  
 From 5/1/2025 Through 5/31/2025

Date	Document Number	Name/Vendor	Description	Amount
5/1/2025	25002-3	Meals/Conferences, Meetings, Trainings	MEAL J VIDACAK/NACCHO PREP SUMMIT	15.70
5/1/2025	25099	Minuteman Press	200 Flyers for Family Planning	60.85
5/1/2025	25135	National Child Passenger Safety	NATIONAL CHILD PASSENGER SAFETY CERTIFICATION COURSE	95.00
5/2/2025	25002-1	Meals/Conferences, Meetings, Trainings	MEAL J VIDACAK/NACCHO PREP SUMMIT	17.07
5/2/2025	25002-2	Meals/Conferences, Meetings, Trainings	MEAL AM DENNY/NACCHO PREP SUMMIT	17.07
5/2/2025	25002-4	Parking/Conferences, Trainings, Meeting	PARKING/NACCHO PREP SUMMIT	86.10
5/2/2025	25002B	Meals/Conferences, Meetings, Trainings	MEAL S SIKES/ NACCHO PREP SUMMIT	16.00
5/2/2025	25002C	Meals/Conferences, Meetings, Trainings	MEALS STAFF/NACCHO PREP SUMMIT	103.90
5/2/2025	25002D	Parking/Conferences, Trainings, Meeting	PARKING NACCHO PREP SUMMIT	86.10
5/2/2025	25003	Hotel/Conferences, Trainings, Meetings	LODGING AM DENNY/NACCHO PREP SUMMIT	659.76
5/2/2025	25003-1	Hotel/Conferences, Trainings, Meetings	LODGING J VIDACAK/NACCHO PREP SUMMIT	659.76
5/2/2025	25003E	Hotel/Conferences, Trainings, Meetings	LODGING S SIKES/ NACCHO PREP SUMMIT	1,283.92
5/4/2025	25122	FACEBOOK, INC.	Facebook social media ads for wellness van Split 788.96 / 35.18	824.14
5/14/2025	25123	BLACK SHEEP BURGERS & SHAKES	Per Diem for ABI RG Coordinator Meeting	25.09
5/14/2025	25175	Minuteman Press	1000 logoed service brochures	295.00
5/14/2025	25177	Minuteman Press	New location address sign	86.84
5/15/2025	25002A	FISH'S QUICK STOP	1 GALLON GAS CAN	14.27
5/15/2025	25122 051525	FACEBOOK, INC.	Facebook add for mobile wellness	155.78
5/15/2025	251232	Holiday Inn	Hotel Room for ABI RG Conference	115.95
5/19/2025	25172	EKO Health	Stethoscope	441.21
5/20/2025	25183	Home Depot	8 ft Ladder for New Building	508.00
5/21/2025	20250740525	ADOBE	MAY 2025 Monthly Adobe Subscription	266.85
5/22/2025	25172C	EKO Health	Refund	(37.26)
5/22/2025	25200	Dollar General	Photo Frame for employee certificate presentation	6.55
5/24/2025	25155	TechSmith - Camtasia	Video Editing Software 1 year subscription	513.24
5/28/2025	25184	4imprint	Promotional Items for CYSHCN Program	2,896.60
5/28/2025	25186	American Medical Technologists	Renewal RMA yearly fee	75.00
5/28/2025	302140390	SAM'S CLUB	SNACK SHACK	168.77
5/29/2025	25199	Minuteman Press	600 Flyers for Family Fun Day	79.22
5/29/2025	25201	Minuteman Press	Family Funday Supplies	297.33
5/29/2025	29535963	4imprint	SIDEKICK SHORTY DINOSAUR ACCT# 5010727	752.19
5/31/2025	2025073 June 2025	ConnectWise, Inc.	May 2025 UMB Expenses	270.00
5/31/2025	25176	De Soto Farmers' Market	Tokens for produce de soto farmers market	<u>1,895.20</u>
Report Total				<u><u>12,751.20</u></u>

**Jefferson County Health Department**  
Check/Voucher Register - Monthly Legal Expenses  
From 5/1/2025 Through 5/31/2025

<u>Date</u>	<u>Invoice Number</u>	<u>Check Number</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
5/15/2025	39815	66019	Pierson Ferdinand	LABOR AND EMPLOYMENT COUNSELING	142.50
5/15/2025	39816	66019	Pierson Ferdinand	BOARD GOVERNANCE	1,970.20
5/15/2025	39817	66019	Pierson Ferdinand	GENERAL COUNSELING	1,008.00
5/15/2025	39818	66019	Pierson Ferdinand	REAL ESTATE	<u>171.00</u>
Report Total					<u><u>3,291.70</u></u>

**Jefferson County Health Department**

Balance Sheet

As of 5/31/2025

(In Whole Numbers)

	<u>Current Year</u>
<b>Assets</b>	
Current Assets	
Cash Operating Account	3,791,244
Cash Cafeteria Account	10,404
Petty Cash	150
Cash Operating Trust	310,112
Cash Operating Reserve	3,879,110
Accounts Receivable	260,962
Accrued Accounts Receivable	59,487
Taxes Receivable	2,230,545
Prepaid Insurance	85,064
Prepaid Postage	<u>3,512</u>
Total Current Assets	10,630,592
Long-term Assets	<u>5,050,550</u>
Total Assets	<u><u>15,681,142</u></u>
<b>Liabilities</b>	
Short-term Liabilities	
Lowes Credit Card	419
UMB VISA	4,159
Enterprise VISA	10,296
WEX Fleet	1,479
Accounts Payable	166,618
Employee Benefits Payable	26,870
Accrued Wages	167,042
Accrued Payroll Tax	12,339
FSA	1,418
Deferred Inflow	<u>345,651</u>
Total Short-term Liabilities	<u>736,291</u>
Total Liabilities	<u>736,291</u>
<b>Net Assets</b>	
Beginning Net Assets	13,658,000
Current YTD Net Income	<u>1,286,851</u>
Total Net Assets	<u>14,944,851</u>
Total Liabilities and Net Assets	<u><u>15,681,142</u></u>

**Jefferson County Health Department**

Statement of Revenues and Expenditures

From 5/1/2025 Through 5/31/2025

(In Whole Numbers)

	Current Period Actual: May	Current Year Actual: January - May	YTD Budget: January - May	YTD Budget Variance: January - May	Total Budget	Percent Total Budget Remaining
Revenue						
Contract, Grants, Donations	203,047	1,357,751	1,422,083	(64,332)	2,915,372	(53)%
Tax Revenue	39,789	2,286,286	1,850,594	435,692	4,444,377	(49)%
Earned Revenue	<u>134,033</u>	<u>731,698</u>	<u>848,212</u>	<u>(116,515)</u>	<u>1,723,865</u>	<u>(58)%</u>
Total Revenue	<u>376,869</u>	<u>4,375,734</u>	<u>4,120,890</u>	<u>254,845</u>	<u>9,083,614</u>	<u>(52)%</u>
Total Revenue	<u>376,869</u>	<u>4,375,734</u>	<u>4,120,890</u>	<u>254,845</u>	<u>9,083,614</u>	<u>(52)%</u>
Expenditures						
Wages & Benefits	444,210	2,293,997	2,423,220	129,223	5,918,954	61 %
Contractual	6,854	42,767	57,103	14,336	226,543	81 %
Program Supplies	69,843	196,810	259,170	62,360	819,926	77 %
Telecommunications	34,887	176,770	169,797	(6,973)	410,360	57 %
Postage & Shipping	792	2,583	3,039	456	6,622	61 %
Facility & Equipment	25,923	220,270	380,610	160,340	500,444	56 %
Fleet	7,241	34,266	45,638	11,372	109,100	69 %
Travel	4,000	11,566	13,688	2,122	21,344	46 %
Professional Development	4,033	70,583	86,580	15,997	173,243	59 %
Marketing	5,451	13,077	36,656	23,579	76,506	83 %
Capital Improvements	<u>21,786</u>	<u>56,372</u>	<u>820,049</u>	<u>763,677</u>	<u>820,574</u>	<u>93 %</u>
Total Expenditures	<u>625,020</u>	<u>3,119,061</u>	<u>4,295,550</u>	<u>1,176,489</u>	<u>9,083,614</u>	<u>66 %</u>
Total Expenditures	<u>625,020</u>	<u>3,119,061</u>	<u>4,295,550</u>	<u>1,176,489</u>	<u>9,083,614</u>	<u>66 %</u>
Net Revenue Over Expenditures	<u>(248,150)</u>	<u>1,256,674</u>	<u>(174,660)</u>	<u>1,431,334</u>	<u>0</u>	<u>0 %</u>

Jefferson County Health Department  
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: May 2025		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
<b>Adult Brain Injury (ABI) Region F</b> Contract Period: 07/01/2024 - 06/30/2025	\$ 1,760	\$ 1,760	\$ 15,181	\$ 15,181	\$ 49,826	\$ 49,911
<b>Adult Brain Injury (ABI) Region G</b> Contract Period: 07/01/2024 - 06/30/2025	\$ 5,455	\$ 5,455	\$ 25,741	\$ 25,741	\$ 60,445	\$ 60,524
<b>Child Care Health Consultation (CCHC)</b> Contract Period: 10/1/2024 - 09/30/2025 <i>Quarterly Reporting/Invoicing</i>	\$ -	\$ 70	\$ 2,948	\$ 3,071	\$ 4,330	\$ 4,453
<b>Children &amp; Youth with Special Health Care Needs (CYSHCN) Region 10</b> Contract Period: 07/01/2024 - 06/30/2025	\$ 9,750	\$ 9,750	\$ 33,567	\$ 33,567	\$ 74,416	\$ 74,433
<b>Children &amp; Youth with Special Health Care Needs (CYSHCN) Region 11</b> Contract Period: 07/01/2024 - 06/30/2025	\$ 4,430	\$ 4,430	\$ 25,681	\$ 25,861	\$ 59,798	\$ 59,814
<b>Cities Readiness Initiative (CRI)</b> Contract Period: 07/01/2024 - 06/30/2025	\$ 2,602	\$ 2,602	\$ 16,011	\$ 16,011	\$ 40,930	\$ 40,930

Jefferson County Health Department  
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: May 2025		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
<b>COVID-19 and Adult Vaccination Supplemental (AIG)</b> Contract Period: 02/01/2023 - 03/24/2025	\$ -	\$ -	\$ 8,303	\$ 8,496	\$ 166,226	\$ 166,419
<b>Environmental Child Care Sanitation Inspections (CCSI)</b> Contract Period: 10/01/2022 - 09/30/2025	\$ 670	\$ 918	\$ 3,730	\$ 4,149	\$ 19,815	\$ 19,590
<b>Epidemiology &amp; Laboratory Capacity Expansion (ELC EXP)</b> Contract Period: 07/01/2021 - 03/24/2025 Invoiced End of Month	\$ -	\$ -	\$ 84,725	\$ 53,929	\$ 1,473,838	\$ 1,447,996
<b>Improving Oral Health Teledentistry Sealants (SEAL)</b> Contract Period: 09/01/2024 - 08/31/2025 <i>Quarterly Reporting/Invoicing</i>	\$ 869	\$ -	\$ 5,859	\$ 5,578	\$ 14,935	\$ 15,355
<b>Jefferson Foundation Program Support (JFPS)</b> Grant Period: 06/01/2024 - 05/31/2025	\$ -	\$ 61,200	\$ -	\$ 88,931	\$ 175,000	\$ 175,000
<b>Maternal Child Health Services (MCH)</b> Contract Period: 10/1/2024 - 09/30/2025	\$ 12,474	\$ 14,369	\$ 22,001	\$ 23,841	\$ 30,251	\$ 32,146

Jefferson County Health Department  
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: May 2025		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
<b>Missouri Family Health Council, Inc. Family Planning Title X (TITLE X)</b> Contract Period: 04/01/2024 - 03/31/2026	\$ 26,268	\$ 52,593	\$ 273,690	\$ 270,446	\$ 510,660	\$ 676,897
<b>Overdose Date to Action (OD2A)</b> Contract Period: 09/01/2024 - 08/31/2025 Invoiced End of Month	\$ 12,716	\$ 3,774	\$ 33,449	\$ 32,754	\$ 53,281	\$ 52,586
<b>Public Health Emergency Preparedness (PHEP)</b> Contract Period: 07/01/2024 - 06/30/2025	\$ 12,039	\$ 11,157	\$ 60,459	\$ 61,195	\$ 145,200	\$ 146,871
<b>Superfund Lead Health Education &amp; Voluntary Institutional Control Programs (LEAD)</b> Contract Period: 10/1/2024 - 09/30/2025	\$ 11,903	\$ 10,876	\$ 71,699	\$ 69,293	\$ 114,849	\$ 112,444
<b>Show Me Healthy Women (SMHW) &amp; Wise Woman (WW)</b> Contract Period: 06/30/2024 - 06/29/2025	\$ 552	\$ 1,442	\$ 576	\$ 6,633	\$ 5,386	\$ 23,676
<b>State Investment in Local Public Health Services (CORE/CHIP)</b> Contract Period: 06/01/2024 - 05/31/2027 Quarterly Reporting/Invoicing	\$ 93,578	\$ 10,248	\$ 191,852	\$ 57,474	\$ 385,999	\$ 225,282

Jefferson County Health Department  
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: May 2025		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
<b>Public Health Infrastructure Grant (INFR)</b> Contract Period: 8/1/2023 - 11/30/2027	\$ 28,613	\$ 23,755	\$ 133,274	\$ 157,028	\$ 276,706	\$ 300,461
<b>Wellness Van Grant</b> Jefferson Foundation	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000
<b>Health Unit Tax (MIL TAX)</b> Period: 01/01/20234- 12/31/2024	\$ 39,789	\$ 297,218	\$ 2,286,286	\$ 1,079,180	n/a	n/a
<b>Indirect/Adminstrative Fees Earned</b> Period: 01/01/2025 - 12/31/2025	\$ 6,915	\$ 6,915	\$ 41,839	\$ 41,839	n/a	n/a
<b>Rent Income</b> Period: 01/01/2025 - 12/31/2025	\$ 525	\$ 525	\$ 5,780	\$ 5,780	n/a	n/a
<b>Donations/Contributions</b> Period: 01/01/2025 - 12/31/2025	\$ 63	\$ 63	\$ 962	\$ 962	n/a	n/a

Jefferson County Health Department  
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: May 2025		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
<b>Fee for Service (FEE)</b> Period: 01/01/2025 - 12/31/2025	\$ 105,899	\$ 105,899	\$ 1,032,121	\$ 1,032,121	n/a	n/a
<b>TOTALS for Month &amp; Fiscal Year-to-Date</b>	<u>\$ 376,869</u>	<u>\$ 625,020</u>	<u>\$ 4,375,734</u>	<u>\$ 3,119,061</u>		



Executive Director's Report  
JCHD Board of Trustees Meeting  
JUNE 2025

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1. Grants/Contracts: How has the temporary pause in federal grants/contracts and the reduction in funding affected JCHD? We continue to monitor this situation.
  - a. Title X Funding: Still no word on the status of this contract. Missouri Foundation for Health has agreed to support 3 months of Title X operating expenses for agencies with The Right Time program. The funding was secured by Missouri Family Health Council who hold our contract for Title X. We will receive \$35,938 over May, June and July.
  - b. Public Health Emergency PHEP has been cut nearly in-half for 2026. This is from an email received from MO Department of Health and Senior Services:

“I want to inform you that we have received a partial award from the CDC for the Public Health Emergency Preparedness (PHEP) cooperative agreement, Budget Period 2 (BP2). As a result of the partial award, your agency will receive approximately 50% of the funding typically allocated for this period. We expect to receive those funds on or about July 1. CDC has also indicated that additional funding for BP2 is possible once their budget picture become clearer, possibly in October. Should DHSS receive those funds, we will immediately start the contract amendment process so that the funding amounts are closer to the amounts originally requested for FY 26. The CDC has informed us that the funding requirements (tasks) outlined in the Notice of Funding Opportunity (NOFO) remain unchanged at this time. While we are optimistic about the release of additional funds, we can only proceed based on the current guidance from the CDC.”
  - c. Other grants and contract situations have not changed since the last board report.
2. Meeting on June 4<sup>th</sup> with our Medical Director Dr. Gaudreault from Mercy Jefferson
  - a. Attend September Board meeting.
  - b. Develop topics and specific questions to give him prior to the board meeting.
3. Mosquito surveillance program – Testing has begun, and we should have enough data to report at next month's meeting. Surveillance is a significant part of a Mosquito Control program.



*Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.*

## NEW BUILDING REPORT

June 2025

### 1. We continue working on:

- Furniture installation is almost completed. We are waiting on furniture that is on back order.
- Wayfinding signs are installed.
- Punch list items continue to be corrected. Final walk through scheduled for June 25<sup>th</sup>.
- IT infrastructure (security cameras, door badge pass system). Vital records is working
- Building alarm monitoring system and vaccine temperature monitoring system.
- Coordinating the move with the moving company and with staff.
- Landscaping is almost completed. Sod will be installed this week or next.

### 2. The parking lot is completed and striped.

### 3. HVAC and generator training. Installation companies for these items trained JCHD personnel on how these systems function.

### 4. Tentative dates for moving: **updated schedule** This is very dependent on the completion of the parking lot and the IT infrastructure. The Arnold office will remain open during this move.

Monday, July 7: Begin move. Hillsboro office closed

Tuesday, July 8: Continue moving/setup of new building. Hillsboro office closed

Wednesday, July 9: Move/setup. Hillsboro office is closed.

Thursday, July 10: Open to the public. Half day of general clinic in afternoon.

Friday, July 11: Open to the public. Fix any issues noted. Exempt staff may work on the weekend if needed.

Monday, July 14: Open to the public. Half day of family planning in the afternoon.



**Jefferson County Health Department**  
405 Main Street, Hillsboro, MO 63050  
Phone: 636-797-3737 Fax: 636-797-4631  
[www.jeffcohealth.org](http://www.jeffcohealth.org)



**Public Health**  
Prevent. Promote. Protect.

Tuesday, July 15: Regular operation schedule

The dedication ceremony is not scheduled, but we are looking at September.

5. Architect financial report: 94.35% of the architect contract has been completed.

Contract amount: \$719,750.00  
Billed against: \$700,796.86  
**Remaining: \$ 18,953.14**

6. New Building Construction Payments

New Building Construction Payments			
<b>Total Paid to Date:</b>	<b>\$ 8,125,800.98</b>		
Date	Amount	Vendor	Description
January 3, 2024	35,217.00	Gilmore & Bell P.C.	Special Counsel Fee
January 3, 2024	7,970.00	Hillsboro Title Company	Title Insurance Premium
February 8, 2024	148,320.65	Brockmiller Construction, Inc	Building Construction
April 4, 2024	58,900.00	Brockmiller Construction, Inc	Building Construction
April 11, 2024	98,705.00	Brockmiller Construction, Inc	Building Construction
May 9, 2024	343,900.00	Brockmiller Construction, Inc	Building Construction
June 8, 2024	188,100.00	Brockmiller Construction, Inc	Building Construction
July 8, 2024	13,485.00	Professional Services Industries, Inc.	Construction Material Testing & Inspection Services
July 11, 2024	566,239.90	Brockmiller Construction, Inc	Building Construction
August 8, 2024	674,500.00	Brockmiller Construction, Inc	Building Construction
September 13, 2024	929,411.05	Brockmiller Construction, Inc	Building Construction
September 16, 2024	2,081.50	Warren Sign Co, Inc.	Repaint & Install Exterior Wall Sign (50% payment)
October 15, 2024	746,700.00	Brockmiller Construction, Inc	Building Construction
October 15, 2024	921.00	Professional Services Industries, Inc.	Construction Material Testing & Inspection Services
October 21, 2024	50.00	Warren Sign Co, Inc.	Permit Fee
October 21, 2024	6,580.88	Spire	New Service - Natural Gas
November 20, 2024	829,498.20	Brockmiller Construction, Inc	Building Construction
December 12, 2024	1,190,481.10	Brockmiller Construction, Inc	Building Construction
December 12, 2024	9,163.00	City of Hillsboro	Water Meter
January 16, 2025	839,073.25	Brockmiller Construction, Inc	Building Construction
January 16, 2025	23,762.50	Warren Sign Co, Inc.	Monument Sign (50% payment)
January 23, 2025	10,790.00	Professional Services Industries, Inc.	Construction Material Testing & Inspection Services
February 13, 2025	78,011.33	CMIT Solutions of St. Louis	IT Infrastructure Supplies & Equipment
February 27, 2025	3,075.50	Excel Signs & Design	Way Finding Signs - 50% down
February 27, 2025	503,286.25	Brockmiller Construction, Inc	Building Construction
March 24, 2025	248,466.80	Brockmiller Construction, Inc	Building Construction
April 17, 2025	24,900.00	CMIT Solutions of St. Louis	IT Infrastructure Supplies & Equipment
April 29, 2025	275,203.60	Brockmiller Construction, Inc	Building Construction
May 5, 2025	216,235.67	Corporate Interiors Inc. dba CI Select	Furniture
May 28, 2025	48,225.80	Brockmiller Construction, Inc	Building Construction
May 28, 2025	4,546.00	Excel Signs & Design	Way Finding Signs



# Policy & Operations Manual Updates

Updates as of 6/10/2025

## General Policy Manual Updates

- Organizational Values updated based on 2023 employee survey
- At-Will Employment: The Executive Director (not the board) may now terminate staff

## Work Schedules & Attendance

- Operating Hours now include Fridays
- Schedule changes must have written approval from a supervisor/manager
- Non-exempt staff need approval to skip lunch breaks

## Absences

- Excused Absences require:
  - Available balance of PTO/EIB**AND EITHER...**
  - 48-hour notice & supervisor approval in Paylocity **OR**
  - Documentation (Dr. note)
- Unexcused Absences include:
  - No prior approval or documentation
  - No available PTO/EIB
- Excessive Absenteeism includes frequent/timed absences like:
  - Calling off before/after holidays
  - Absences during critical work periods

## Weather & Emergencies

- If inclement weather occurs during work:
  - Staff staying will get admin leave if the office closes early
  - Staff leaving early must use PTO
- Emergency Response Stipend:
  - Eligible staff may receive a one-time payment (if funded) for after-hours emergency response

## Time & Payroll

- Employees must approve timecards each pay period
- Missed punches require correction requests in Paylocity
- Timesheets still required for multiple funding sources

## Pay & Overtime

- Overtime reimbursement possible during emergencies (if funded)
- Comp Time (1 & 2) must be approved in advance
- Compensation Updates:
  - New pay structure includes pay grades/ranges
  - Promotions move at least one step up
  - 'Cost of living' is now called "annual raise":
    - Based on performance and discipline history
    - Pro-rated for new hires
  - Market reviews will happen every 3-5 years

## Reimbursements

- Provide receipts with personal expense reimbursement requests

## HR Policies

- Anti-Harassment Policy updated; includes anti-bullying
- Substance Policy now includes all substances (e.g., vaping)
- Grievance Procedure:
  - Starts with verbal discussion
  - Written complaint due within 30 days
  - Handled by HR and personnel committee, not director or board



# Policy & Operations Manual Updates

Updates as of 6/10/2025

## Employee Benefits

- Bereavement leave: 27 hours can be used within 30 days for immediate/household loss
- No holiday pay if an unexcused absence occurs before/after a holiday

## Performance Reviews

- Occur after 6 months in a position, then annually each December

## Phones & Visitors

- Personal Cell Phones: cannot connect to fleet vehicles
- JCHD Phones: for work purposes only
- Visitors must enter through main entrance, sign in, and wear a badge

## Technology & Privacy

- New section on Data Privacy & Security:
  - Follow HIPAA, protect PHI
  - No personal use of company systems
  - Follow password best practices

## Operations Manual Updates

- Updated vision and mission
- Grant and contract applications over \$100,000 are required to be approved by the board per by laws
- Employees who want to serve on coalitions, committees, etc. as a representative of JCHD, must get executive director approval
- Any change in status of employee driver's license must be reported to HR within 1 business day
- Added the surplus policy approved by board in February 2025

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[Space Above Line Reserved for Recorder's Use]

**QUITCLAIM DEED**

THIS INDENTURE WITNESSETH, made on the 9<sup>th</sup> day of June, 2025, Jefferson County, Missouri ("Grantor"), a Charter County, for and in consideration of the sum of One Dollar (\$1.00), and other valuable consideration, the receipt of which is hereby acknowledged, does by these presents, CONVEYS, RELEASES AND QUIT CLAIMS to Jefferson County Health Center d/b/a/ Jefferson County Health Department, a government entity created by statute ("Grantee"), whose address is 405 Main Street, Hillsboro, Missouri 63050, all interest in the following described Real Estate, lots, tracts, or parcels of land, lying, being, and situated in the County of Jefferson and State of Missouri, to wit:

All of Lots Thirty (30) and Thirty-one (31), in Block Nine (9), in the Town of Hillsboro, Missouri, as shown by plat on file in the recorder's office of Jefferson County, Missouri.

Also forty (40) feet off of the East side of the Lots Twenty-nine (29) and Thirty-two (32), Block Nine (9), in the Town of Hillsboro, Missouri, as shown by plat on file in the recorder's office of Jefferson County, Missouri.

Address: 405 Main Street, Hillsboro, Missouri 63050

Parcel ID: 17-2.0-03.0-2-001-017

Subject to any deed restrictions, easements, rights-of-way of record, and zoning regulations, if any.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the said Grantors have signed this document on this 9<sup>th</sup> day of June, 2025.

GRANTOR:

Dennis J. Gannon  
Signed (Jefferson County, Missouri)

Dennis J. Gannon  
Printed

IN WITNESS WHEREOF, the said Grantee has signed this document on this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

GRANTEE:

\_\_\_\_\_  
Signed (Jefferson County Health Center)

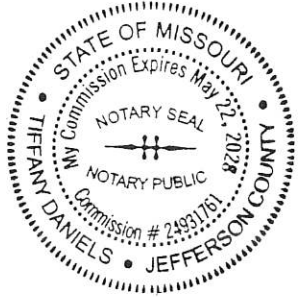
\_\_\_\_\_  
Printed

STATE OF MISSOURI )  
 ) ss.  
COUNTY OF JEFFERSON )

On this 9<sup>th</sup> day of June, 2025, before me appeared Dennis J. Gannon  
\_\_\_\_\_, Agent of Jefferson County, Missouri ("Grantor"), to me personally known, and who being  
duly sworn did say that he is the person described in and who executed the foregoing instrument  
on behalf of Jefferson County, Missouri as agent of the same, and acknowledge that the Grantor  
executed the same as Grantor's free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the  
County and State aforesaid, the day and year above written.

Stamp or Seal:



Tiffany Daniels  
Notary Public

My commission expires: May 22, 2028

STATE OF MISSOURI                    )  
  ) ss.  
COUNTY OF JEFFERSON            )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2025, before me appeared \_\_\_\_\_  
\_\_\_\_\_, Agent of Jefferson County Health Center, ("Grantee"), to me personally known, and who  
being duly sworn did say that he is the person described in and who executed the foregoing  
instrument on behalf of said company as agent of the same, and acknowledge that the Grantee  
executed the same as Grantee's free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the  
County and State aforesaid, the day and year above written.

Stamp or Seal:

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

---

[Space Above Line Reserved for Recorder's Use]

**QUITCLAIM DEED**

THIS INDENTURE WITNESSETH, made on the 9<sup>TH</sup> day of June, 2025, Jefferson County, Missouri ("Grantor"), a Charter County, for and in consideration of the sum of One Dollar (\$1.00), and other valuable consideration, the receipt of which is hereby acknowledged, does by these presents, CONVEYS, RELEASES AND QUIT CLAIMS to Jefferson County Health Center d/b/a/ Jefferson County Health Department, a government entity created by statute ("Grantee"), whose address is 405 Main Street, Hillsboro, Missouri 63050, all interest in the following described Real Estate, lots, tracts, or parcels of land, lying, being, and situated in the County of Jefferson and State of Missouri, to wit:

LOT 2 OF COMMERCE OFFICE PARK, AS SET FORTH IN SURVEYOR'S CORRECTION AFFIDAVIT RECORDED BOOK 0439, PAGE 613, BEING ORIGINALLY PLATTED AS SINGER OFFICE PARK, A SUBDIVISION IN JEFFERSON COUNTY, MISSOURI, AS PER PLAT THEREOF RECORDED IN PLAT BOOK 106, PAGE 15.

Address: 1818 Lonedell Road, Arnold, Missouri 63010

Parcel ID: 02-6.0-24.0-4-007-001.02

Subject to any deed restrictions, easements, rights-of-way of record, and zoning regulations, if any.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the said Grantors have signed this document on this 9<sup>th</sup> day of June, 2025.

GRANTOR:

Kenneth J. Gannon  
Signed (Jefferson County, Missouri)

Dennis J. Eannon  
Printed

IN WITNESS WHEREOF, the said Grantee has signed this document on this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

GRANTEE:

\_\_\_\_\_  
Signed (Jefferson County Health Center)

\_\_\_\_\_  
Printed



STATE OF MISSOURI                    )  
  ) ss.  
COUNTY OF JEFFERSON            )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2025, before me appeared \_\_\_\_\_  
\_\_\_\_\_, Agent of Jefferson County Health Center, ("Grantee"), to me personally known, and who  
being duly sworn did say that he is the person described in and who executed the foregoing  
instrument on behalf of said company as agent of the same, and acknowledge that the Grantee  
executed the same as Grantee's free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the  
County and State aforesaid, the day and year above written.

Stamp or Seal:

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_



*Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.*

06-2025

## JCHD Board of Trustees Committee Assignments

April - 2025 to March - 2026

Building / Real Estate:- T. Pigg and T. Stidem

Personnel: ----- D. Diehl and A. Henry

Insurance:----- T. Pigg and V. Taylor

Legal:----- A. Henry and V. Taylor

Finance:----- D. Diehl and T. Stidem



**Jefferson County Health Department**  
405 Main Street, Hillsboro, MO 63050  
Phone: 636-797-3737 Fax: 636-797-4631  
[www.jeffcohealth.org](http://www.jeffcohealth.org)



**Public Health**  
Prevent. Promote. Protect.



*Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.*

06-2025

### Monthly Departmental Schedule Visit - Trustees

April - 2025 to March - 2026

April -----	
May -----	
June -----	
July -----	T. Stidem
August -----	V. Taylor
September ----	A. Henry
October -----	D. Diehl
November ----	T. Pigg
December -----	T. Stidem
January -----	V. Taylor
February -----	A. Henry
March -----	D. Diehl

**NOTE:**

Please contact the Director with a weeks notice to schedule your visit to ensure executive staff is available and to maintain HIPPA compliance while on tour.

Thank you,

Tim.



**Jefferson County Health Department**  
405 Main Street, Hillsboro, MO 63050  
Phone: 636-797-3737 Fax: 636-797-4631  
[www.jeffcohealth.org](http://www.jeffcohealth.org)



**Public Health**  
Prevent. Promote. Protect.



Jefferson County Health Department will promote positive health outcomes through the delivery of foundational public health services.

## 2025 Clinical Services Board Report- May

JCHD clinical services section consists of nursing services including office general clinic and family planning, community clinical services, mobile wellness program, communicable disease testing, Tuberculosis investigations and case management, nutrition services, dental services, and front office services including vital records.

### Foundational Public Health Services Areas: Access to Healthcare, Maternal Child & Family Health, Chronic Disease Prevention, Injury Prevention, and Communicable Disease

#### Family Planning:

- Total appointments in the Family Planning clinic in May were 117 for 111 distinct patients.
- No additional information was received regarding the restoration of Title X funding. MFHC worked with the Missouri Foundation for Health to cover the Family Planning expected budget requests through July 2025. A meeting is being scheduled with MFHC in July to discuss next steps.
- The team is planning to provide testing services for sexually transmitted infections (STI) on June 27<sup>th</sup> at the Arnold Walgreens location as part of the #NationalHIVTestingDay campaign. We will be providing on-site rapid testing for Hepatitis C, Syphilis, and HIV as well as sending samples to the state lab for Gonorrhea and Chlamydia testing.

#### General Clinic

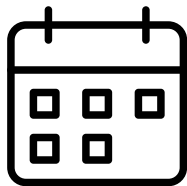
- Total appointments in General Clinic in May were 215 for 176 distinct patients.
- The Lead Program managed a total of 49 cases and JCHD staff performed 27 Point of Care Lead tests at JCHD facilities.
- The Child Care Health Consultation (CCHC) program collaborated with the JCHD Public Health Preparedness Planner to deliver an Emergency Preparedness & Response class to childcare providers on May 29<sup>th</sup> at our Arnold location. The training included a discussion on active weather patterns and planning. The JFCAC Head Start program has reached out to request CCHC health promotions at their four self-operated locations on the topics of nutrition, safety and exercise.
- In May, the Tuberculosis (TB) Program has moved to electronic case management. All new clients for 2025 are online in SharePoint so that the team can work in multiple locations on the same cases. As future cases are opened, we hope to develop a more efficient method for following daily events needing addressed with the clients. TB program cases in May included: Suspect TB cases=3; Immigration Cases=6; LTBI=15; DOT daily or weekly=4; Under Investigation/Pending=8; MOTT=1; Closed cases=6
- The JCHD Executive Team and Clinical Services Manager met with the Medical Director, Dr. Pascal Gaudreault to discuss Standing Orders that are due to be revised in June. During that meeting we also discussed him attending a future board meeting. We provided a tour of the new building to Dr. Gaudreault during that meeting.

#### Community Clinics:

- Total Community Clinic appointments in May were 89 with 66 distinct patients.
- The mobile wellness program was in the community a total of 11 days in May. We had a total of 45 patients and 5 of them were new patients. Besides the regular locations that we visit each month, on May 14<sup>th</sup> we had took the new van to Senn Thomas Middle School for a "Career Day" and our Dietitian joined for the day. At this event, the students were allowed to come tour the mobile health center and ask questions. This was a nice change of pace and the questions that were asked were interesting! Here are some of the questions our team was asked during the event: How far do you travel? all over the world? Do you have a bathroom? Can you do X-rays? How many tubes of blood can you take from someone? Have you ever broken a needle in someone's arm? How fast do you drive to get to a scene? Can you test my urine/lemonade? What do you not like about your job? What is something traumatic that you have experienced on here? Do you ever get bored working on here? Are you still driving when you see a patient? What made you want to do this job? What is the difference between this and an ambulance? How much gas goes into this thing? How much money does it cost for gas? Has anyone died on here?

## MAY MEDICAL DATA

### Total Appointments



421

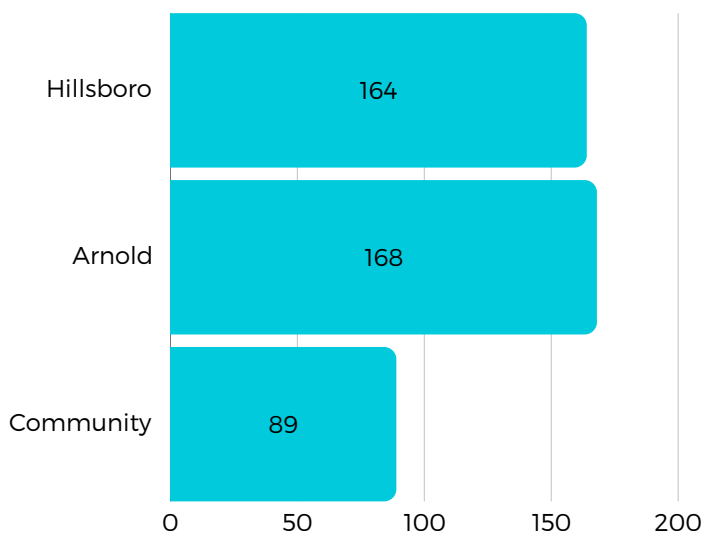
### Total Unique Patients



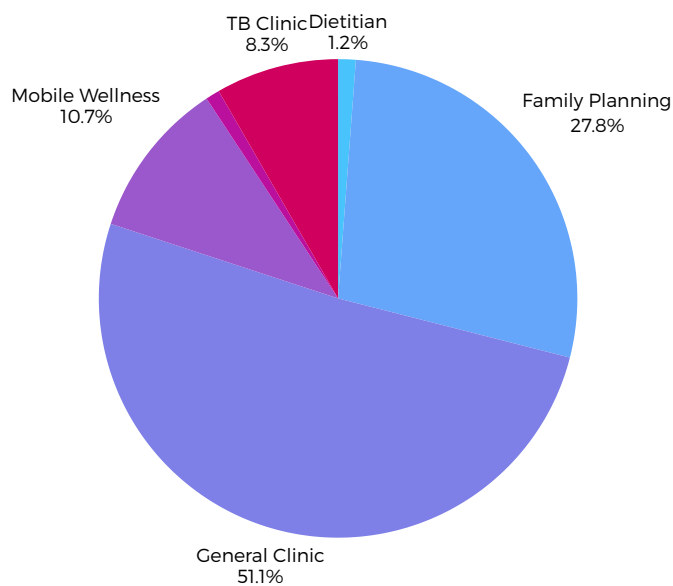
329

### Appointments by Location

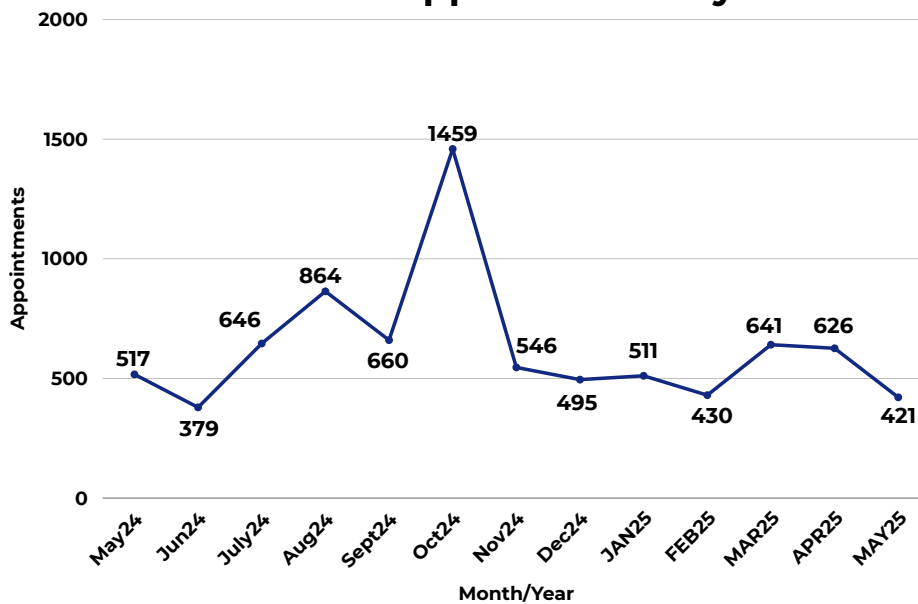
● Appointments



### Appointments by Resource



### 2024-2025 JCHD Appointments by Month



## Dental Services:

The dental program provided services for a total of 45 unique patients in May. This includes 12 patients in the pediatric dental program and 33 adult patients.

Letters have gone out to our Senior van patients notifying them the Senior dental program is coming to an end. Our last day seeing patients on the Senior dental van will be June 26. Our June schedule is shaping up nicely as we work to get in those last-minute appointments before closing the doors. Some of our team will be attending the Family Fun Day in June. We have a fun game and prizes to give away during the event.

The calendar with the Dental van's schedule has been posted on our website along with a new link to request records. Visit our website to review both options: <https://www.jeffcohealth.org/dental>



The image shows a calendar titled "Smiles to Go Dental Van Schedule July 2025". The calendar is presented in a grid format with columns for the days of the week (Sunday through Saturday) and rows for the dates. The Jefferson County Health Department logo is in the top left corner. The schedule lists the following locations for dental services:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 JCHD Arnold	8 JCHD Arnold	9 JCHD Arnold	10 JCHD Arnold	11	12
13	14 Peace Pantry	15 Peace Pantry	16 Peace Pantry	17 Peace Pantry	18	19
20	21 JCHD Hillsboro	22 JCHD Hillsboro	23 JCHD Hillsboro	24 JCHD Hillsboro	25	26
27	28 JCHD Hillsboro	29 JCHD Hillsboro	30 JCHD Arnold	31 JCHD Arnold		



Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.

## Community Services Board Report- June 2025

(Analytics and Updates from May 2025)

The Community Services Department consists of our Communicable Disease Prevention Team, Environmental Public Health Team, Public Health Preparedness Planner and the Special Healthcare Needs Team. This department manages non-clinical public health programs.

### Foundation of Public Health Module Areas of Capability and Expertise:

#### Communicable Disease Prevention:

##### 2025 Measles Outbreak

On April 30, 2025, a person infected with the measles virus visited the St. Louis Aquarium, exposing some residents of Jefferson County. In response, the Jefferson County Health Department (JCHD) elevated their Public Health Emergency Operations Coordination (PHEOC) to Level 2. Staff from various programs were assigned to notify residents about the exposure and to provide guidance on the necessary steps to take based on vaccination status and the type of exposure they had.

On May 22, 2025, the JCHD downgraded the PHEOC to Level 1, as no new positive cases emerged after Jefferson County residents completed the incubation period. The JCHD will maintain a Level 1 PHEOC while continuing to monitor the national measles outbreak. An outbreak is considered over when two full incubation periods pass without any further positive cases.

##### Monthly Communicable Disease Report

There were no new alerts for the month of May 2025. Most cases investigated in May consisted of our usual enteric diseases, including Salmonella, Campylobacter, and STEC. We have also noticed increased cases of tick-borne illnesses, particularly Ehrlichiosis. Additionally, we recently investigated a few cases of pertussis. Overall, no unusual cases or outbreaks were reported.

##### Monthly Respiratory Report

There will be no respiratory report this month, as we are outside the CDC Respiratory Season. Reports will resume in October 2025.

Foundational Public Health Model Mission: The Capacity to prevent and stop the spread of disease through strategies such as surveillance, investigation, education, and interventions.

Programs: Communicable Disease Investigation, Vector Control, Animal Bite Investigations

Funding Sources: Public Health Emergency Preparedness (PHEP) MDHSS Contract,

# Communicable Disease Surveillance Summary Report

## Communicable Disease Surveillance Summary Report - May 2025

### Jefferson County, Missouri

#### NOTES ON THE DATA:

- All data and information are conditional and may change as more reports are received.
- Case definitions are established by the Missouri Department of Health and Senior Services' (DHSS) Communicable Disease Investigation Reference Manual. The totals reflect the number of confirmed and probable cases reported; suspect cases are not included.
- Data is reported in epidemiologic weeks established by the CDC's Morbidity and Mortality Weekly Report (MMWR). The MMWR week starts on a Sunday and ends on Saturday. Values for MMWR week range from 1 to 53, although most years consist of 52 weeks. The 2024 MMWR calendar began on December 31, 2023.
- Case date may be based on the onset date, diagnosis date, specimen date, or test date.
- Excluded from this report are Sexually Transmitted Diseases, Influenza, and COVID-19.
- Jefferson County Health Department monitors all reportable disease cases year-round. Figures 1. and 2. include detailed views of diseases or conditions that may be of importance during the time of year this report is published. Variables such as outbreaks or the seasonality of communicable diseases may affect the number of cases per month and call for a more in-depth look. Seasonal change in the incidence of infectious diseases is common.

#### Additional Sources of Information:

Jefferson County Health Department's Respiratory Illness page

- <https://www.jeffcohealth.org/respiratory-illnesses>

Missouri Department of Health and Senior Services Influenza Surveillance Report

- <https://health.mo.gov/living/healthcondiseases/communicable/influenza/dashboard.php>

Missouri Department of Health and Senior Services, Communicable Disease Investigation Reference Manual

- <https://health.mo.gov/living/healthcondiseases/communicable/communicabledisease/cdmanual/index.php>

Centers for Disease Control and Prevention, National Influenza Surveillance:

- <https://www.cdc.gov/flu/weekly/>

The National Respiratory and Enteric Virus Surveillance System (NREVSS):

- <https://www.cdc.gov/surveillance/nrevss/>

World Health Organization, International Influenza Surveillance:

- <https://www.who.int/teams/global-influenza-programme/surveillance-and-monitoring/influenza-surveillance-outputs>

**Table 1. Number of Enteric Cases by Month, Jefferson County, Missouri**

Disease or Condition	Five Previous Months					Year to Date Comparison		
	January 2025	February 2025	March 2025	April 2025	May 2025	YTD 2025	YTD 5 Previous Year Mean	YTD Alert <sup>1</sup>
Campylobacteriosis	2	1	1	1	2	7	8.4	
Cryptosporidiosis	1	1	0	0	0	2	0.6	
Cyclosporiasis	0	0	0	0	0	0	0	
E. Coli O157:H7	0	0	0	0	0	0	0.4	
E. Coli Shiga Toxin + (STEC)	2	0	1	2	0	5	1.8	*
Giardiasis	0	1	0	0	0	1	0.8	
Hepatitis A Acute	0	0	0	0	0	0	2	
Listeriosis	0	0	0	0	0	0	0.2	
Salmonellosis	4	2	4	3	0	13	8.6	*
Shigellosis	0	0	0	0	0	0	0.6	
Vibriosis	0	0	0	0	1	1	0.4	
Yersiniosis	0	0	0	0	0	0	1.4	
<b>Enteric Totals</b>	<b>9</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>3</b>	<b>29</b>	<b>25.2</b>	

<sup>1</sup> Year- to- Date alerts represent an increase of at least one standard deviation for total cases in the current year compared to the same time period in the five previous years.

# Communicable Disease Report

Table 2. Number of Respiratory and Systemic Disease Cases by Month, Jefferson County, Missouri

Disease or Condition	Five Previous Months					Year to Date Comparison		
	January 2025	February 2025	March 2025	April 2025	May 2025	YTD 2025	YTD 5 Previous Year Mean	YTD Alert
Coccidioidomycosis	0	0	0	0	0	0	0	
Haemophilus Influenzae, Invasive	0	0	0	1	0	1	2.4	
Legionellosis	0	1	0	1	0	2	0.4	*
Measles	0	0	0	0	0	0	0	
Mumps	0	0	0	1	0	1	0	
Pertussis	2	0	1	1	2	6	7.4	
Staph Aureus, VISA	0	0	0	0	0	0	1	
Streptococcus Pneumoniae, Invasive	3	2	6	1	0	12	10.6	
Streptococcal Toxic Shock Syndrome	0	1	0	0	0	1	0.4	
Varicella	0	0	0	0	0	0	1.4	
<b>Respiratory and Systemic Totals</b>	<b>5</b>	<b>4</b>	<b>7</b>	<b>5</b>	<b>2</b>	<b>23</b>	<b>23.6</b>	

Table 3. Number of Vector-Borne Cases by Month, Jefferson County, Missouri

Disease or Condition	Five Previous Months					Year to Date Comparison		
	January 2025	February 2025	March 2025	April 2025	May 2025	YTD 2025	YTD 5 Previous Year Mean	YTD Alert
Babesiosis	0	0	0	0	0	0	0	
Dengue Fever	0	0	0	0	0	0	0.2	
Ehrlichia Chaffeensis	0	0	0	0	3	3	4.2	
Ehrlichia Ewingii	0	0	0	0	1	1	0	
Ehrlichiosis Anaplasmosis Undetermined	0	0	0	0	1	1	0.2	
Lyme	0	0	0	0	0	0	0	
Neuroinvasive West Nile	0	0	0	0	0	0	0	
Q Fever	0	0	0	0	0	0	0	
Rocky Mountain Spotted Fever	0	0	0	0	0	0	0.4	
Tularemia	0	0	0	0	0	0	0	
<b>Vector-Borne Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>5</b>	<b>5</b>	

Table 4. Number of Other/Miscellaneous Cases by Month, Jefferson County, Missouri

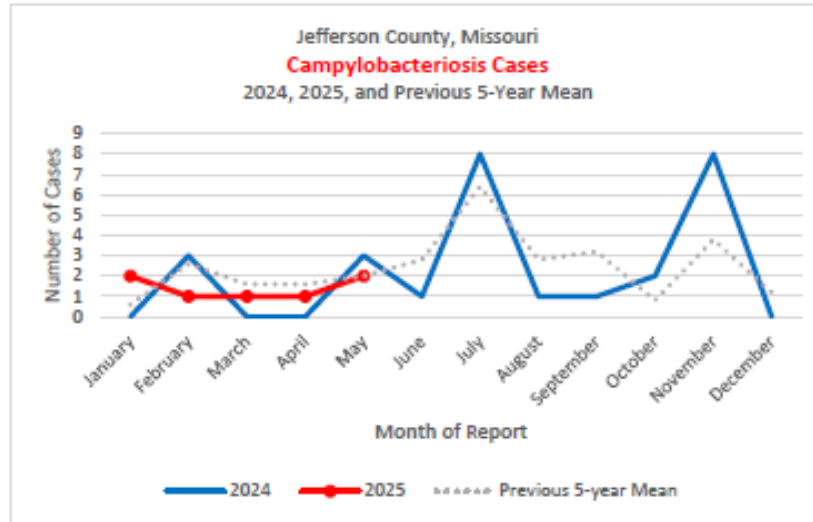
Disease or Condition	Five Previous Months					Year to Date Comparison		
	January 2025	February 2025	March 2025	April 2025	May 2025	YTD 2025	YTD 5 Previous Year Mean	YTD Alert
Animal Bites	21	14	31	10	26	102	99	*
Hansen's Disease (Leprosy)	0	0	0	0	0	0	0	
MOTT	1	1	3	2	0	7	9.6	
Rabies Animal	0	0	0	0	0	0	0	
Rabies Post Exposure Prophylaxis	2	1	0	0	0	3	5.2	
TB Disease	0	0	0	0	0	0	0	
TB Infection	4	1	2	2	1	11	18.8	
<b>Other/Miscellaneous Totals</b>	<b>28</b>	<b>17</b>	<b>36</b>	<b>14</b>	<b>27</b>	<b>123</b>	<b>132.6</b>	

# Communicable Disease Report

## Campylobacteriosis

Campylobacter infection, or campylobacteriosis, is caused by Campylobacter bacteria. Campylobacteriosis is one of the most common causes of diarrheal illness in the United States. There are 21 Campylobacter species; however, Campylobacter jejuni and Campylobacter coli are the two species that most often infect humans. Almost all persons infected with Campylobacter recover without any specific treatment. Antimicrobial therapy is warranted only for patients with severe disease or those at high risk for severe disease, such as those with immune systems severely weakened from medications or other illnesses.

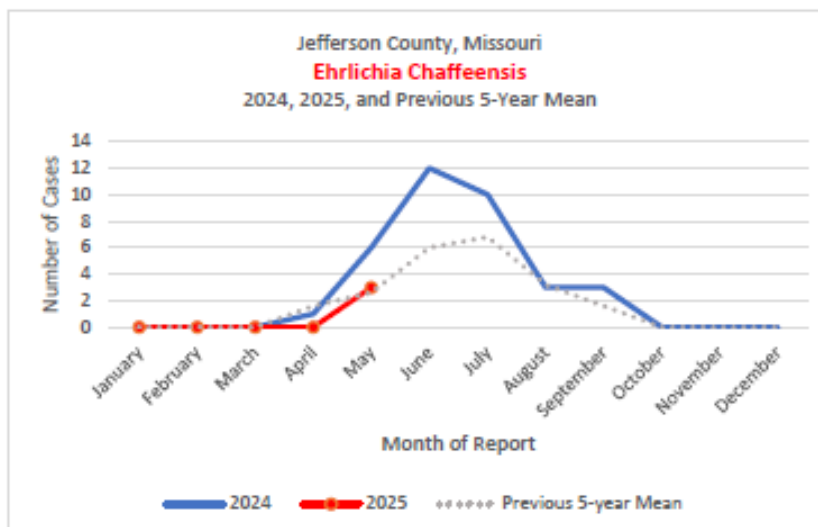
There were 2 cases of Campylobacteriosis reported during May 2025 in Jefferson County. During the previous 5 years, the number of cases has ranged from 0 to 8 per month.



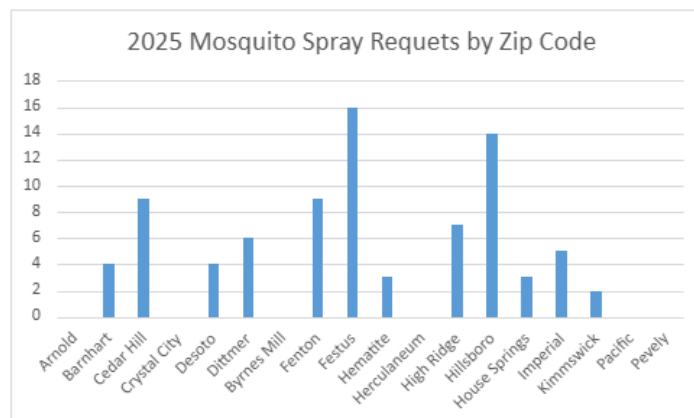
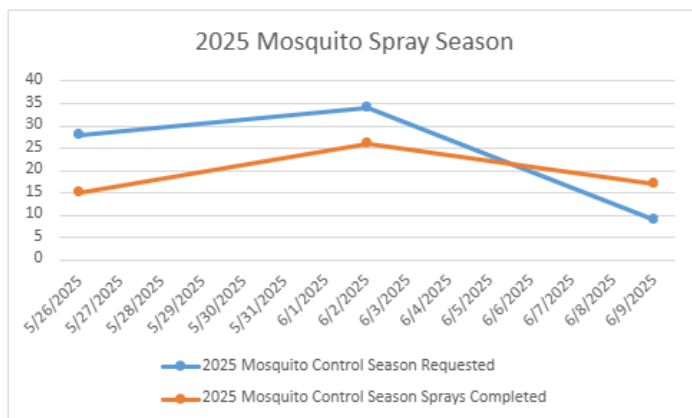
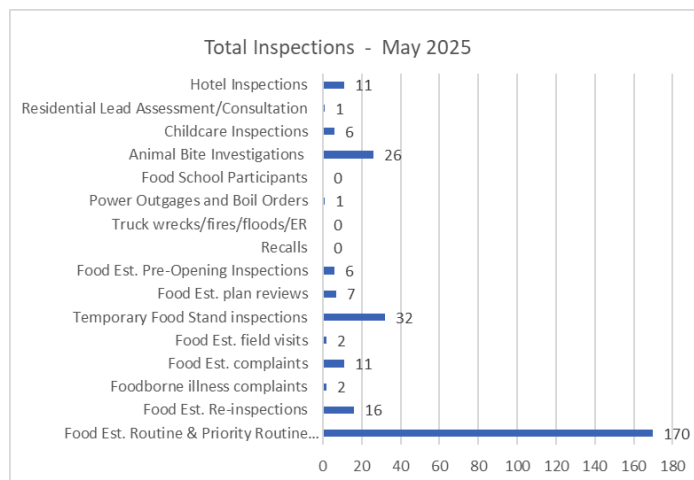
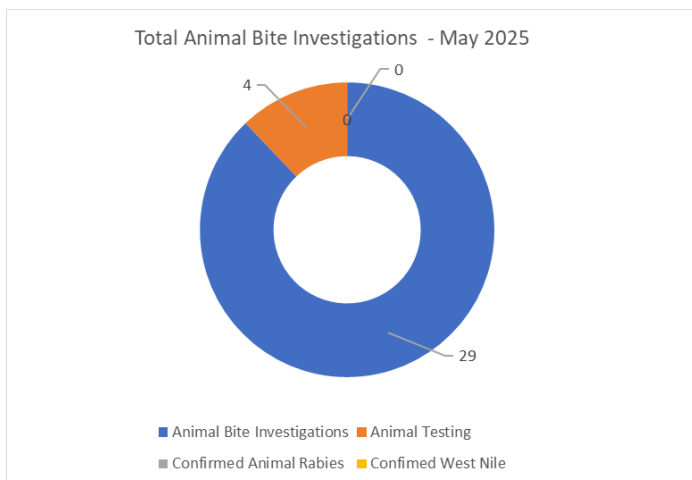
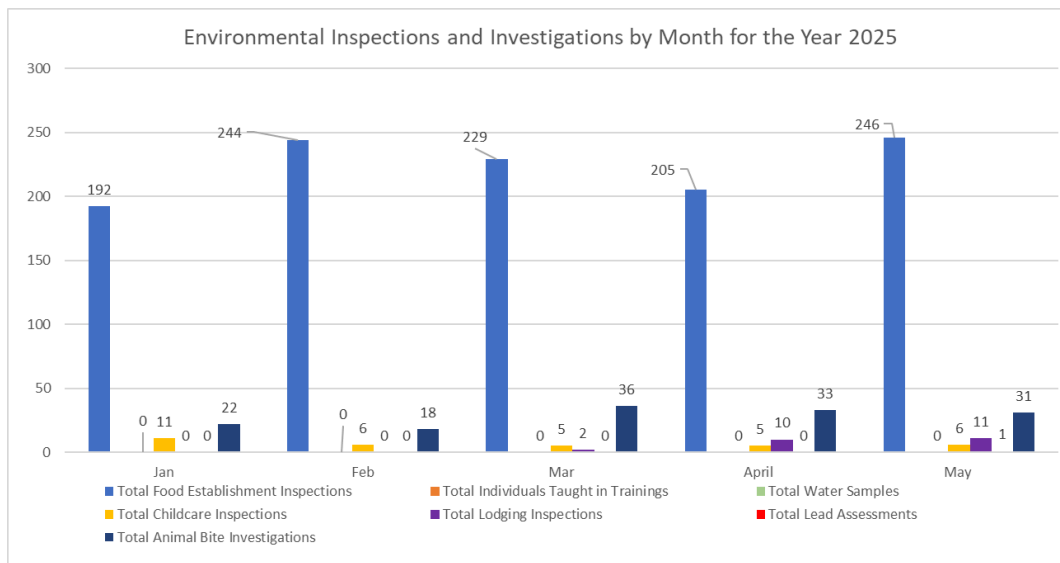
## Ehrlichiosis

Ehrlichiosis is a tick-borne illness caused by the bacteria Ehrlichia chaffeensis, E. ewingii, or E. muris eauclairensis. These bacterial zoonotic pathogens infect animal reservoir hosts and require a tick to be transmitted to humans. The majority of reported cases are due to infection with E. chaffeensis. In Missouri, Ehrlichiosis is primarily transmitted by the Lone Star tick. In rare cases, Ehrlichia species have been spread through blood transfusion and organ transplant. Doxycycline is the treatment of choice for adults and children of all ages with ehrlichiosis.

There were 3 cases of E. chaffeensis reported during May 2025 in Jefferson County. During the previous 5 years, the number of reported cases has ranged from 0 to 12 per month.



# Environmental Public Health Report



**Foundational Public Health Model Mission:** Capacity to reduce harmful exposures and foster safe and health environments that protect communities.

**Programs:** Food Program (Jefferson County Food Code, Food and beverages Permits, Temporary Permits, Farmers Market Master Training, and ServSafe Certifications), Water Sample Laboratory Services (Private and Public Water and Wells), Childcare Sanitation Inspections (CCSI), Lead Assessment and Education, and Lodging.

**Funding Sources:** Childcare Sanitation Inspections (CCSI) MO DHSS Contract, Summer Food Services Program (SFSP) MDHSS Contract, Children's Health Insurance Program (CHIP) Health Services Initiative (HSI)-LEAD MO DHSS Contract, CORE MDHSS Contract, Superfund Lead Health Education and Voluntary Institutional Control Program (VICP) MDHSS contract,

# Public Health Preparedness and Special Healthcare Needs

## Public Health Preparedness (PHP) - Emergency Preparedness and Response:

In May, the Public Health Preparedness (PHP) department participated in several events and opportunities. The PHP Coordinator joined the St. Louis Area Regional Response System (STARRS) Mass Fatality Exercise Planning Committee, assisting with the regional exercise. This exercise will be divided into two parts, held on different days and covering distinct scenarios to assess the region's capability to respond to a mass fatality event affecting multiple jurisdictions simultaneously.

Additionally, the PHP Coordinator participated in the Local Emergency Planning Committee's (LEPC) tabletop exercise, which focused on a scenario involving a gas pipeline rupture in the Arnold area during a fireworks festival. The JCHD PHP Coordinator was also present for the first two weeks of daily SLARCC calls in response to the tornado that struck the City of St. Louis in May, serving as a St. Louis Area Regional Coalition of Community Organizations Active in Disasters (SLARCC) voting member and representing Jefferson County Community Organizations Active in Disasters (COAD).

The JCHD PHP is committed to actively participating in the region through STARRS subcommittees and partnering closely with county response efforts, including COAD and the Office of Emergency Management.

**Mission:** Capacity to promote ongoing community resilience and preparedness, issue and enforce public health orders, share information with key partners and the general public, and lead the health and medical response to emergencies

**Programs:** Public Health Preparedness Planning and Response, Training and Exercises, and Project Public Health Ready (PPHR) Accreditation

**Funding Sources:** Public Health Emergency Preparedness (PHEP) MDHSS Contract, Cities Readiness Initiative (CRI)

## Linkage to Medical, Behavioral, and Community Resources:

Examples of resource navigation and case management provided to participants and program updates in the month of May:

- Shari Lexa secured a new provider for Jefferson County. St. Louis providers, Rise Services, formerly The Center for Head Injury Services, have agreed to serve Jefferson County. This will help grow the Region F/Jefferson County caseload tremendously!

JCHD contracts with MO Department of Health and Senior Services (MO DHSS) to provide resource navigation to connect participants to providers. MO DHSS reimburses providers for services and JCHD for staffing expenses through the ABI and CYSHCN contracts. No JCHD funds are utilized for this program.

**Mission:** Capacity to develop a strong network of partners with diverse expertise and resources to build a strong foundation for community health.

**Programs:** Adult Brain Injury and Children and Youth with Special Healthcare Needs Service Coordination and Public Health Preparedness inclusion planning

**Funding Sources:** Adult Brain Injury Program Service Coordination (ABI) Missouri Regions F and G, Children and Youth with Special Healthcare Needs Service Coordination (CYSHCN) Missouri Regions 10 and 11.



Promote positive health outcomes through delivery of foundational public health services.

## Health Communications Board Report- June 2025

*\*program information from May 2025*

**Grant/Contract Deliverables:** The Health Comms team is vital in developing campaigns, creating and disseminating content, and implementing services and programs related to agency contract/grant funding.

- **Overdose Data to Action Grant**

- Jefferson County Drug Prevention Coalition meeting
- Various Partnership meetings
  - Jefferson County Coalition for the Unhoused
  - Behavioral Health Crisis Center Collaboration
- Management of JCHD Sharps Disposal Program
- Stigma Reduction Campaign planning and creation
- Recovery Awareness Week planning
- Attended & Participated in Mercy Suicide Prevention Conference
- Facilitated the Jeffco Drug Education Conference
  - About 80 attendees (increase from last year)
- Narcan doses distributed: 10

- **Maternal Child Health Contract**

- Creating virtual wellness programs
  - Finalized all activity content
- Planning for Family Fun Day event in June
  - marketing and signage
  - vendor registration
  - layout and volunteer planning
- Additional Car Seat Tech added to the team
- Car Seat Program:
  - Installed 7 car seats
  - 1 checked car seat

- **Comprehensive Opioid, Stimulant, and Substance Use Program (COSSUP) Grant**

- Completed the requested NEPA Review Form

**Foundational Areas:** Chronic Disease Prevention, Injury Prevention, Maternal, Child, & Family Health, Linkage to Resources, Communicable Disease Prevention, Environmental Health

**Foundational Capabilities:** Communications, Community Partnership Development, Emergency Preparedness & Response, Organizational Administrative Competencies, Policy Development & Support, Assessment & Surveillance

# Health Communications Report (cont'd)

**Communications & Awareness:** Health Comms team members also create educational and awareness campaigns for the community for existing agency programs, services, initiatives, and funding sources.

**Topics include:**

- Measles education and awareness
- New office updates
- Mammography van partnership
- Scan for the Score: Inspection Report Video
- Sharing partner posts

**Foundational Areas:** Chronic Disease Prevention, Injury Prevention, Maternal, Child, & Family Health, Linkage to Resources, Communicable Disease Prevention, Environmental Health

**Foundational Capabilities:** Communications, Community Partnership Development, Emergency Preparedness & Response, Organizational Administrative Competencies, Policy Development & Support, Assessment & Surveillance

**Organization & Workforce Development:** The Organizational Development Specialist works on all aspects of developing the agency and our workforce through assessments, training, and quality improvement.

- Working on the onboarding process project
  - Updating position interview questions
  - Designing the Onboarding SharePoint page
  - Collaborating with the ADMIN team
- Participating in the emergency preparedness project team
- HR assistance with exit interviews, job postings, interviews, and new employee onboarding
- Tracking of LinkedIn Learning certification certificates, staff auto insurance coverage, expired staff ID's, and certificates or licenses set to expire
- Back up OSA when short-staffed

**Foundational Capabilities:** Communications, Organizational Administrative Competencies, Accountability & Performance Management, Assessment and Surveillance, Policy Development & Support