

**JEFFERSON COUNTY HEALTH DEPARTMENT BOARD OF TRUSTEES MEETING**  
**1515 Peach Tree Plaza Ct, Hillsboro, MO 63050**  
**LIVE BROADCAST AVAILABLE VIA – YouTube**  
**@<https://www.youtube.com/channel/UCACuytmq2kUAI65z3AYsmYw>**  
**January 22, 2026, 4:00 PM TENTATIVE AGENDA**

**NOTICE TO BOARD AND ALL ATTENDEES:**

The Board's meeting will be open for physical attendance by the public and the public may virtually attend the meeting via the above-referenced link. In addition, anyone wishing to have a comment read to the Board during the meeting should email same to the attention of the Chair at least twenty-four (24) hours in advance to [communications@jeffcohealth.org](mailto:communications@jeffcohealth.org). Requests for information contained in records may be referred by the Chair to the Custodian of Records to process as a Sunshine Law request.

- i. Call to Order – Mr. Timothy Pigg, Chair**
- ii. Pledge of Allegiance**
- iii. Roll Call – Ms. Jennifer Pinkley, Recording Secretary**
- iv. Reading of the JCHC Mission, Vision and Purpose – Dr. Amber Henry, Trustee**
  1. Mission: Promote positive health outcomes through delivery of foundational public health services.
  2. Vision: A healthy Jefferson County.
  3. Purpose of the Health Center – RSMO 205.050 - The JCHD is established, maintained, and operated for the improvement of health of all inhabitants of Jefferson County.
- v. Call for the Orders of the Day – Mr. Timothy Pigg, Chair**
  1. Approval of Agenda
  2. Welcome of Guests
- vi. Approval of Minutes and Expenditures – Mr. Timothy Pigg, Chair**
  1. Approval of December 29, 2025, Meeting Minutes
  2. Approval of December 2025 Expenditures
  3. Approval of December 2025 Electronic Payments
  4. Pre-Approval of February 2026 Electronic Payments
- vii. Public Health Report**
  1. Director's Report – Mr. Steve Sikes, Executive Director
  2. Board of Trustees questions on Program reports
- viii. Public Comments –** "Pursuant to Resolution 05-15-01, any person who desires to make public comment shall, prior to the meeting, submit a speaker's request to include the speaker's name, address and subject matter to the Board. Upon being recognized by the Board Chair, such person may speak on any topic relevant to the business of the JCHC as set forth on the Speaker Request Form. In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Board, each speaker shall limit comments to five (5) minutes; however, if a large number of people wish to speak, the speaking time may be shortened by the Board Chair to no less than three (3) minutes per speaker. Each speaker may only speak once and may not yield/credit his/her time to another speaker. The Board Chair shall let the speaker know that their time has expired, and the speaker shall stop speaking. Each person who desires to make a public comment shall do so in an orderly manner and shall not engage in conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of the Board

meeting. Any person who so disrupts, disturbs, or otherwise impedes the meeting, shall, at the discretion of the Board Chair, be subject to the removal from that meeting."

**ix. Old Business – Mr. Timothy Pigg, Chair**

**x. New Business – Mr. Timothy Pigg, Chair**

1. Act on recommendation to Change the Dates of JCHD Board of Trustees Monthly Meeting
2. Act on recommendation to Amend JFCAC WIC Lease
3. Act on recommendation to Approve Grant Application for Jefferson Foundation
4. CDC and FDA updates
5. Entertain topics for next agenda by Trustees (limit to 3 topics, requires a second to place item on next agenda)

**xi. Closed Session –**

A part of the meeting with closed meeting, closed record and closed vote may be conducted by the Board of Trustees relating to legal action, causes of action or litigation involving the Jefferson County Health Department [610.021 (1)], any confidential or privileged communications between the Board of Trustees of the Jefferson County Health Department or its representatives and its attorneys [610.021 (1)], and records which are protected from disclosure by law [610.021 (14)].

1. Approval of December 29, 2025, Closed Session Meeting Minutes
2. Litigation Update

**xii. Adjournment**

**\*Underlined items will require a vote** ANY ITEMS MAY BE TAKEN OUT OF SEQUENCE AT THE DISCRETION OF THE BOARD OF TRUSTEES. ANY AGENDA ITEMS NOT PREVIOUSLY RESOLVED MAY BE BROUGHT UP FOR DISCUSSION AND APPROPRIATE ACTION AT THE DISCRETION OF THE BOARD. IN THE CASE OF AN EMERGENCY OF THE JEFFERSON COUNTY HEALTH DEPARTMENT AND WHERE A VOTE IS REQUIRED AND A QUORUM OF THE BOARD IS PRESENT, LESS THAN A QUORUM OF THE BOARD MAY ALSO PARTICIPATE IN THE VOTE VIA TELEPHONE, FACSIMILE, INTERNET, OR ANY OTHER VOICE OR ELECTRONIC MEANS.

**JEFFERSON COUNTY HEALTH DEPARTMENT**  
**1515 Peach Tree Plaza Ct., Hillsboro, MO 63050**  
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[@https://www.youtube.com/channel/UCAcuytmq2kUAI65z3AYsmYw](https://www.youtube.com/channel/UCAcuytmq2kUAI65z3AYsmYw)  
**December 29, 2025**

**CALL TO ORDER**

Chairperson Pigg called the meeting of the Board of Trustees of the Jefferson County Health Department to order at 4:00 pm.

**ROLL CALL**

- Tim Pigg, Chairperson - Present
- Dr. Amber Henry, Vice-Chairperson – Present
- Tammy Stidem, Secretary-Treasurer – Present
- Dennis Diehl, Member – Present
- Valerie Brown Taylor, Member – Present

**OTHERS ATTENDING**

- Steve Sikes, Executive Director
- Jeana Vidacak, Community Services Manager
- Christi Coleman, Legal Counsel

Others in attendance:

Kristin Firlle, Comptroller

## **APPROVAL OF AGENDA**

Dr. Henry made a motion to approve the agenda. Mrs. Taylor seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

## **WELCOME OF GUESTS**

No guests in attendance

## **Approval of September 16, 2025, Tax Rate Meeting Minutes**

Mrs. Taylor made a motion to approve the minutes from the September 16, 2025, Tax Rate meeting. Dr. Henry seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

## **Approval of October 23, 2025, Meeting Minutes**

Dr. Henry made a motion to approve the minutes from the October 23, 2025, meeting. Mrs. Taylor seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

## **Approval of December 1, 2025, Meeting Minutes**

Dr. Henry made a motion to approve the minutes from the December 1, 2025, meeting. Mrs. Taylor seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed

## **November 2025 APPROVAL EXPENDITURES**

Mrs. Taylor motioned to approve the November 2025 expenditure of \$105,089.06. Mr. Diehl seconded. Hearing no discussion, the motion carried and Chairperson Pigg announced the motion had passed.

## **November 2025 APPROVAL ELECTRONIC PAYMENTS**

Mrs. Taylor motioned to approve the electronic payments for November 2025 of \$488,525.67. Dr. Henry seconded. Hearing no discussion, the motion carried and Chairperson Pigg announced the motion had passed.

## **January 2026 PRE-APPROVAL ELECTRONIC PAYMENTS**

The list of vendors for pre-approved electronic payments for January 2026 was presented to the board with an estimated amount of \$632,363.00. Mr. Diehl motioned to pre-approve the January 2026 Electronic Payments. Mrs. Taylor seconded. Hearing no discussion. Motion carried and Chairperson Pigg announced the motion had passed.

## **Public Health Report**

Director's Report – Mr. Steve Sikes, Executive Director

Opioid Settlement Funds - County Executive Dennis Gannon has assembled a task force of county partners to work on settlement allocations, including Mr. Sikes. Warren Robinson,

Director of the Office of Emergency Management, will chair the group. Their initial meeting was on December 5, 2025, and they will continue to meet monthly. This was an initial meeting to discuss the utilization of approximately \$5 million in restricted funds. There is approximately \$1 million in unrestricted funds.

2025 Governmental Public Health Summit-Briane Zwiener, Health Communications Manager, Jeana Vidacak, Community Services Manager, and I participated in the summit as speakers. We were stationed at a table for attendees to sit in on our presentation, "Incident Command System and Bringing ICS Structure into Everyday Work". There was a good turnout, and a lot of questions were asked.

Rural Health Transformation Program-The Missouri Department of Social Services (DSS) applied for funding from a \$50 billion federal investment designed to reshape healthcare in rural communities. This is a 5-year program for which we may be eligible to apply to DSS for funding in the future. It is estimated that Missouri could be awarded up to \$200 million a year.

Missouri Public Health Institute Feasibility Survey-There is a survey to see the feasibility of creating a Missouri Association of Local Boards of Health. There is a national association.

#### Program Reports

Community Services Report-Chairperson Pigg asked if the increase in animal bites was related to wild animals. Jeana Vidacak, Community Services Manager, stated that it is predominantly domestic animals. Mrs. Vidacak followed up with an address of an error in her report. The COVID-19 graph in the report is a duplication of the Influenza graph. Chairperson Pigg requested that the correction be made to the report prior to posting it online.

#### **PUBLIC COMMENTS**

None

#### **OLD BUSINESS**

No Old Business

#### **CLOSED SESSION**

Dr. Henry made a motion to go into closed session, stating Sunshine Law Statute 610.021 sections 1 and 14. Mrs. Stidem seconded the motion.

Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg, Aye; Dr. Henry, Aye; Mrs. Stidem, Aye; Mr. Diehl, Aye; Mrs. Taylor, Aye;

Chairperson Pigg announced the motion carried and they were now in closed session.

Mrs. Taylor made a motion to go into open session. Mrs. Stidem seconded the motion. Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg, Aye; Dr. Henry, Aye; Mrs. Stidem, Aye; Mr. Diehl, Aye; Mrs. Taylor, Aye;

Chairperson Pigg announced the motion carried and they were now in open session.

Nothing to report from Closed Session.

Mr. Diehl left the meeting at 5:05 pm.

### **NEW BUSINESS**

#### Approval of 4<sup>th</sup> Quarter 2025 Budget Revision

Dr. Henry made a motion to approve the 4<sup>th</sup> Quarter 2025 Budget Revision. Mrs. Stidem seconded the motion.

Kristin Firlle, Comptroller, discussed the following revisions:

- Adding new building expense charges to the loan in 2025, which is approximately \$1.3 million to the non-operating expense with revenue offset
- Unforeseen legal expenses of \$100,000.00 and Marketing expenses of \$14,500.00 with revenue offset.
- Reclassifying lease building payment of \$750,000.00 from capital expenditures to building rent and lease category.

Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

#### Approval of Program Support II Position

Dr. Henry made a motion to approve the Program Support II Position. Mrs. Stidem seconded the motion.

Mr. Sikes explained that this position should have been added last year during other changes. There is a Program Support I position now. This position would increase their responsibilities and promote them to the next pay grade. There are other positions that utilize the I, II, and III levels.

Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed

#### Approval of JCHD 2026 Employee Performance Raises

Dr. Henry made a motion to approve the JCHD 2026 Employee Performance Raises to not exceed the budgeted amount of \$183,920. Mrs. Taylor seconded the motion.

Chairperson Pigg stated that the increases are based on evaluations and that the budgeted amount includes both salaries and benefits.

Hearing no further discussion Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg, Aye; Dr. Henry, Aye; Mrs. Stidem, Aye; Mr. Diehl, absent; Mrs. Taylor, Aye;

Chairperson Pigg announced that the motion had passed.

#### Approval of the 2026 JCHD Budget

Mrs. Taylor made a motion to approve the 2026 JCHD Budget. Mrs. Stidem seconded the motion.

Kristin Firl, Comptroller, explained that the changes from the preliminary budget approved in October to the current budget are as follows:

- Increased federal contracts revenue of approximately \$75,000.00 due to the year-one carryover.
- Increased program fee revenue by approximately \$36,000.00 due to increased food and beverage permit fees.
- Reduced interest and investment income and carryover by approximately \$528,000.00 due to reduced expenditures of:
  - Salaries and benefits at \$554,000.00 due to health, vision, and dental insurance premiums coming in lower than the budget
  - Not filling vacant positions during the 2026 1<sup>st</sup> Quarter
- Proposed 2026 budget is \$8,937,984.00

Hearing no further discussion, Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg, Aye; Dr. Henry, Aye; Mrs. Stidem, Aye; Mr. Diehl, absent; Mrs. Taylor, Aye;

Chairperson Pigg announced that the motion had passed.

#### Act on Personnel Committee Recommendations for Executive Director 2026 Performance Raise

Dr. Henry made a motion to approve the Executive Director to receive a full paygrade step increase. Mrs. Taylor seconded the motion.

Chairperson Pigg states that the 1-step increase is approximately a 4.7% increase.

Hearing no further discussion, Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg, Aye; Dr. Henry, Aye; Mrs. Stidem, Aye; Mr. Diehl, absent; Mrs. Taylor, Aye;

Chairperson Pigg announced that the motion had passed

CDC and FDA updates

Mr. Sikes stated there are no updates.

Entertain topics for next agenda by Trustees (limit to three topics, requires a second to place item on next agenda)

None

Mr. Sikes thanked staff for stepping in today while we were shorthanded and for all the work that went into finalizing the budget.

**ADJOURN**

Mrs. Stidem motioned to adjourn the meeting. Mrs. Taylor seconded. Motion carried unanimously, and Chairperson Pigg announced the motion had passed. The meeting adjourned at 5:20 pm.

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Secretary-Treasurer

**Jefferson County Health Department**

Check/Voucher Register

From 12/1/2025 Through 12/31/2025

Date	Check #	Name	Description	Amount
12/11/2025	66370	WIELAND INSURANCE GROUP, LLC	Property & Liability Ins/405 Main St.	20,319.00
12/22/2025	66371	ACE FLEET MAINTENANCE, LLC	Vehicle Repair/2018 Freightliner	581.16
12/22/2025	66372	BENCO DENTAL	Program Supplies/Dental	587.72
12/22/2025	66372	BENCO DENTAL	Program Supplies/DNT	59.58
12/22/2025	66373	Megan Bridgman	Mileage Reimbursement/M.B. 66 Medicaid Miles	43.23
12/22/2025	66374	Burnes-Citadel Security Co	Building Security	550.00
12/22/2025	66375	CDW GOVERNMENT, INC.	Dell Pro Support/DNT PC Refresh	334.72
12/22/2025	66376	Taxation Division	NOV 2025/Death Certificates	686.00
12/22/2025	66377	Ellis Battery	D Batteries	60.00
12/22/2025	66378	ET Security and Fire	Quarterly Cloud Access Control for Badge Passes	468.00
12/22/2025	66379	HAWKS	Septic Pumping Service	115.00
12/22/2025	66379	HAWKS	Septic Pumping Service/Van #4	115.00
12/22/2025	66380	HealthLink	Administration Fees	4.43
12/22/2025	66381	Helmets R Us	Program Supplies/COM	1,701.45
12/22/2025	66382	CITY OF HILLSBORO W/S DEPT	Water Expense/405 Main St.	34.16
12/22/2025	66382	CITY OF HILLSBORO W/S DEPT	Water Expense/Peach Tree Plaza Ct.	825.23
12/22/2025	66383	Kristy Kaltenbronn	Mileage Reimbursement	56.99
12/22/2025	66384	Mary Kenney	Mileage Reimbursement	14.41
12/22/2025	66385	Magellan Diagnostics Inc	Lead Analyzer Kits	666.00
12/22/2025	66386	Midwest Card and ID Solutions LLC	Salamander Inventory Management System	3,460.00
12/22/2025	66387	MCKESSON MEDICAL-SURGICAL	Covid Test Kits	1,154.91
12/22/2025	66388	Missouri Department of Health & Senior Services	CPU Time-Birth & Death Certs	1,056.33
12/22/2025	66389	Stacey Meyer	Employee Reimbursement/NSG Office Supplies	21.92
12/22/2025	66390	Midwest Elevator Co.	Regular Elevator Maintenance	370.37
12/22/2025	66391	O'Reilly Auto Parts	Fleet Maintenance	19.99
12/22/2025	66392	Pierson Ferdinand	Board Governance	210.00
12/22/2025	66392	Pierson Ferdinand	General Counseling	630.00
12/22/2025	66392	Pierson Ferdinand	Real Estate	240.00
12/22/2025	66393	Cora Poliette	Mileage Reimbursement/Farmers Market	34.06
12/22/2025	66394	R & S NORTHEAST LLC	Family Planning Medications	3,830.42
12/22/2025	66395	Rachel Beasley	Mileage Reimbursement	28.17
12/22/2025	66396	REUTHER FORD	Fleet Maintenance	151.66
12/22/2025	66396	REUTHER FORD	Routine Maintenance/JCHD-13	57.60
12/22/2025	66397	ROYAL PAPERS, INC.	Custodial Supplies	1,397.35
12/22/2025	66398	THERACOM, LLC	Family Planning Medications	4,868.91
12/22/2025	66399	Mary Tongay	Mileage Reimbursement/Peace Pantry	36.03
12/22/2025	66400	Amy Voyitenko	Mileage Reimbursement/A. V. 132 Medicaid Miles	86.46
12/22/2025	66401	Weiss Insurance	Cyber Liability Insurance/Policy#CYB-108157234-01	13,188.00
12/22/2025	66402	Windstream Enterprise	Internet, LAN, SD-WAN Services & Eqmt Lease	9,674.16
12/23/2025	66403	AMAZON.COM	All Staff Project Supplies	172.91
12/23/2025	66403	AMAZON.COM	Credit/COM Program Supplies	(44.78)
12/23/2025	66403	AMAZON.COM	Office Supplies	268.88
12/29/2025	66404	Health Industry Business Communications Council	Vendor HIN License Renewal	50.00
12/29/2025	66405	LAMP	Translation Services	272.70
12/29/2025	66406	MOPERM	Vehicle Insurance/Jan 1, 2026-Jan 1, 2027	91,081.00
12/29/2025	66407	Secure Document Destruction	Monthly Shredding Service	160.00
12/29/2025	66408	Testo Inc.	Testo Cloud Annual Subscription	251.01

Report Total

159,950.14

## LIST OF VENDORS PAID VIA ELECTRONIC PAYMENTS FOR

December 2025

VENDORS	ESTIMATED AMOUNT	ESTIMATED DATE DUE	ACTUAL AMOUNT	DATE OF PAYMENT
AMAZON	\$10,000.00	12/26/2025	\$22.11	12/15/2025
AMEREN - Arnold Electricity	\$1,182.00	12/10/2025	\$772.74	12/11/2025
AMEREN - Hillsboro (405 Main Street) Electricity	\$750.00	12/26/2025	\$264.66	12/31/2025
AMEREN - Hillsboro Electricity	\$2,500.00	12/26/2025	\$1,348.30	12/31/2025
ASSURITY - Employee Voluntary Insurance Contributions	\$2,000.00	12/26/2025	\$1,675.27	12/10/2025
AT&T /FirstNet - Cellular & Hotspot/MiFi Services	\$2,581.00	12/3/2025	\$2,551.00	12/3/2025
AXA - Employee Voluntary Retirement Contributions	\$5,000.00	12/26/2025	\$4,918.03	12/31/2025
BENCO DENTAL - Dental Supplies	\$3,000.00	12/30/2025	\$0.00	n/a
BURNES-CITADEL - Security Monitoring Service	\$450.00	12/19/2025	\$0.00	n/a
CANON FINANCIAL - Copier & Printer Equipment Leases	\$2,200.00	12/3/2025	\$2,297.09	11/20/2025
CARD SERVICES (UMB VISA)	\$10,000.00	12/28/2025	\$0.00	n/a
CDW GOVERNMENT, INC - Computer & IT Supplies	\$5,000.00	12/30/2025	\$0.00	n/a
CMIT - IT Security & Backup Services; IT Trainings - Staff & Board	\$13,000.00	12/20/2025	\$12,140.00	1/6/2026
CSG Forte - Merchant Services/Credit Card Processing	\$1,500.00	12/10/2025	\$3,784.95	12/10/2025
CUREMD - Clinical Software Monthly SAAS	\$2,200.00	12/30/2025	\$0.00	n/a
ENTERPRISE VISA	\$35,000.00	12/24/2025	\$0.00	n/a
FLUENTSTREAM - Telephone Services	\$4,500.00	12/16/2025	\$4,333.77	12/19/2025
GLOBAL PAYMENTS INTEGRATED - Merchant Services/Credit Card Processing	\$675.00	12/3/2025	\$590.08	12/2/2025
GROUNDWORKS LAWN & LANDSCAPE - Lawn & Parking Lot Services	\$800.00	12/26/2025	\$1,815.00	12/16/2025
HAWKS - Clinical & Dental Mobile Units Septic Pump Services	\$250.00	12/29/2025	\$0.00	n/a
LINDE GAS - Nitrogen	\$525.00	12/26/2025	\$0.00	n/a
MARCIELLA ARDOLINO CONSULTING, LLC - Contracted Medical Billing	\$3,000.00	12/30/2025	\$0.00	n/a
MCKESSION MEDICAL-SURGICAL - Clinical Supplies	\$3,000.00	12/30/2025	\$0.00	n/a
MISSOURI AMERICAN WATER - Wastewater Service & Use	\$275.00	12/6/2025	\$58.68	12/10/2025
MISSOURI EMPLOYEES MUTUAL - Worker's Compensation Insurance	\$3,000.00	12/24/2025	\$2,467.00	12/16/2025
MISSOURI LAGERS - Employee Pension	\$46,000.00	12/12/2025	\$42,709.69	12/15/2025
MORGAN WHITE GROUP - Employee Health Insurance Gap Coverage	\$2,400.00	12/10/2025	\$1,944.12	12/2/2025
PAYLOCITY - Payroll Processing Fees	\$2,100.00	12/28/2025	\$1,298.47	12/31/2025
PAYLOCITY - Payroll Salaries & Wages	\$275,000.00	12/28/2025	\$250,360.90	12/31/2025
PAYLOCITY - Payroll Taxes & Liabilities	\$100,000.00	12/28/2025	\$88,923.79	12/31/2025
PIERSON FERDINAND - Legal Expenses	\$5,000.00	12/4/2025	\$0.00	n/a
PITNEY BOWES - Postage	\$1,300.00	12/13/2025	\$0.00	n/a
PITNEY BOWES - Postage Meter Equipment Lease	\$166.00	12/10/2025	\$0.00	n/a
PRIME RV SERVICES, INC. - Mobile Unit Maintenance and Repairs	\$2,000.00	12/30/2025	\$0.00	n/a
QUEST DIAGNOSTICS - Clinical Lab Services	\$5,000.00	12/26/2025	\$2,813.09	12/16/2025
R&S NORTHEAST LLC - Medical Supplies	\$1,000.00	12/30/2025	\$0.00	n/a
REUTHER FORD - Fleet Repairs & Maintenance	\$650.00	12/30/2025	\$0.00	n/a
SECURE DOCUMENT DETRUCTION - Monthly Shredding Services	\$260.00	12/30/2025	\$0.00	n/a
SPECTRUM BUSINESS - Internet, Phone, & Fax Services	\$1,500.00	12/6/2025	\$1,433.76	12/24/2025
SPIRE - Arnold, Natural Gas	\$200.00	12/26/2025	\$0.00	n/a
SPIRE - Hillsboro (405 Main St), Natural Gas	\$75.00	12/24/2025	\$426.67	12/22/2025
SPIRE - Hillsboro, Natural Gas	\$66.00	12/24/2025	\$993.13	12/22/2025
THERACOM - Medical Supplies	\$5,000.00	12/30/2025	\$0.00	n/a
UMB - Employee Health Savings Account Contributions	\$6,000.00	12/26/2025	\$4,599.83	12/31/2025
UNITED HEALTHCARE - Employee Group Insurance	\$50,000.00	12/3/2025	\$48,819.53	12/1/2025
UNITED PARCEL SERVICES	\$100.00	12/24/2025	\$2.81	12/30/2025
WAGeworks - Employee Flexible Spending Account Fees	\$140.00	12/26/2025	\$104.00	12/24/2025

LIST OF VENDORS PAID VIA ELECTRONIC PAYMENTS FOR

December 2025

VENDORS	ESTIMATED AMOUNT	ESTIMATED DATE DUE	ACTUAL AMOUNT	DATE OF PAYMENT
WASTE MANAGEMENT - <i>Waste Disposal Services</i>	\$600.00	12/26/2025	\$325.23	12/24/2025
WEX BANK - <i>Fleet Fuel</i>	\$3,000.00	12/13/2025	\$1,510.21	12/10/2025
WINDSTREAM - <i>Arnold, Internet Services</i>	\$9,000.00	12/20/2025	\$0.00	n/a
<b>TOTALS</b>	<b>\$628,945.00</b>		<b>\$485,303.91</b>	

**VENDORS FOR PRE-APPROVAL FOR ELECTRONIC PAYMENTS FOR:**

February 2026

<b>VENDORS</b>	<b>ESTIMATED AMOUNT</b>	<b>ESTIMATED DATE DUE</b>	<b>ACTUAL AMOUNT</b>	<b>DATE OF PAYMENT</b>
AMAZON	\$10,000.00	2/26/2026		
AMEREN - <i>Arnold Electricity</i>	\$2,000.00	2/10/2026		
AMEREN - <i>Hillsboro (405 Main Street) Electricity</i>	\$750.00	2/26/2026		
AMEREN - <i>Hillsboro Electricity</i>	\$2,500.00	2/26/2026		
ASSURITY - <i>Employee Voluntary Insurance Contributions</i>	\$2,000.00	2/26/2026		
AT&T /FirstNet - <i>Cellular &amp; Hotspot/MiFi Services</i>	\$2,581.00	2/3/2026		
AXA - <i>Employee Voluntary Retirement Contributions</i>	\$5,000.00	2/26/2026		
BURNES-CITADEL - <i>Security Monitoring Service</i>	\$450.00	2/19/2026		
CANON FINANCIAL - <i>Copier &amp; Printer Equipment Leases</i>	\$2,200.00	2/3/2026		
CARD SERVICES (UMB VISA)	\$10,000.00	2/26/2026		
CMIT - <i>IT Security &amp; Backup Services; IT Trainings - Staff &amp; Board</i>	\$13,000.00	2/20/2026		
CSG Forte - <i>Merchant Services/Credit Card Processing</i>	\$1,500.00	2/10/2026		
CUREMD - <i>Clinical Software Monthly SAAS</i>	\$2,200.00	2/26/2026		
ENTERPRISE VISA	\$35,000.00	2/24/2026		
FLUENTSTREAM - <i>Telephone Services</i>	\$4,500.00	2/16/2026		
GLOBAL PAYMENTS INTEGRATED - <i>Merchant Services/Credit Card Processing</i>	\$675.00	2/3/2026		
GROUNDWORKS LAWN & LANDSCAPE - <i>Lawn &amp; Parking Lot Services</i>	\$800.00	2/26/2026		
LINDE GAS - <i>Nitrogen</i>	\$525.00	2/26/2026		
MARCIELLA ARDOLINO CONSULTING, LLC - <i>Contracted Medical Billing</i>	\$3,000.00	2/26/2026		
Medica - <i>Employee Group Health Insurance</i>	\$55,000.00	2/2/2026		
MISSOURI AMERICAN WATER - <i>Wastewater Service &amp; Use</i>	\$275.00	2/6/2026		
MISSOURI EMPLOYEES MUTUAL - <i>Worker's Compensation Insurance</i>	\$3,000.00	2/26/2026		
MISSOURI LAGERS - <i>Employee Pension</i>	\$46,000.00	2/26/2026		
PAYLOCITY - <i>Payroll Processing Fees</i>	\$2,100.00	2/26/2026		
PAYLOCITY - <i>Payroll Salaries &amp; Wages</i>	\$275,000.00	2/26/2026		
PAYLOCITY - <i>Payroll Taxes &amp; Liabilities</i>	\$100,000.00	2/26/2026		
PIERSON FERDINAND - <i>Legal Expenses</i>	\$5,000.00	2/4/2026		
PITNEY BOWES - <i>Postage</i>	\$1,300.00	2/13/2026		
PITNEY BOWES - <i>Postage Meter Equipment Lease</i>	\$166.00	2/26/2026		
PRIME RV SERVICES, INC. - <i>Mobile Unit Maintenance and Repairs</i>	\$2,000.00	2/26/2026		
QUEST DIAGNOSTICS - <i>Clinical Lab Services</i>	\$5,000.00	2/26/2026		
SECURE DOCUMENT DETRUCTION - <i>Monthly Shredding Services</i>	\$260.00	2/26/2026		
SPECTRUM BUSINESS - <i>Internet, Phone, &amp; Fax Services</i>	\$1,500.00	2/6/2026		
SPIRE - <i>Arnold, Natural Gas</i>	\$200.00	2/26/2026		
SPIRE - <i>Hillsboro (405 Main St), Natural Gas</i>	\$75.00	2/24/2026		
SPIRE - <i>Hillsboro, Natural Gas</i>	\$66.00	2/24/2026		
THERACOM - <i>Medical Supplies</i>	\$5,000.00	2/26/2026		
UMB - <i>Employee Health Savings Account Contributions</i>	\$6,000.00	2/26/2026		
UNITED PARCEL SERVICES	\$100.00	2/24/2026		
WAGeworks - <i>Employee Flexible Spending Account Fees</i>	\$140.00	2/26/2026		
WASTE MANAGEMENT - <i>Waste Disposal Services</i>	\$600.00	2/26/2026		
WEX BANK - <i>Fleet Fuel</i>	\$3,000.00	2/13/2026		
<b>TOTALS</b>	<b>\$610,463.00</b>		<b>\$0.00</b>	

**Jefferson County Health Department**  
 Check/Voucher Register - Monthly VISA Register  
 From 12/1/2025 Through 12/31/2025

<u>Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
12/1/2025	25451	Walmart Community/SYNCB	Youth Van Cleaning Supplies	45.76
12/1/2025	404002	Curve Dental	Dental Software Subscription	699.49
12/2/2025	25449	Fax Plus	Annual Fax System Expense	1,019.87
12/3/2025	25432	Walmart Community/SYNCB	Program Supplies/ENV	122.69
12/5/2025	E0300UOT86-2	MicroSoft	Microsoft 365 Business Standard	0.00
12/8/2025	120825JV	The Club at Old Kinderhook	Per Diem/J.V. Lunch	15.75
12/10/2025	25407	Old Kinder Hook Lodge	Lodging/J.V. GOV Pulic Health Summit	282.16
12/10/2025	25416	Old Kinder Hook Lodge	Lodging/S.S. Public Health Summit	282.16
12/10/2025	25420	Old Kinder Hook Lodge	Lodging/B.Z. Public Health Summit	282.16
12/10/2025	G129348475	MicroSoft	Online Services	46.00
12/11/2025	G129373856	MicroSoft	Online Services	18.90
12/15/2025	25402	Farmington Fire Department	National Child Passenger Safety Certification	95.00
12/15/2025	25460	Walmart Community/SYNCB	Staff Training Day Snacks & Beverages	86.53
12/17/2025	06192588	Prime RV Services, LLC	Dental Van Repair	428.60
12/21/2025	3313690641	ADOBE	Adobe Acrobat	251.86
12/28/2025	G131728556	MicroSoft	Exchange Online	50.40
12/28/2025	G131728556	MicroSoft	Microsoft 365 Business Standard	984.75
12/28/2025	G131728556	MicroSoft	Planner & Project Plan 3	31.50
12/28/2025	G131728556	MicroSoft	Power BI Pro	44.10
12/28/2025	G131728556	MicroSoft	Visio Plan 2	31.50
12/31/2025	INV01533426	ConnectWise, Inc.	IT Tecketing System	278.10
Report Total				5,097.28

**Jefferson County Health Department**  
Check/Voucher Register - Monthly Legal Expenses  
From 12/1/2025 Through 12/31/2025

<u>Date</u>	<u>Invoice Number</u>	<u>Check Number</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
12/22/2025	65900	66392	Pierson Ferdinand	Board Governance	210.00
12/22/2025	65901	66392	Pierson Ferdinand	General Counseling	630.00
12/22/2025	65902	66392	Pierson Ferdinand	Real Estate	<u>240.00</u>
Report Total					<u><u>1,080.00</u></u>

**Jefferson County Health Department**

Balance Sheet  
As of 12/31/2025  
(In Whole Numbers)

	<u>Current Year</u>
<b>Assets</b>	
Current Assets	
Cash Operating Account	4,240,881
Cash Cafeteria Account	7,955
Petty Cash	105
Cash Operating Trust	316,698
Cash Operating Reserve	3,969,488
Escrow Account - First State Community Bank	462,493
Accounts Receivable	1,359,260
Accrued Accounts Receivable	190,733
Taxes Receivable	888,389
Prepaid Insurance	150,765
Prepaid Postage	2,122
Total Current Assets	<u>11,588,889</u>
Long-term Assets	<u>4,949,529</u>
Total Assets	<u><u>16,538,418</u></u>
<b>Liabilities</b>	
Short-term Liabilities	
Lowes Credit Card	128
UMB VISA	7,118
Enterprise VISA	5,504
WEX Fleet	1,765
Accounts Payable	65,321
Employee Benefits Payable	46,723
Accrued Wages	179,898
Accrued Payroll Tax	13,306
Deferred Revenue	231,519
FSA	7,955
Deferred Inflow	369,429
Total Short-term Liabilities	<u>928,666</u>
Total Liabilities	<u>928,666</u>
<b>Net Assets</b>	
Beginning Net Assets	17,545,396
Current YTD Net Income	<u>(1,935,644)</u>
Total Net Assets	<u>15,609,753</u>
Total Liabilities and Net Assets	<u><u>16,538,418</u></u>

**Jefferson County Health Department**

Statement of Revenues and Expenditures

From 12/1/2025 Through 12/31/2025

(In Whole Numbers)

	Current Period Actual: December	Current Year Actual: January - December	YTD Budget: January - December	YTD Budget Variance: January - December	Total Budget	Percent Total Budget Remaining
Revenue						
Contract, Grants, Donations	126,376	2,523,017	2,732,622	(209,606)	2,732,622	(8)%
Tax Revenue	370,540	4,444,377	4,444,377	(0)	4,444,377	(0)%
Earned Revenue	71,992	1,223,848	1,250,594	(26,746)	1,250,594	(2)%
Dividends & Interest	12,161	248,143	431,048	(182,904)	431,048	(42)%
Total Revenue	<u>581,069</u>	<u>8,439,385</u>	<u>8,858,641</u>	<u>(419,256)</u>	<u>8,858,641</u>	<u>(5)%</u>
Total Revenue	<u>581,069</u>	<u>8,439,385</u>	<u>8,858,641</u>	<u>(419,256)</u>	<u>8,858,641</u>	<u>(5)%</u>
Expenditures						
Wages & Benefits	437,092	5,375,610	5,779,603	403,992	5,779,603	7 %
Contractual	3,353	113,780	160,998	47,218	160,998	29 %
Program Supplies	42,447	694,492	947,841	253,349	947,841	27 %
Telecommunications	28,668	389,461	410,360	20,899	410,360	5 %
Postage & Shipping	426	5,340	6,622	1,282	6,622	19 %
Facility & Equipment	16,338	369,268	500,444	131,177	500,444	26 %
Fleet	7,493	93,792	109,100	15,307	109,100	14 %
Travel	840	18,461	21,344	2,883	21,344	14 %
Professional Development	282	18,287	29,377	11,090	29,377	38 %
Marketing	0	28,581	72,381	43,799	72,381	61 %
Capital Improvements	0	821,210	820,574	(636)	820,574	(0)%
Total Expenditures	<u>536,937</u>	<u>7,928,282</u>	<u>8,858,642</u>	<u>930,360</u>	<u>8,858,642</u>	<u>11 %</u>
Total Expenditures	<u>536,937</u>	<u>7,928,282</u>	<u>8,858,642</u>	<u>930,360</u>	<u>8,858,642</u>	<u>11 %</u>
Net Revenue Over Expenditures	<u><u>44,132</u></u>	<u><u>511,103</u></u>	<u><u>          </u></u>	<u><u>511,104</u></u>	<u><u>          </u></u>	<u><u>          </u></u>

Jefferson County Health Department  
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: December 2025		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
<b>Adult Brain Injury (ABI) Region F</b> Contract Period: 07/01/2025 - 06/30/2026	\$ 7,754	\$ 7,754	\$ 45,665	\$ 45,912	\$ 28,681	\$ 29,028
<b>Adult Brain Injury (ABI) Region G</b> 07/01/2025 -10/31/2025 Polk County's Contract - JCHD Invoicing	\$ -	\$ -	\$ 47,145	\$ 47,051	\$ 16,302	\$ 16,302
<b>Child Care Health Consultation (CCHC)</b> Contract Period: 10/1/2025 - 09/30/2026 <i>Quarterly Reporting/Invoicing</i>	\$ 2,183	\$ 2,073	\$ 14,119	\$ 14,089	\$ 2,183	\$ 2,183
<b>Children &amp; Youth with Special Health Care Needs (CYSHCN) Region 10</b> Contract Period: 07/01/2025- 06/30/2026	\$ 7,168	\$ 7,168	\$ 89,624	\$ 89,624	\$ 41,473	\$ 41,473
<b>Children &amp; Youth with Special Health Care Needs (CYSHCN) Region 11</b> Contract Period: 07/01/2025 - 06/30/2026	\$ 5,457	\$ 5,457	\$ 59,274	\$ 59,274	\$ 33,593	\$ 33,593
<b>Cities Readiness Initiative (CRI)</b> Contract Period: 07/01/2025 - 06/30/2026	\$ 7,373	\$ 7,373	\$ 42,818	\$ 42,818	\$ 24,033	\$ 24,033

Jefferson County Health Department  
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: December 2025		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
<b>COVID-19 and Adult Vaccination Supplemental (AIG)</b> Contract Period: 02/01/2023 - 03/24/2025	\$ -	\$ -	\$ 8,303	\$ 8,496	\$ 166,226	\$ 166,419
<b>Environmental Child Care Sanitation Inspections (CCSI)</b> Contract Period: 10/01/2025 - 09/30/2027	\$ 405	\$ 806	\$ 8,205	\$ 9,927	\$ 1,885	\$ 2,504
<b>Epidemiology &amp; Laboratory Capacity Expansion (ELC EXP)</b> Contract Period: 07/01/2021 - 03/24/2025	\$ -	\$ -	\$ 84,725	\$ 53,929	\$ 1,473,838	\$ 1,447,996
<b>Improving Oral Health Teledentistry Sealants (SEAL)</b> Contract Period: 09/01/2025 - 08/31/2026 <i>Quarterly Reporting/Invoicing</i>	\$ -	\$ 667	\$ 11,919	\$ 11,885	\$ 2,995	\$ 3,662
<b>Jefferson Foundation Program Support (JFPS)</b> Grant Period: 06/01/2024 - 05/31/2025	\$ -	\$ -	\$ -	\$ -	\$ 175,000	\$ 175,000
<b>Jefferson Foundation Program Support (JFPS)</b> Grant Period: 06/01/2025 - 05/31/2026	\$ -	\$ 1,472	\$ 263,931	\$ 149,752	\$ 175,000	\$ 60,523

Jefferson County Health Department  
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: December 2025		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
<b>Maternal Child Health Services (MCH)</b> Contract Period: 10/1/2025 - 09/30/2026	\$ 2,522	\$ 2,522	\$ 63,099	\$ 63,044	\$ 7,551	\$ 7,551
<b>Missouri Family Health Council, Inc. Family Planning Title X (TITLE X)</b> Contract Period: 04/01/2024 - 03/31/2026	\$ 18,415	\$ 60,187	\$ 454,590	\$ 626,677	\$ 825,933	\$ 1,037,920
<b>Overdose Date to Action (OD2A)</b> Contract Period: 09/01/2025 - 08/31/2026 Invoiced End of Month	\$ 4,102	\$ 4,102	\$ 62,672	\$ 62,563	\$ 17,939	\$ 17,939
<b>Public Health Emergency Preparedness (PHEP)</b> Contract Period: 07/01/2025 - 06/30/2026	\$ 13,319	\$ 13,319	\$ 152,321	\$ 151,330	\$ 76,132	\$ 76,132
<b>Superfund Lead Health Education &amp; Voluntary Institutional Control Programs (LEAD)</b> Contract Period: 10/1/2025 - 09/30/2026	\$ 14,674	\$ 14,674	\$ 175,972	\$ 175,741	\$ 42,562	\$ 42,610
<b>Show Me Healthy Women (SMHW) &amp; Wise Woman (WW)</b> Contract Period: 06/30/2025 - 06/29/2026	\$ 1,423	\$ 1,498	\$ 4,829	\$ 16,375	\$ 4,193	\$ 10,359

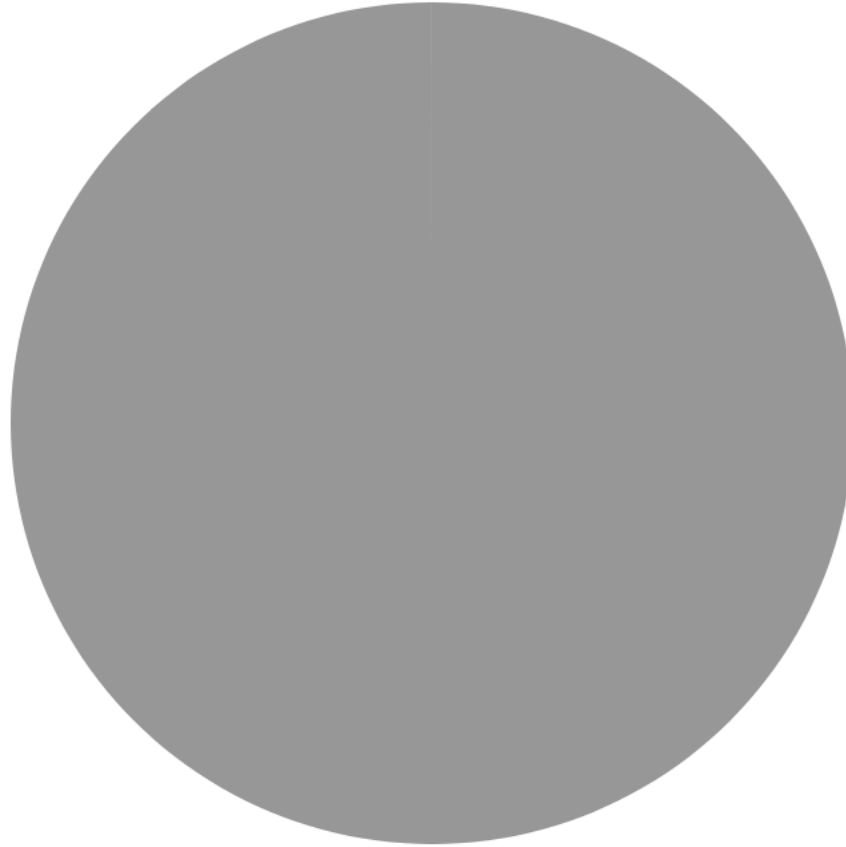
Jefferson County Health Department  
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: December 2025		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
<b>State Investment in Local Public Health Services (CORE/CHIP)</b> Contract Period: 06/01/2024 - 05/31/2027 <i>Quarterly Reporting/Invoicing</i>	\$ 32,242	\$ 22,924	\$ 415,286	\$ 255,231	\$ 609,433	\$ 423,039
<b>Public Health Infrastructure Grant (INFR)</b> Contract Period: 8/1/2023 - 11/30/2027 <i>End of Month Reporting</i>	\$ 23,106	\$ 23,106	\$ 324,524	\$ 324,524	\$ 467,956	\$ 467,956
<b>Wellness Van Grant</b> Jefferson Foundation	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000
<b>Health Unit Tax (MIL TAX)</b> Period: 01/01/2025- 12/31/2025	\$ 370,540	\$ 291,448	\$ 4,444,377	\$ 4,054,054	n/a	n/a
<b>Indirect/Administrative Fees Earned</b> Period: 01/01/2025 - 12/31/2025	\$ 8,043	\$ 8,043	\$ 117,267	\$ 117,267	n/a	n/a
<b>Rent Income</b> Period: 01/01/2025 - 12/31/2025	\$ 525	\$ 525	\$ 14,225	\$ 14,225	n/a	n/a

Jefferson County Health Department  
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: December 2025		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
<b>Donations/Contributions</b> Period: 01/01/2025 - 12/31/2025	\$ 47	\$ 47	\$ 1,297	\$ 1,297	n/a	n/a
<b>Fee for Service (FEE)</b> Period: 01/01/2025 - 12/31/2025	\$ 61,771	\$ 61,771	\$ 1,533,198	\$ 1,533,198	n/a	n/a
<b>TOTALS for Month &amp; Fiscal Year-to-Date</b>	<u>\$ 581,069</u>	<u>\$ 536,937</u>	<u>\$ 8,439,385</u>	<u>\$ 7,928,282</u>		

## Asset Allocation



Security Type	Current Value	Current Percent
Cash and Money Funds	\$316,698.18	100.00%
<b>Total</b>	<b>\$316,698.18</b>	<b>100.00%</b>

## Holdings

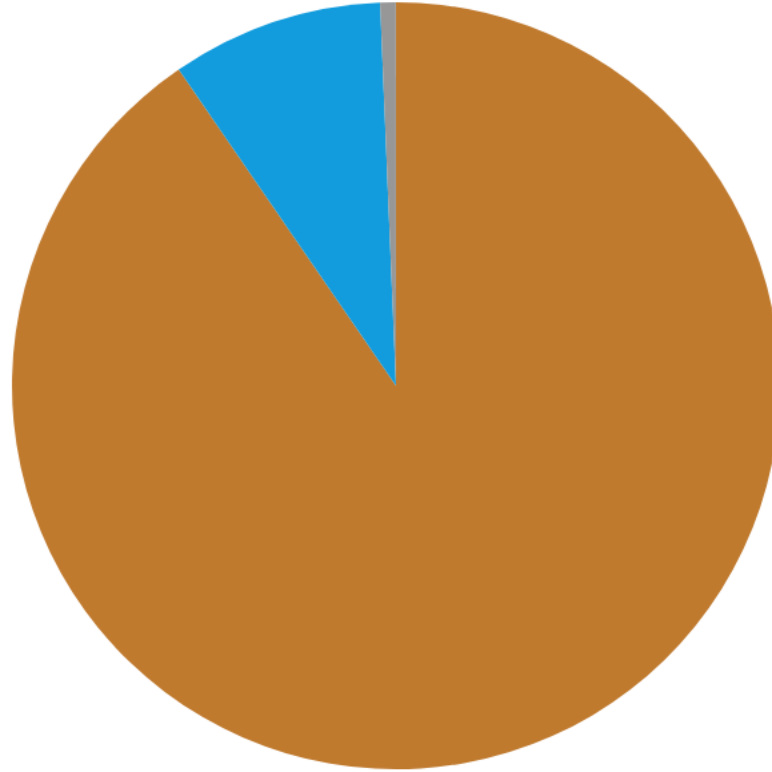
Description	Quantity	Cost Basis	Value	Dollar Gain/Loss	Annual Income	Yield to Maturity (Cost)
■ Cash and Money Funds						
Cash		\$8,565.81	\$8,565.81		\$0.00	
Fidelity Government Cash Reserve		\$308,132.37	\$308,132.37		\$10,784.63	
<b>Cash and Money Funds Total</b>		<b>\$316,698.18</b>	<b>\$316,698.18</b>		<b>\$10,784.63</b>	
<b>Total</b>		<b>\$316,698.18</b>	<b>\$316,698.18</b>		<b>\$10,784.63</b>	

## Performance History

	End Value	Net Flows	Gross Flows	Total Return	Additional Indexes ICE BofA 1-5 Year US Treasury
Monthly					
December 2025	\$316,698.18	\$0.00	(\$65.80)	0.28%	0.21%
November 2025	\$315,824.65	\$0.00	(\$65.61)	0.28%	0.53%
October 2025	\$314,948.39	\$0.00	(\$65.42)	0.30%	0.37%
<b>Monthly Total</b>	<b>\$316,698.18</b>	<b>\$0.00</b>	<b>(\$196.83)</b>	<b>0.86%</b>	<b>1.12%</b>
Quarterly					
Fourth Quarter 2025	\$316,698.18	\$0.00	(\$196.83)	0.86%	1.12%
Third Quarter 2025	\$313,997.44	\$0.00	(\$195.03)	0.94%	1.14%
Second Quarter 2025	\$311,063.47	\$0.00	(\$193.22)	0.93%	1.36%
First Quarter 2025	\$308,196.58	\$0.00	(\$191.45)	0.93%	2.00%
<b>Quarterly Total</b>	<b>\$316,698.18</b>	<b>\$0.00</b>	<b>(\$776.53)</b>	<b>3.71%</b>	<b>5.74%</b>
Annual					
2025	\$316,698.18	\$0.00	(\$776.53)	3.71%	5.74%
2024	\$305,370.79	\$0.00	(\$745.43)	4.64%	3.43%
2023	\$291,841.87	\$0.00	(\$693.47)	4.52%	4.29%
2022	\$279,231.33	(\$125.00)	(\$703.50)	0.93%	(5.25%)
2021	\$276,785.64	(\$110.00)	(\$793.69)	(0.23%)	(1.10%)
2020	\$277,540.11	(\$546.60)	(\$757.24)	0.07%	4.25%
2019	\$277,099.37	(\$752.16)	(\$752.16)	1.84%	4.20%
2018	\$271,476.02	\$234,729.70	\$234,729.70	2.15%	1.53%
<b>Annual Total</b>	<b>\$316,698.18</b>	<b>\$233,195.94</b>	<b>\$229,507.68</b>	<b>2.19%</b>	<b>2.08%</b>
Inception to Date					
12/31/2017 - 12/31/2025	\$316,698.18	\$233,195.94	\$229,507.68	2.19%	2.08%

Returns for periods exceeding 12 months are annualized.

## Asset Allocation



Security Type	Current Value	Current Percent
Fixed Income	\$3,622,539.57	90.44%
T-Bills	\$356,924.75	8.91%
Cash and Money Funds	\$26,212.88	0.65%
<b>Total</b>	<b>\$4,005,677.20</b>	<b>100.00%</b>

## Holdings

Description	Quantity	Cost Basis	Value	Dollar Gain/Loss	Annual Income	Yield to Maturity (Cost)
<b>Fixed Income</b>						
United States Treasury Notes 3.5 09/30/29 09/30/2029   3.500%	20,000.00	\$19,935.04	\$19,907.00	(\$28.04)	\$700.00	3.59%
Accrued Income			\$178.85			
United States Treasury Notes 3.5 11/30/30 11/30/2030   3.500%	5,000.00	\$4,981.09	\$4,949.60	(\$31.49)	\$175.00	3.58%
Accrued Income			\$14.90			
United States Treasury Notes 3.5000000 2030-04-30 04/30/2030   3.500%	205,000.00	\$201,168.87	\$203,517.85	\$2,348.98	\$7,175.00	3.92%
Accrued Income			\$1,228.87			
United States Treasury Notes 3.625 08/31/29 08/31/2029   3.625%	40,000.00	\$40,052.19	\$39,993.60	(\$58.59)	\$1,450.00	3.59%
Accrued Income			\$492.68			
United States Treasury Notes 3.625 08/31/30 08/31/2030   3.625%	40,000.00	\$39,972.50	\$39,858.00	(\$114.50)	\$1,450.00	3.64%
Accrued Income			\$484.67			
United States Treasury Notes 3.875 06/30/30 06/30/2030   3.875%	10,000.00	\$9,986.56	\$10,075.40	\$88.84	\$387.50	3.90%
Accrued Income			\$1.07			
United States Treasury Notes 3.875 07/31/30 07/31/2030   3.875%	125,000.00	\$125,603.99	\$125,922.50	\$318.51	\$4,843.75	3.77%
Accrued Income			\$2,027.00			
United States Treasury Notes 4.0 05/31/30 05/31/2030   4.000%	5,000.00	\$5,057.27	\$5,063.65	\$6.38	\$200.00	3.74%
Accrued Income			\$17.58			

## Holdings

Description	Quantity	Cost Basis	Value	Dollar Gain/Loss	Annual Income	Yield to Maturity (Cost)
<b>Fixed Income</b>						
United States Treasury Notes 4.125 10/31/29 10/31/2029   4.125%	15,000.00	\$15,285.39	\$15,256.65	(\$28.74)	\$618.75	3.61%
Accrued Income			\$105.97			
United States Treasury Notes 4.375 12/31/29 12/31/2029   4.375%	5,000.00	\$5,149.45	\$5,133.60	(\$15.85)	\$218.75	3.57%
Accrued Income			\$1.21			
United States Treasury Notes 4.5 07/15/26 07/15/2026   4.500%	295,000.00	\$296,450.43	\$296,513.35	\$62.92	\$13,275.00	3.96%
Accrued Income			\$6,132.47			
US Treasury 1.500 01/31/27 01/31/2027   1.500%	515,000.00	\$493,343.79	\$503,994.45	\$10,650.66	\$7,725.00	2.42%
Accrued Income			\$3,232.74			
US Treasury 1.875 02/28/27 02/28/2027   1.875%	170,000.00	\$153,926.40	\$166,858.40	\$12,932.00	\$3,187.50	4.29%
Accrued Income			\$1,083.05			
US Treasury 3.125 08/31/27 08/31/2027   3.125%	175,000.00	\$170,053.95	\$173,995.50	\$3,941.55	\$5,468.75	3.76%
Accrued Income			\$1,858.17			
US Treasury 3.250 06/30/27 06/30/2027   3.250%	130,000.00	\$131,513.13	\$129,552.80	(\$1,960.33)	\$4,225.00	3.00%
Accrued Income			\$11.67			
US Treasury 3.625 03/31/30 03/31/2030   3.625%	5,000.00	\$4,980.90	\$4,990.65	\$9.75	\$181.25	3.71%
Accrued Income			\$46.31			
US Treasury 3.625 05/31/28 05/31/2028   3.625%	205,000.00	\$203,896.92	\$205,537.10	\$1,640.18	\$7,431.25	3.74%
Accrued Income			\$653.30			
US Treasury 4.000 02/28/30 02/28/2030   4.000%	40,000.00	\$40,168.87	\$40,509.20	\$340.33	\$1,600.00	3.90%
Accrued Income			\$543.65			

## Holdings

Description	Quantity	Cost Basis	Value	Dollar Gain/Loss	Annual Income	Yield to Maturity (Cost)
<b>Fixed Income</b>						
US Treasury 4.000 02/29/28 02/29/2028   4.000%	365,000.00	\$372,466.84	\$368,806.95	(\$3,659.89)	\$14,600.00	3.55%
Accrued Income			\$4,960.77			
US Treasury 4.125 09/30/27 09/30/2027   4.125%	210,000.00	\$208,016.64	\$212,247.00	\$4,230.36	\$8,662.50	4.34%
Accrued Income			\$2,213.22			
US Treasury 4.250 01/31/26 01/31/2026   4.250%	10,000.00	\$9,994.76	\$10,004.00	\$9.24	\$425.00	4.29%
Accrued Income			\$177.85			
US Treasury 4.250 01/31/30 01/31/2030   4.250%	345,000.00	\$351,918.13	\$352,669.35	\$751.22	\$14,662.50	3.76%
Accrued Income			\$6,135.94			
US Treasury 4.625 11/15/26 11/15/2026   4.625%	200,000.00	\$201,244.38	\$201,788.00	\$543.62	\$9,250.00	4.40%
Accrued Income			\$1,200.97			
US Treasury 4.875 05/31/26 05/31/2026   4.875%	5,000.00	\$5,054.92	\$5,025.95	(\$28.97)	\$243.75	4.09%
Accrued Income			\$21.43			
US Treasury 4.875 10/31/28 10/31/2028   4.875%	405,000.00	\$410,643.25	\$419,349.15	\$8,705.90	\$19,743.75	4.56%
Accrued Income			\$3,381.53			
US Treasury Bill 03/19/26 03/19/2026	25,000.00	\$24,035.44	\$24,814.00	\$778.56	\$0.00	4.04%
<b>Fixed Income Total</b>		<b>\$3,544,901.10</b>	<b>\$3,622,539.57</b>	<b>\$41,432.60</b>	<b>\$127,900.00</b>	<b>3.73%</b>
<b>T-Bills</b>						
United States Treasury Bills 0.0 02/26/26 02/26/2026	225,000.00	\$220,856.62	\$223,767.00	\$2,910.38	\$0.00	3.94%
United States Treasury Bills 0.0 06/25/26 06/25/2026	105,000.00	\$103,208.49	\$103,230.75	\$22.26	\$0.00	3.56%

## Holdings

Description	Quantity	Cost Basis	Value	Dollar Gain/Loss	Annual Income	Yield to Maturity (Cost)
<b>T-Bills</b>						
US Treasury Bill 01/22/26 01/22/2026	25,000.00	\$24,145.82	\$24,950.75	\$804.93	\$0.00	3.99%
US Treasury Bill 02/19/26 02/19/2026	5,000.00	\$4,823.30	\$4,976.25	\$152.95	\$0.00	3.83%
<b>T-Bills Total</b>		<b>\$353,034.23</b>	<b>\$356,924.75</b>	<b>\$3,890.52</b>	<b>\$0.00</b>	<b>3.83%</b>
<b>Cash and Money Funds</b>						
Cash		\$31,363.54	\$31,363.54		\$0.00	
Cash		(\$5,150.66)	(\$5,150.66)		\$0.00	
<b>Cash and Money Funds Total</b>		<b>\$26,212.88</b>	<b>\$26,212.88</b>		<b>\$0.00</b>	
<b>Total</b>		<b>\$3,924,148.21</b>	<b>\$4,005,677.20</b>	<b>\$45,323.12</b>	<b>\$127,900.00</b>	<b>3.74%</b>

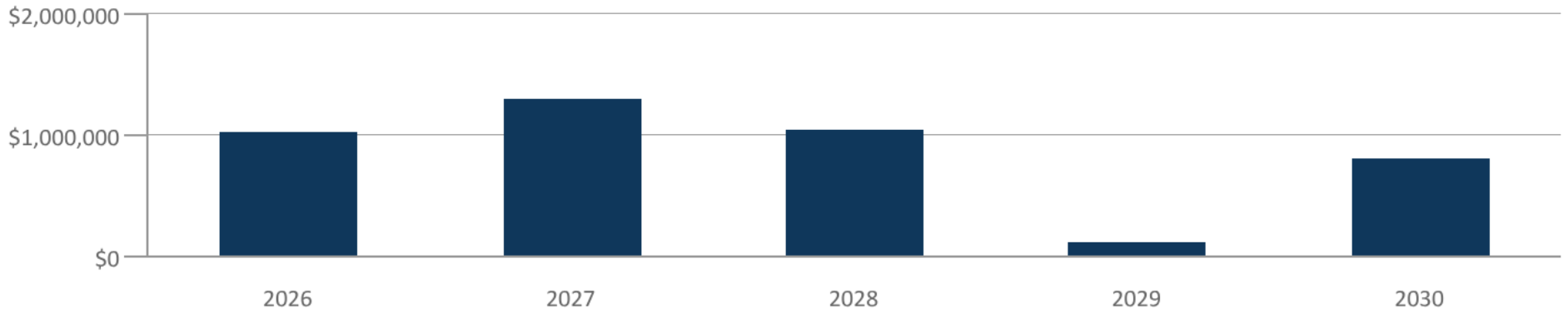
## Performance History

	End Value	Net Flows	Gross Flows	Total Return	Additional Indexes ICE BofA 1-5 Year US Treasury
Monthly					
December 2025	\$4,005,677.20	\$0.00	(\$826.09)	0.22%	0.21%
November 2025	\$3,996,837.74	\$0.00	(\$823.34)	0.48%	0.53%
October 2025	\$3,977,871.74	\$0.00	(\$2,003.04)	0.31%	0.37%
<b>Monthly Total</b>	<b>\$4,005,677.20</b>	<b>\$0.00</b>	<b>(\$3,652.47)</b>	<b>1.01%</b>	<b>1.12%</b>
Quarterly					
Fourth Quarter 2025	\$4,005,677.20	\$0.00	(\$3,652.47)	1.01%	1.12%
Third Quarter 2025	\$3,965,626.00	\$0.00	(\$3,611.52)	1.03%	1.14%
Second Quarter 2025	\$3,925,267.98	\$0.00	(\$3,576.14)	1.14%	1.36%
First Quarter 2025	\$3,881,145.14	\$0.00	(\$3,530.96)	1.59%	2.00%
<b>Quarterly Total</b>	<b>\$4,005,677.20</b>	<b>\$0.00</b>	<b>(\$14,371.09)</b>	<b>4.85%</b>	<b>5.74%</b>
Annual					
2025	\$4,005,677.20	\$0.00	(\$14,371.09)	4.85%	5.74%
2024	\$3,820,505.63	\$0.00	(\$14,210.01)	3.16%	3.43%
2023	\$3,703,390.21	(\$1,913,460.00)	(\$1,933,270.69)	4.12%	4.29%
2022	\$5,403,289.48	(\$125.00)	(\$19,496.62)	(3.89%)	(5.25%)
2021	\$5,621,949.87	(\$2,995.65)	(\$20,315.68)	(1.15%)	(1.10%)
2020	\$5,690,441.17	\$1,804,328.45	\$1,801,403.72	2.67%	4.25%
2019	\$3,761,626.00	(\$13,030.66)	(\$13,030.66)	3.41%	4.20%
2018	\$3,642,233.29	\$3,590,144.36	\$3,590,144.36	* 1.71%	2.10%
<b>Annual Total</b>	<b>\$4,005,677.20</b>	<b>\$3,464,861.50</b>	<b>\$3,376,853.33</b>	<b>1.84%</b>	<b>2.17%</b>
Inception to Date					
01/31/2018 - 12/31/2025	\$4,005,677.20	\$3,464,861.50	\$3,376,853.33	1.84%	2.17%

\* Partial period return

Returns for periods exceeding 12 months are annualized.

## Bond Analysis



Maturity by Year

Description	Principal	Cost Basis	Value	Annual Income	Yield to Maturity (Cost)	Yield to Maturity (Market)	Modified Duration (Market)
<span style="color: #8B4513;">■</span> Fixed Income							
United States Treasury Notes 3.5 09/30/29 09/30/2029 3.500%	\$20,000.00	\$19,935.04	\$19,907.00	\$700.00	3.59%	3.63%	3.45
Accrued Income			\$178.85				
United States Treasury Notes 3.5 11/30/30 11/30/2030 3.500%	\$5,000.00	\$4,981.09	\$4,949.60	\$175.00	3.58%	3.73%	4.46
Accrued Income			\$14.90				
United States Treasury Notes 3.500000 2030-04-30 04/30/2030 3.500%	\$205,000.00	\$201,168.87	\$203,517.85	\$7,175.00	3.92%	3.68%	3.96
Accrued Income			\$1,228.87				

## Bond Analysis

Description	Principal	Cost Basis	Value	Annual Income	Yield to Maturity (Cost)	Yield to Maturity (Market)	Modified Duration (Market)
Fixed Income							
United States Treasury Notes 3.625 08/31/29 08/31/2029 3.625%	\$40,000.00	\$40,052.19	\$39,993.60	\$1,450.00	3.59%	3.63%	3.36
Accrued Income			\$492.68				
United States Treasury Notes 3.625 08/31/30 08/31/2030 3.625%	\$40,000.00	\$39,972.50	\$39,858.00	\$1,450.00	3.64%	3.71%	4.20
Accrued Income			\$484.67				
United States Treasury Notes 3.875 06/30/30 06/30/2030 3.875%	\$10,000.00	\$9,986.56	\$10,075.40	\$387.50	3.90%	3.69%	4.10
Accrued Income			\$1.07				
United States Treasury Notes 3.875 07/31/30 07/31/2030 3.875%	\$125,000.00	\$125,603.99	\$125,922.50	\$4,843.75	3.77%	3.70%	4.10
Accrued Income			\$2,027.00				
United States Treasury Notes 4.0 05/31/30 05/31/2030 4.000%	\$5,000.00	\$5,057.27	\$5,063.65	\$200.00	3.74%	3.68%	4.01
Accrued Income			\$17.58				
United States Treasury Notes 4.125 10/31/29 10/31/2029 4.125%	\$15,000.00	\$15,285.39	\$15,256.65	\$618.75	3.61%	3.64%	3.50
Accrued Income			\$105.97				
United States Treasury Notes 4.375 12/31/29 12/31/2029 4.375%	\$5,000.00	\$5,149.45	\$5,133.60	\$218.75	3.57%	3.65%	3.65
Accrued Income			\$1.21				
United States Treasury Notes 4.5 07/15/26 07/15/2026 4.500%	\$295,000.00	\$296,450.43	\$296,513.35	\$13,275.00	3.96%	3.53%	0.52
Accrued Income			\$6,132.47				

## Bond Analysis

Description	Principal	Cost Basis	Value	Annual Income	Yield to Maturity (Cost)	Yield to Maturity (Market)	Modified Duration (Market)
Fixed Income							
US Treasury 1.500 01/31/27 01/31/2027 1.500%	\$515,000.00	\$493,343.79	\$503,994.45	\$7,725.00	2.42%	3.53%	1.05
Accrued Income			\$3,232.74				
US Treasury 1.875 02/28/27 02/28/2027 1.875%	\$170,000.00	\$153,926.40	\$166,858.40	\$3,187.50	4.29%	3.51%	1.13
Accrued Income			\$1,083.05				
US Treasury 3.125 08/31/27 08/31/2027 3.125%	\$175,000.00	\$170,053.95	\$173,995.50	\$5,468.75	3.76%	3.48%	1.59
Accrued Income			\$1,858.17				
US Treasury 3.250 06/30/27 06/30/2027 3.250%	\$130,000.00	\$131,513.13	\$129,552.80	\$4,225.00	3.00%	3.49%	1.45
Accrued Income			\$11.67				
US Treasury 3.625 03/31/30 03/31/2030 3.625%	\$5,000.00	\$4,980.90	\$4,990.65	\$181.25	3.71%	3.67%	3.87
Accrued Income			\$46.31				
US Treasury 3.625 05/31/28 05/31/2028 3.625%	\$205,000.00	\$203,896.92	\$205,537.10	\$7,431.25	3.74%	3.51%	2.29
Accrued Income			\$653.30				
US Treasury 4.000 02/28/30 02/28/2030 4.000%	\$40,000.00	\$40,168.87	\$40,509.20	\$1,600.00	3.90%	3.67%	3.76
Accrued Income			\$543.65				
US Treasury 4.000 02/29/28 02/29/2028 4.000%	\$365,000.00	\$372,466.84	\$368,806.95	\$14,600.00	3.55%	3.49%	2.03
Accrued Income			\$4,960.77				
US Treasury 4.125 09/30/27 09/30/2027 4.125%	\$210,000.00	\$208,016.64	\$212,247.00	\$8,662.50	4.34%	3.49%	1.66
Accrued Income			\$2,213.22				
US Treasury 4.250 01/31/26 01/31/2026 4.250%	\$10,000.00	\$9,994.76	\$10,004.00	\$425.00	4.29%	3.71%	0.08
Accrued Income			\$177.85				

## Bond Analysis

Description	Principal	Cost Basis	Value	Annual Income	Yield to Maturity (Cost)	Yield to Maturity (Market)	Modified Duration (Market)
<b>Fixed Income</b>							
US Treasury 4.250 01/31/30 01/31/2030 4.250%	\$345,000.00	\$351,918.13	\$352,669.35	\$14,662.50	3.76%	3.66%	3.67
Accrued Income			\$6,135.94				
US Treasury 4.625 11/15/26 11/15/2026 4.625%	\$200,000.00	\$201,244.38	\$201,788.00	\$9,250.00	4.40%	3.57%	0.85
Accrued Income			\$1,200.97				
US Treasury 4.875 05/31/26 05/31/2026 4.875%	\$5,000.00	\$5,054.92	\$5,025.95	\$243.75	4.09%	3.59%	0.41
Accrued Income			\$21.43				
US Treasury 4.875 10/31/28 10/31/2028 4.875%	\$405,000.00	\$410,643.25	\$419,349.15	\$19,743.75	4.56%	3.55%	2.62
Accrued Income			\$3,381.53				
US Treasury Bill 03/19/26 03/19/2026	\$25,000.00	\$24,035.44	\$24,814.00	\$0.00	4.04%	3.50%	0.21
<b>Fixed Income Total</b>	<b>\$3,570,000.00</b>	<b>\$3,544,901.10</b>	<b>\$3,622,539.57</b>	<b>\$127,900.00</b>	<b>3.73%</b>	<b>3.56%</b>	<b>2.09</b>
<b>T-Bills</b>							
United States Treasury Bills 0.0 02/26/26 02/26/2026	\$225,000.00	\$220,856.62	\$223,767.00	\$0.00	3.94%	3.53%	0.15
United States Treasury Bills 0.0 06/25/26 06/25/2026	\$105,000.00	\$103,208.49	\$103,230.75	\$0.00	3.56%	3.55%	0.47
US Treasury Bill 01/22/26 01/22/2026	\$25,000.00	\$24,145.82	\$24,950.75	\$0.00	3.99%	3.27%	0.06
US Treasury Bill 02/19/26 02/19/2026	\$5,000.00	\$4,823.30	\$4,976.25	\$0.00	3.83%	3.48%	0.13
<b>T-Bills Total</b>	<b>\$360,000.00</b>	<b>\$353,034.23</b>	<b>\$356,924.75</b>	<b>\$0.00</b>	<b>3.83%</b>	<b>3.52%</b>	<b>0.24</b>
<b>Total</b>	<b>\$3,930,000.00</b>	<b>\$3,897,935.33</b>	<b>\$3,979,464.32</b>	<b>\$127,900.00</b>	<b>3.74%</b>	<b>3.55%</b>	<b>1.92</b>



Executive Director's Report  
JCHD Board of Trustees Meeting  
January 2026

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1. Governor Kehoe's State of the State Address. His address was on January 13<sup>th</sup> and the main topic was the state budget. The governor discussed significant cuts to 2027FY budget focused mainly on core spending. This could have major implications on State and local public health funding. He has proposed a \$600 million reduction in the budget with a cut of \$3,800,300 for Core Public Health Functions. The State is expecting only \$4.7 million surplus at the end of 2026 after having an over \$8 billion surplus at the end of 2023.
2. Rural Health Transformation Program. This is a landmark \$50 billion federal investment designed to reshape healthcare in rural communities. It was announced on December 29, 2025, Missouri was awarded more than \$216 million in funding for the first year of the RHT Program. The funding goes to the Department of Social Services MO HealthNet Division, which is leading efforts to increase access to care, improve quality, enhance care coordination, and incentivize long-term sustainability to create a healthcare ecosystem that will support Missouri's rural communities. We have not heard exactly how this funding will affect local public health departments. Please visit <https://mydss.mo.gov/mhd/rural-health>



Jefferson County Health Department will promote positive health outcomes through the delivery of foundational public health services.

## 2025 Clinical Services Board Report- December

JCHD clinical services section consists of nursing services including office general clinic and family planning, community clinical services, mobile wellness program, communicable disease testing, Tuberculosis investigations and case management, nutrition services, dental services, and front office services including vital records.

### Foundational Public Health Services Areas: Access to Healthcare, Maternal Child & Family Health, Chronic Disease Prevention, Injury Prevention, and Communicable Disease

#### Family Planning:

- Total appointments in the Family Planning clinic in December were 128 for 116 distinct patients.
- The team is working with Impact Life to host a blood drive on January 29 that will be open to the public at our Hillsboro location. See attached flyer on the next page of this report.

#### General Clinic:

- Total appointments in General Clinic in December were 197 for 166 distinct patients.
- Tuberculosis Program December data includes: 1 Active TB; 5 Suspect TB; 9 Latent TB; 1 Direct Observation Therapy; 5 Contact investigations; 4 Nurse consults; 2 medication pick-ups; 18 PPDs placed and 17 PPDs read; 5 TB lab appointments; 7 closed cases. The TB program coordinator attended the state Cohort Meeting.
- Lead Program December data includes: 32 total cases managed; 16 Lead tests; and 14 distinct patient visits

#### Community Clinics:

- Total Community Clinic appointments in December were 91 with 84 distinct patients.
- The Mobile Wellness Program saw 62 patients in December and was in the community 10 days. The upcoming Mobile Health Center locations can be found at: <https://www.jeffcohealth.org/mobile-health-center>
- The following community clinics were held in December:
  - Homebound clinic: December 10; 2 patients; 4 vaccines provided at patient homes.

JANUARY BLOOD DRIVE INFORMATION

BE PART OF  
SOMETHING  
**BIGGER**



**BLOOD DRIVE**

Scan QR code,  
visit [bloodcenter.org](http://bloodcenter.org)  
or call 800-747-5401.

Group Code: 10329

**Jefferson County Health Department-Hillsboro**

**Thursday, January 29**

**1:00 PM - 6:00 PM**

**Main Conference Room**

**1515 Peach Tree Plaza Ct**

Every successful  
donation earns rewards!  
Choose a \$20 e-gift  
card or points to shop  
our Rewards Store or  
donate e-gift card to  
your favorite charity!



# DECEMBER MEDICAL DATA

## Total Appointments



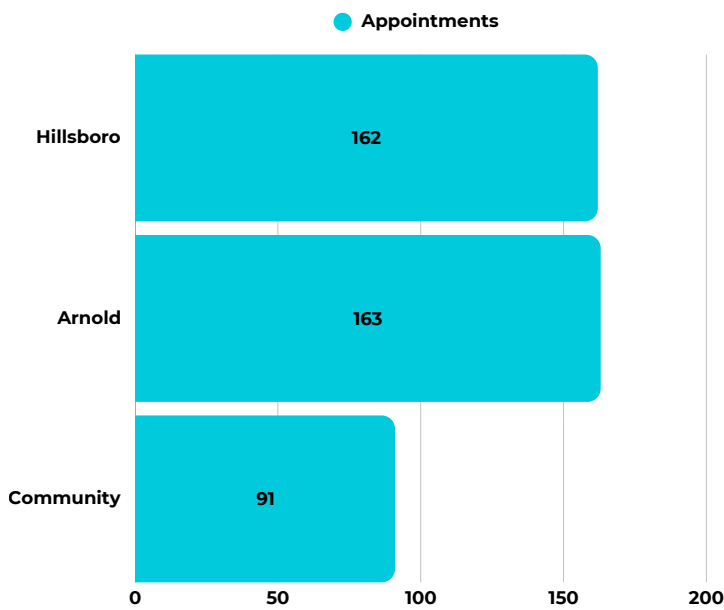
416

## Total Unique Patients

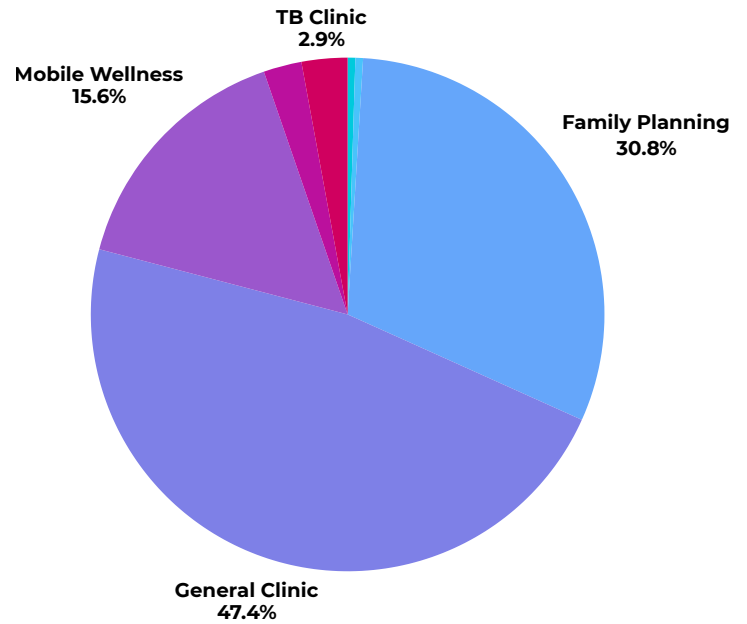


339

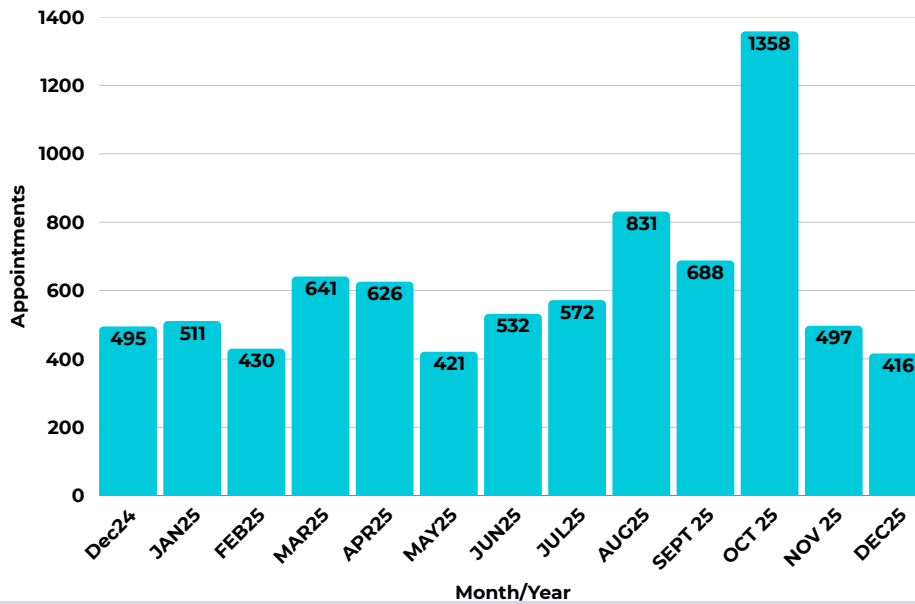
### APPOINTMENTS BY LOCATION



### APPOINTMENTS BY RESOURCE



### 2024-2025 JCHD CLINICAL APPOINTMENTS BY MONTH



## DENTAL SERVICES

### December Dental Program Data:

- The JCHD dental program provided services for a total of 37 unique patients in December.
- The dental program provided school-based services at George Guffey Elementary and Crystal City School District in December. School-based data is listed below.
- To see upcoming dental schedules, visit the JCHD Dental Program Calendar:  
<https://www.jeffcohealth.org/dental>

George Guffey Elementary 12/03/25 - 12/10/25

Exams: 8

Sealants: 27

Fillings: 18

Extractions: 1

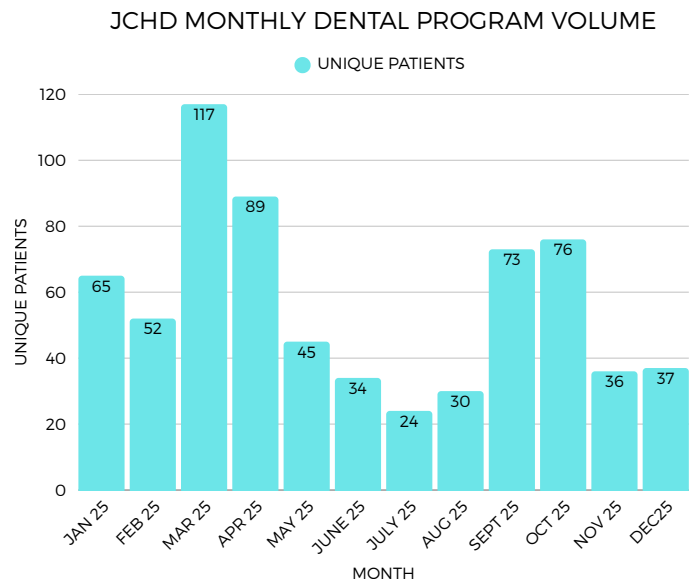
Amount of services provided: \$5,351.60

Crystal City School District 12/16/25 and 12/17/25

Exams: 16

Sealants: 11

Amount of services provided: \$4,590.40



# VITAL RECORDS

## Fourth Quarter 2025 (Oct - Dec)

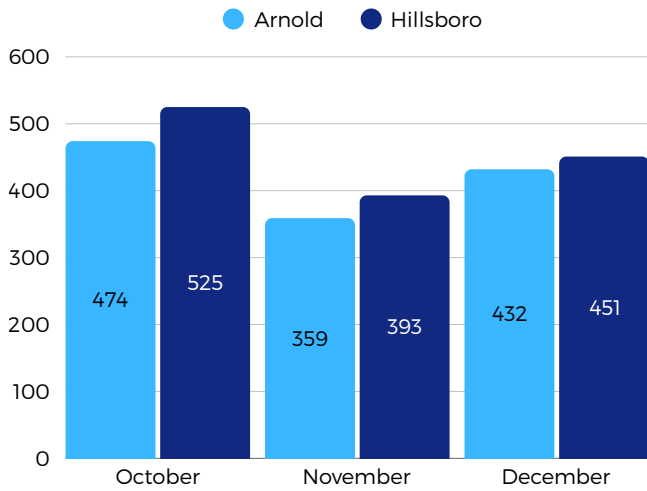
### Total Records Provided

# 4936

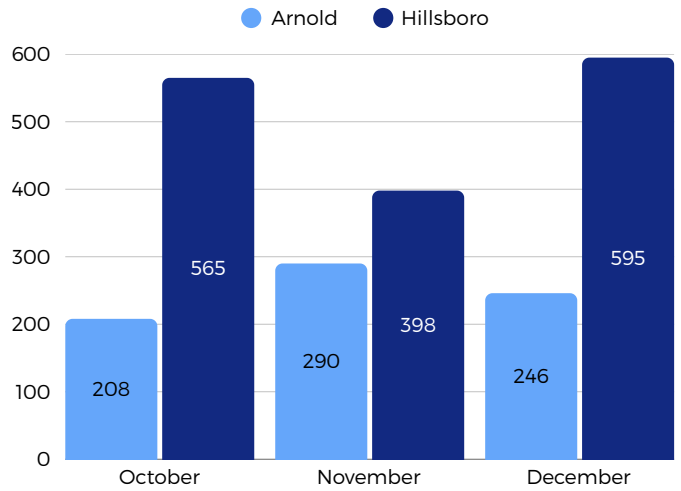
### Collections from Records

\$ 66854.13

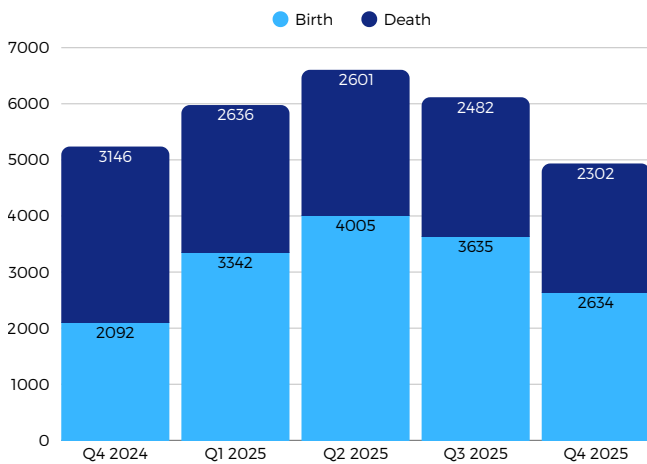
### Birth Certificates



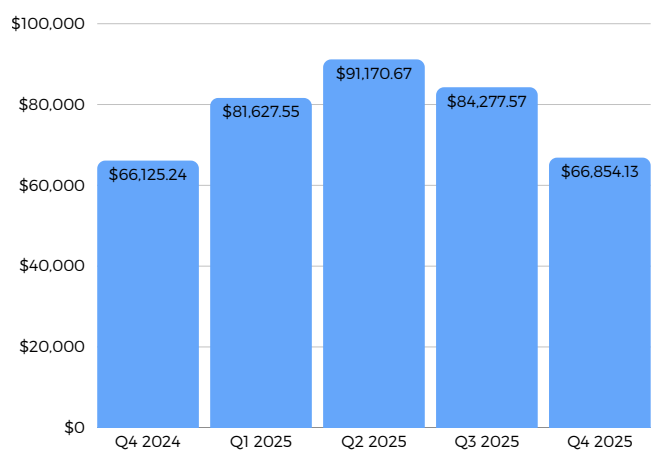
### Death Certificates



### Total Records per Quarter



### Total Collections per Quarter





Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.

## Community Services Board Report - January 2026 (Analytics and Updates from December 2025)

The Community Services Department consists of our Communicable Disease Prevention Team, Environmental Public Health Team, Public Health Preparedness Planner and the Special Healthcare Needs Team. This department manages non-clinical public health programs.

### Foundation of Public Health Module Areas of Capability and Expertise:

#### Communicable Disease Surveillance Summary Report - December 2025

##### Jefferson County, Missouri

###### NOTES ON THE DATA:

- All data and information are conditional and may change as more reports are received.
- Case definitions are established by the Missouri Department of Health and Senior Services' (DHSS) Communicable Disease Investigation Reference Manual. The totals reflect the number of confirmed and probable cases reported; suspect cases are not included.
- Data is reported in epidemiologic weeks established by the CDC's Morbidity and Mortality Weekly Report (MMWR). The MMWR week starts on a Sunday and ends on Saturday. Values for MMWR week range from 1 to 53, although most years consist of 52 weeks. The 2025 MMWR calendar began on December 31, 2024.
- Case date may be based on the onset date, diagnosis date, specimen date, or test date.
- Excluded from this report are Sexually Transmitted Diseases, Influenza, and COVID-19.
- Jefferson County Health Department monitors all reportable disease cases year-round. Figures 1. and 2. include detailed views of diseases or conditions that may be of importance during the time of year this report is published. Variables such as outbreaks or the seasonality of communicable diseases may affect the number of cases per month and call for a more in-depth look. Seasonal change in the incidence of infectious diseases is common.

###### Additional Sources of Information:

Jefferson County Health Department's Respiratory Illness page

- <https://www.jeffcohealth.org/respiratory-illnesses>

Missouri Department of Health and Senior Services Influenza Surveillance Report

- <https://health.mo.gov/living/healthcondiseases/communicable/influenza/dashboard.php>

Missouri Department of Health and Senior Services, Communicable Disease Investigation Reference Manual

- <https://health.mo.gov/living/healthcondiseases/communicable/communicabledisease/cdmanual/index.php>

Centers for Disease Control and Prevention, National Influenza Surveillance:

- <https://www.cdc.gov/flu/weekly/>

The National Respiratory and Enteric Virus Surveillance System (NREVSS):

- <https://www.cdc.gov/surveillance/nrevss/>

World Health Organization, International Influenza Surveillance:

- <https://www.who.int/teams/global-influenza-programme/surveillance-and-monitoring/influenza-surveillance-outputs>

**Foundational Public Health Model Mission:** Capacity to prevent and stop the spread of disease through strategies such as surveillance, investigation, education, and interventions.

**Programs:** Communicable Disease Investigation, Vector Control, Animal Bite Investigations

**Funding Sources:** Public Health Emergency Preparedness (PHEP) MDHSS Contract, Epidemiological and Laboratory Capacity Enhancing Detection Expansion (ELC-EXP) MDHSS Contract.

# Communicable Disease Surveillance Summary Report

Table 1: Number of Enteric Cases by Month, Jefferson County, MO

Disease or Condition	Year-to-Date Comparison					Year-to-Date Comparison		
	August	September	October	November	December	YTD 2025	YTD 5 Previous Year Mean	YTD Alert
Campylobacteriosis	5	8	6	3	4	46	23.6	*
Cryptosporidiosis	0	0	0	0	1	5	1.6	*
Cyclosporiasis	0	0	0	0	0	2	3.4	
Giardiasis	0	2	0	0	1	9	2.2	*
Hepatitis A Acute	0	0	0	0	1	1	2.8	
Listeriosis	1	0	0	0	0	1	0.6	
Salmonellosis	0	4	6	1	0	41	26.2	*
Shigellosis	0	0	0	0	0	0	1.2	
STEC (Shiga Toxin Producing E. Coli)	2	1	3	0	0	14	6	*
Vibriosis	0	0	0	0	0	1	0.6	
Yersiniosis	0	0	2	0	0	4	2	*
<b>Totals</b>	<b>8</b>	<b>15</b>	<b>17</b>	<b>4</b>	<b>7</b>	<b>124</b>	<b>70.2</b>	

Table 1: Number of Respiratory and Systemic Disease Cases by Month, Jefferson County, MO

Disease or Condition	Year-to-Date Comparison					Year-to-Date Comparison		
	August	September	October	November	December	YTD 2025	YTD 5 Previous Year Mean	YTD Alert
Coccidioidomycosis	0	1	0	0	0	1	0.2	
Hansens Disease (Leprosy)	0	0	0	0	0	0	0.2	
Haemophilus Influenzae, Invasive	1	0	1	1	2	7	3.2	*
Legionellosis and Pontiac Fever	0	0	0	0	0	5	3.2	*
Measles	0	0	0	0	0	0	0	
Mpox	0	0	0	0	0	0	1	
Mumps	0	0	0	0	0	1	0	
Pertussis	4	4	7	3	2	43	9.8	*
Staph Aureus, VISA	0	0	0	0	0	0	2	
Strep Pneumoniae, Invasive	2	1	1	2	2	21	12.6	*
Streptococccal Toxic Shock Syndrome	0	0	0	0	0	1	0.4	
Varicella	0	0	0	0	1	3	1.6	
<b>Totals</b>	<b>7</b>	<b>6</b>	<b>9</b>	<b>6</b>	<b>7</b>	<b>82</b>	<b>34.2</b>	

<sup>1</sup> Year- to- Date alerts represent an increase of at least one standard deviation for total cases in the current year compared to the same time period in the five previous years.

# Communicable Disease Report

Table 1: Number of Vector-Borne Cases by Month, Jefferson County, MO

Disease or Condition	Year-to-Date Comparison					Year-to-Date Comparison		
	August	September	October	November	December	YTD 2025	YTD 5 Previous Year Mean	YTD Alert
Anaplasma Phagocytophilum	0	0	2	0	0	2	0	*
Babesiosis	0	0	0	0	0	0	0.2	
Dengue Fever	0	0	0	0	0	0	0.4	
Ehrlichiosis	1	1	1	0	0	28	22.6	*
Ehrlichiosis Anaplasmosis Undetermined	0	0	1	0	0	6	3	*
Lyme	0	1	0	0	0	2	0.2	*
Malaria	0	0	0	0	0	0	0	0
Q Fever	0	0	0	0	0	0	0.2	
Rocky Mountain Spotted Fever	0	1	0	0	0	1	3.2	
Tularemia	0	0	0	0	0	0	0.2	
West Nile	1	1	0	0	0	2	0	*
Zika	0	0	0	0	0	0	0	
<b>Totals</b>	<b>2</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>41</b>	<b>30</b>	

Table 1: Number of Other/Miscellaneous Cases by Month, Jefferson County, MO

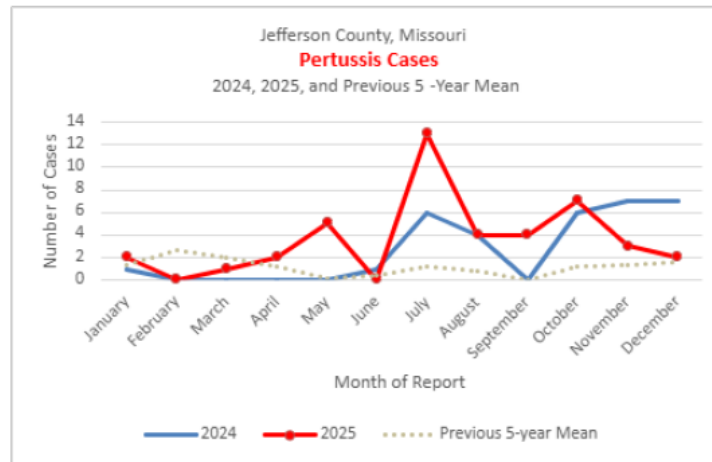
Disease or Condition	Year-to-Date Comparison					Year-to-Date Comparison		
	August	September	October	November	December	YTD 2025	YTD 5 Previous Year Mean	YTD Alert
Animal Bites - Aggregate	29	23	22	25	15	290	128.6	*
Creutzfeldt- Jakob Disease (CJD)	0	0	0	0	0	0	0	
NTM (Non-Tuberculosis Mycobacterium)	3	3	3	0	0	30	17	*
Rabies Animal	0	0	0	0	0	0	0.6	
TB Disease	0	1	0	0	0	1	1	
TB Infection	4	6	2	1	1	37	37.6	
<b>Totals</b>	<b>42</b>	<b>36</b>	<b>33</b>	<b>28</b>	<b>17</b>	<b>358</b>	<b>184.8</b>	

# Communicable Disease Report

## Pertussis

Pertussis, also known as whooping cough, is a highly contagious respiratory illness caused by the bacterium *Bordetella pertussis*. Pertussis may begin like a common cold, but unlike a cold, coughing can last for weeks or months. Babies younger than 1 year old are at the most significant risk for getting whooping cough and having severe complications from it. People can spread the bacteria from the start of symptoms and may continue to spread the bacteria for at least 2 weeks after coughing begins. Taking antibiotics early in the illness may shorten the amount of time someone is contagious. Preventive antibiotics are also known as postexposure antimicrobial prophylaxis (PEP). These are medicines given to someone who has been exposed to harmful bacteria to help prevent them from getting sick. Some people should receive antibiotics to prevent them from getting sick if they have been around someone with whooping cough. The best way to prevent whooping cough is to get vaccinated. CDC recommends whooping cough vaccination for everyone.

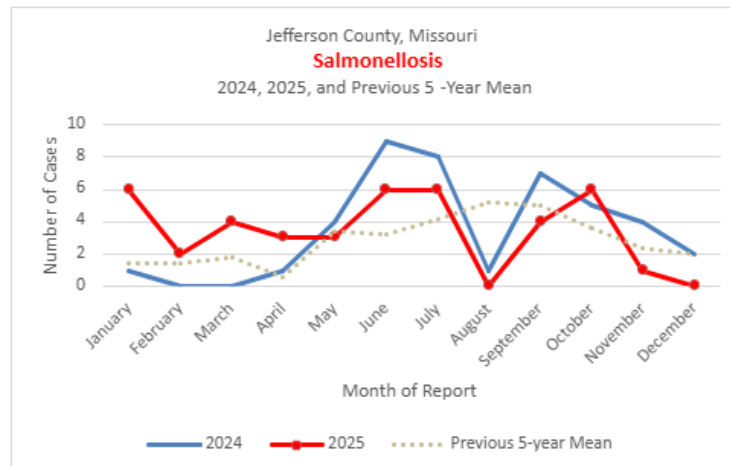
There were two pertussis cases reported in December 2025 in Jefferson County. During the previous 5 years, the number of reported cases has ranged from 0 to 12 per month. A year-to-date alert has been noted for Pertussis. Year-to-date alerts are present when the total cases in the current year exceed one standard deviation above the mean for the same period in the previous five years.



## Salmonellosis (Salmonella)

Salmonella are a gram-negative, rod-shaped bacteria which can cause illness in both animals and humans. Nontyphoidal salmonellosis (NTS) refers to illnesses caused by all serotypes of *Salmonella* (*S.*) except for *S. Typhi*, *S. Paratyphi A*, *S. Paratyphi B*, and *S. Paratyphi C*. Multistate outbreaks of *Salmonella* are commonly reported, however a large percentage of cases occur sporadically. *Salmonella* live in the intestines of people and animals. People can get *Salmonella* infection from a variety of sources, including eating contaminated food or drinking contaminated water, and/or touching infected animals, their feces, or their environment. Most people recover without specific treatment. Antibiotics are typically used only to treat people with severe illness. Patients should drink extra fluids as long as the diarrhea lasts.

There were no new cases of Salmonellosis reported during December 2025 in Jefferson County. During the previous 5 years, the number of cases has ranged from 17 to 48 per month. A year-to-date alert has been noted for Salmonellosis. Year-to-date alerts are present when the total cases in the current year exceed one standard deviation above the mean for the same time period in the previous five years.



## Respiratory Disease Surveillance Report

Jefferson County, Missouri

### Week 1: January 3, 2026 - January 10, 2026

**Overview:** The Jefferson County Health Department (JCHD) monitors influenza and other respiratory pathogens, including COVID-19, throughout Jefferson County, Missouri. The Jefferson County Health Department conducts influenza surveillance using passive surveillance and syndromic surveillance. Although influenza illness can occur year-round, the seasonal influenza reporting begins on the Morbidity and Mortality Weekly Report (MMWR1) Week 40 of a given year and continues through MMWR Week 20 of the following calendar year. COVID-19 surveillance began in March 2020 and case reporting continues year-round. COVID-19 data reflects cases that are entered into Missouri’s communicable disease database. All data and information are conditional and may change as more reports are received.

#### Jefferson County Influenza Outbreaks

No Influenza outbreaks have been reported in Jefferson County as of Week 1.

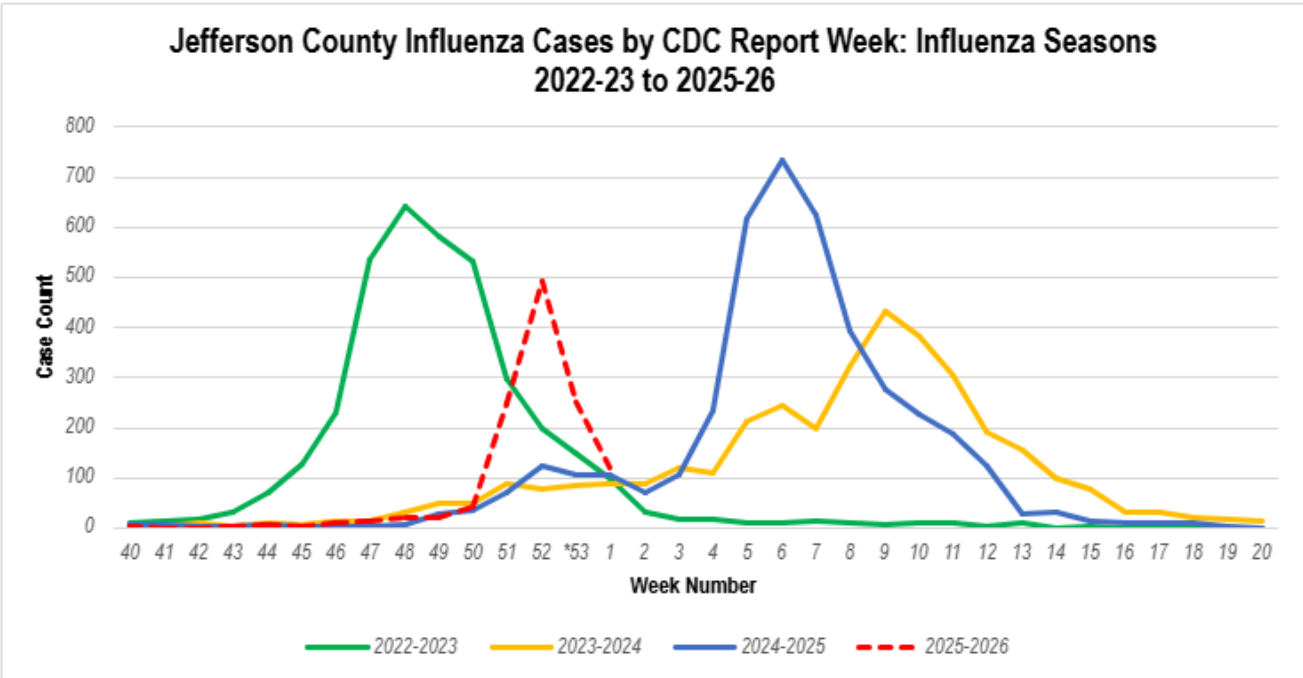
#### Jefferson County Influenza Deaths

2 Influenza deaths have been reported in Jefferson County as of Week 1.

#### Jefferson County COVID-19 Deaths

No COVID-19 deaths have been reported in Jefferson County as of Week 1.

**Number of Laboratory-Positive Influenza Cases by Week  
Influenza Seasons 2022-2023 to 2025-2026  
Jefferson County, Missouri**



# Respiratory Report

## Number of Laboratory-Positive Influenza Cases by Week

### Jefferson County, Missouri

For Cases Reported 09/28/2025 - 01/10/2026

CDC Reporting Week	Week Start Date	Type A	Type B	Unknown Type	Week Total
40	9/28/2025	2	3	0	5
41	10/5/2025	1	0	0	1
42	10/12/2025	1	0	0	1
43	10/19/2025	4	0	0	4
44	10/26/2025	3	3	0	6
45	11/2/2025	2	2	0	4
46	11/9/2025	8	3	0	11
47	11/16/2025	14	1	0	15
48	11/23/2025	17	3	0	20
49	11/30/2025	20	1	0	21
50	12/7/2025	40	2	0	42
51	12/14/2025	238	11	0	249
52	12/21/2025	474	18	0	492
53	12/28/2025	241	9	0	250
1	1/4/2026	110	9	0	119

## Number of Laboratory-Positive Influenza Cases by Age Group

### Jefferson County, Missouri

For Cases Reported 09/28/2025 - 01/10/2026

Jefferson County Influenza Cases 2025-26					
Age Group	Type A	Type B	Unknown Type	Total	% Total
00 to <02	91	8	0	99	7.9%
02 to 04	102	7	0	109	8.7%
05 to 14	343	24	0	367	29.5%
15 to 24	171	6	0	177	14.2%
25 to 49	214	12	0	226	18.1%
50 to 64	129	5	0	134	10.8%
65+	130	4	0	134	10.8%
<b>TOTAL</b>	<b>1180</b>	<b>66</b>	<b>0</b>	<b>1246</b>	<b>100.0%</b>

# Respiratory Report

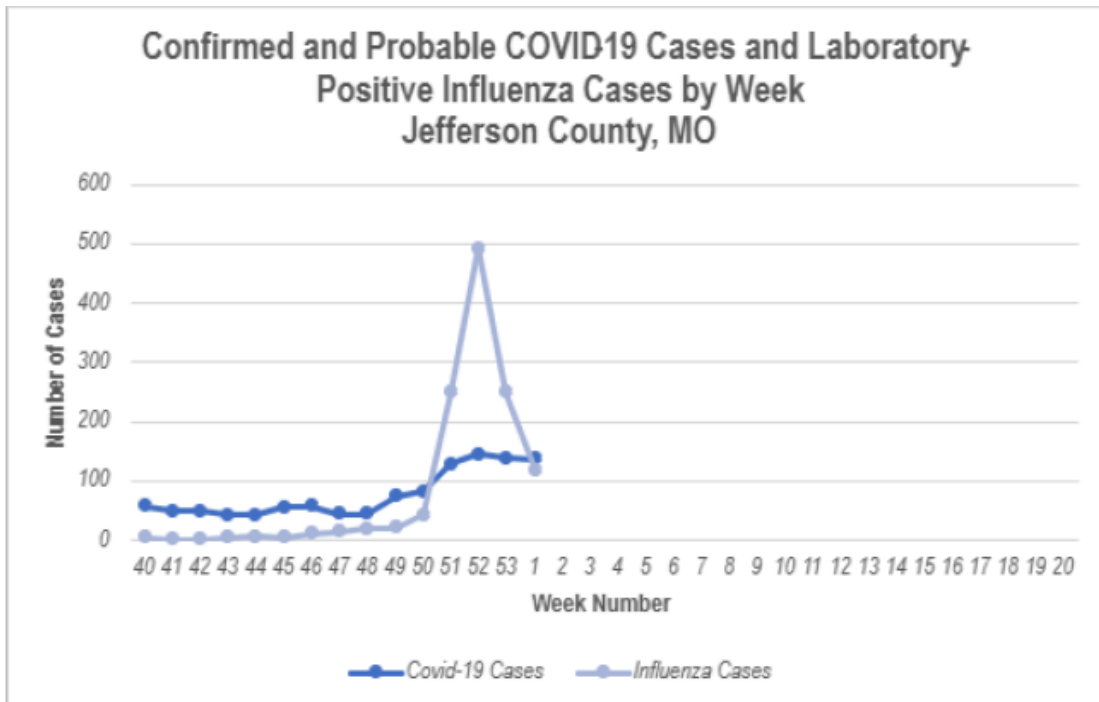
## Number of Confirmed and Probable COVID-19 Cases by Week Jefferson County, Missouri

For Cases Reported 09/28/2025 - 01/10/2026

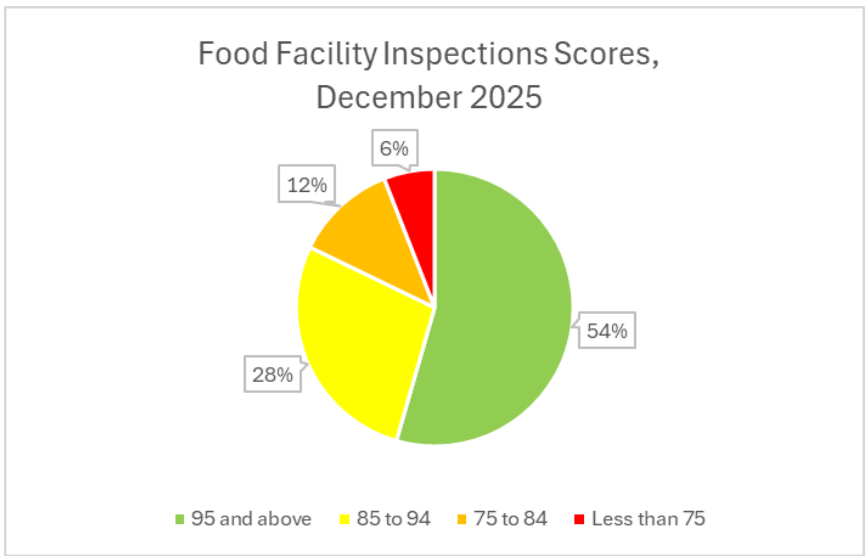
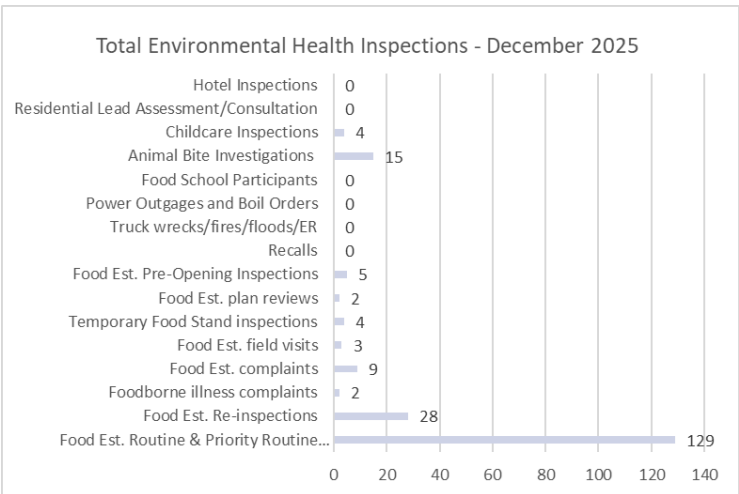
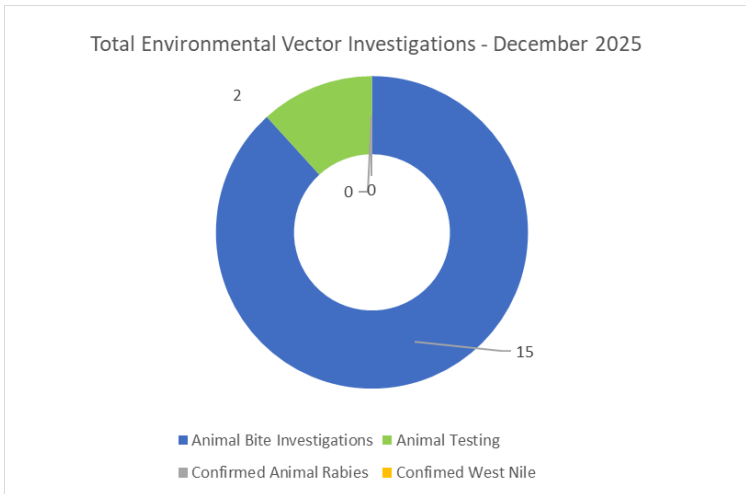
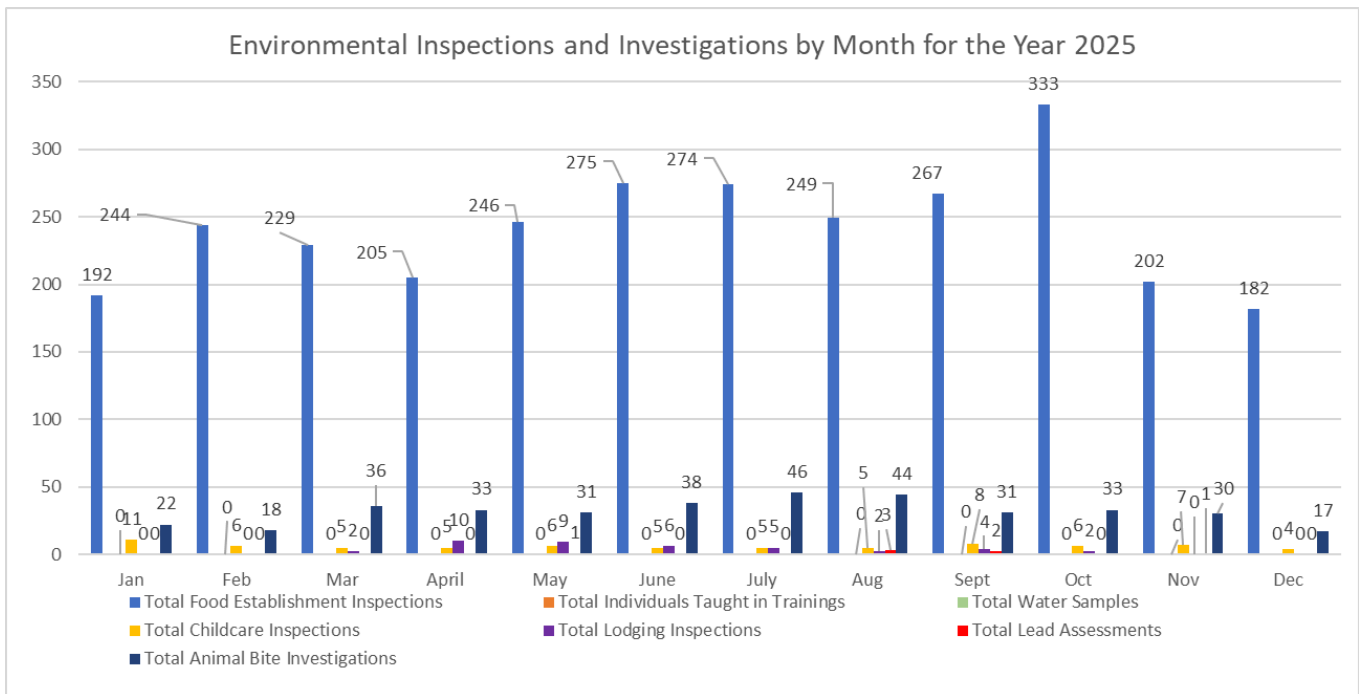
CDC Week	CDC Week Start Date	Covid-19 Cases	Cumulative Covid-19 Case Total
40	9/28/2025	58	58
41	10/5/2025	49	107
42	10/12/2025	49	156
43	10/19/2025	42	198
44	10/26/2025	43	241
45	11/2/2025	56	297
46	11/9/2025	58	355
47	11/16/2025	44	399
48	11/23/2025	44	443
49	11/30/2025	74	517
50	12/7/2025	82	599
51	12/14/2025	128	727
52	12/21/2025	145	872
53	12/28/2025	139	1011
1	1/4/2026	137	1148

## Simultaneous Circulation of COVID-19 and Influenza by Week Jefferson County, Missouri

For Cases Reported 09/28/2025 - 01/10/2026



# Environmental Public Health





Promote positive health outcomes through delivery of foundational public health services.

## Health Communications Board Report- January 2026

*\*program information from December 2025*

**Overdose Data to Action:** Supports jurisdictions in implementing prevention activities and collecting accurate, comprehensive, and timely data on nonfatal and fatal overdoses, as well as using those data to enhance programmatic and surveillance efforts.

- **Support Community-Based Coalitions and Coalition Development**

- Jefferson County Drug Prevention Coalition meeting
  - Opioid Task Force & Drug Education Conference Work Groups

- **Public Safety Partnerships/Interventions**

- Partner discussion about the opening of Safe Overnight Shelter in Jefferson County
- Chestnut Health Systems Open House

- **Community-Based Linkages to Care**

- Provided program info, Narcan, & SUD resources
- Meeting with Dr. Rottnek at SLU about conference presentation
- Behavioral Health Crisis Center Collaboration meeting
- Updates to JeffCo Resource Guide

- **Harm Reduction**

- 1 dose of Narcan provided
- Management of JCHD Sharps Disposal Program
- Discussion with Cpt Taylor about JCSO carrying Narcan
- Narcan vending machine project brainstorm

**Foundational Areas:** Injury Prevention, Maternal, Child, & Family Health, Linkage to Resources

**Foundational Capabilities:** Communications, Community Partnership Development, Emergency Preparedness & Response, Organizational Administrative Competencies, Assessment & Surveillance

**Comprehensive Opioid, Stimulant, and Substance Use Program (COSSUP):** Provide financial and technical assistance to states, units of local government, and Indian tribal governments to develop, implement, or expand comprehensive efforts to identify, respond to, treat, and support those impacted by illicit opioids, stimulants, and other drugs.

- No additional actions taken

**Foundational Areas:** Injury Prevention, Maternal, Child, & Family Health, Linkage to Resources, Environmental Health

**Foundational Capabilities:** Communications, Community Partnership Development, Emergency Preparedness & Response, Organizational Administrative Competencies, Assessment & Surveillance



Promote positive health outcomes through delivery of foundational public health services.

## Health Communications Board Report- December 2025

*\*program information from November 2025*

**Maternal Child Health:** Support, improve, and promote the development and coordination of family-centered and community-based systems of care for mothers, children, and youth, including children and youth with special health care needs, and their families.

- **Influence Policy and Legislation**
- **Change Organizational Policies**
- **Foster Coalitions and Networks**
  - Fox School District Community Partners Meeting
  - Community Partner Survey
- **Educate Providers**
  - Creation of toolkit assessment tool
- **Promote Community Education**
  - Assessing effectiveness of toolkit provided to partners
- **Strengthen Individual Skills/Knowledge**
  - Nutrition lesson with Girl Scout troop
- **General MCH Activities**
  - Car Seat Program:
    - Installed 4 car seats
    - 0 checked car seats
  - Contract reporting and state meetings
  - County data review for next work plan creation

**Foundational Areas:** Chronic Disease Prevention, Injury Prevention, Maternal, Child, & Family Health, Linkage to Resources, Communicable Disease Prevention, Environmental Health

**Foundational Capabilities:** Communications, Community Partnership Development, Emergency Preparedness & Response, Organizational Administrative Competencies, Policy Development & Support, Assessment & Surveillance

# Health Communications Report (cont'd)

**Communications & Awareness:** Health Comms team members also create educational and awareness campaigns for the community for existing agency programs, services, initiatives, and funding sources.

**Topics include:**

- Handwashing Awareness Week
- Nutrition Goals and Dietitian Services
- Preparing Homes for Winter
- Smiles to Go Dental Van
- Cold Weather Education and Resources
- Radon Information
- Mental Health Resources and 988
- Blood Drive Updates
- Respiratory Season Prevention Strategies
- Chronic Disease Education
- Sharing partner posts

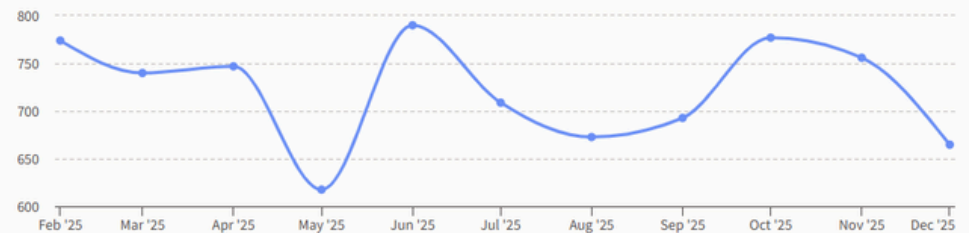
### Social performance score ⓘ

**665** ⓘ  
/ 1,000 📉

**Room to grow.**

Your score has been gradually declining over the past two months, but this week, it has seen a nice uptick compared to last week. However, when we look back at earlier this year, your average score has decreased. Overall, your performance remains steady and in a good place.

#### SCORE HISTORY



#### FACTORS INFLUENCING YOUR SCORE OVER THE PAST 8 WEEKS

- 📉 Post Views
- 📉 Post Clicks
- 📉 Post Interactions
- 📈 Post Comments
- 📉 Post Shares
- 📊 Followers

### Domains Overview

Report created: Jan 14, 2026, 11:34 AM

Report for: Jefferson County - Health Department, MO  
Domain: <https://www.jeffcohealth.org/>  
Scanned at: Jan 8, 2026, 4:06 PM  
Report created: Jan 14, 2026, 11:34 AM  
Total pages: 209

Average compliance scores across all domains on the account

**76%**  
Quality Assurance

**74%**  
Accessibility

**92%**  
Policies

**77%**  
SEO

**JEFFERSON COUNTY HEALTH DEPARTMENT BOARD OF TRUSTEES MEETING**

**LIVE BROADCAST AVAILABLE VIA – YouTube**

**@<https://www.youtube.com/channel/UCACuytmq2kUAI65z3AYsmYw>**

**August 25, 2022**

**Call to Order**

Chairman Diehl announced that the community may submit public comments to the Board 24 hours ahead of the meeting to be distributed to the Board during the Board meeting. Comments may be submitted to [communications@jeffcohealth.org](mailto:communications@jeffcohealth.org).

Ms. Davis stated her preference would be that people fill out a card and indicate what they want to talk about at the meeting, like they do at County Council without a 24-hour notice.

Mr. Diehl acknowledged a visitor in the room who stated her name was Alicia Embree from unincorporated Imperial. Ms. Embree told the Board she appreciated that they zoomed meetings and now allow residents to join the meeting in person again. Chairman Diehl welcomed Ms. Embree and called the meeting of the Board of Trustees of Jefferson County Health Department to order at 3:00 p.m.

**Roll Call**

Board of Trustees

- Dennis Diehl, Chairman – Present
- Dr. Amber Henry, Vice-Chairman – Present
- James Prater, Secretary-Treasurer – Present
- Tim Pigg, Member – Present
- Suzy Davis, Member – Present

Others Attending:

- Kelley Vollmar, Executive Director
- Steve Sikes, Deputy Director, Operations
- Melissa Parmeley, Manager, Clinical Services
- Brianne Zwiener, Public Communications Officer
- Christi Coleman, Legal Counsel
- Katelyn Mary Skaggs, Leader Publications
- Alicia Embree, Resident Unincorporated Imperial

**Reading of the JCHC Mission and Vision, by Dr. Henry**

The Mission of JCHD is we will champion positive health outcomes and behaviors through innovative programs and community engagement. The Vision is Advancing the health and safety of Jefferson County.

**Approval of Agenda**

Mr. Diehl requested a motion to approve the agenda as presented. Mr. Prater made a motion to approve the agenda. Dr. Henry seconded the motion. In discussion, Dr. Henry asked if it was intended for the new business to be listed after the closed session. Ms. Coleman clarified that it was intentionally set that way. Mr. Diehl made note that anyone watching should know we will have a closed session and will come back into open session before we adjourn the meeting. Mr. Diehl asked for all in favor of approving the agenda. It passed unanimously, and Chairman Diehl announced the motion had passed.

**Approval of Minutes**

Chairman Diehl announced that there were no minutes to be approved at this time due to staff being out of the office.

### **Approval of July 2022 Expenditures**

Mr. Prater motioned to approve the July 2022 expenditures in the amount of \$216,247.88. Dr. Henry seconded the motion. In discussion, Ms. Davis questioned the Architect Now bill for \$38,000 to be used for development of ASPEN school enhancements. Ms. Davis stated, "What kind of school portal are we doing or why? I must have missed a lot." Director Vollmar clarified that the funds allocated on the July expenditures for ASPEN were SAMHSA grant dollars to be used to build a comprehensive mental health screening and resource tool for school youth, first responders and healthcare personnel. The invoices come in sections related to the work that is being completed for each population, so there may be multiple invoices on the expenditures that are for different systems depending on the population they address. The contract was received, reviewed and approved by the Board for the vendor prior to going into the contract. Chairman Diehl reminded Ms. Davis that the Board had already gone through the contract and approved it. Dr. Henry and Mr. Pigg affirmed that the contracts had been reviewed and approved by the Board, as well as the ASPEN system had been presented to the Board at previous meetings. Ms. Brienne Zwiener provided an overview for Ms. Davis including the following: "ASPEN is a program that we've been building for a couple of years. Jaclyn Brown has been working with all the school districts to be able to provide a database and resource director where students and staff can access resources for mental, physical, emotional and social support within the community. It is a big IT project, which we do not have the internal staff expertise to build ourselves. We wrote and received a grant to pay a consultant to build the system for us." Ms. Zwiener offered to send Ms. Davis an email with a link to more information on the program and a specific Facebook "Jeffco Health Matters" video where Ms. Brown and Ms. Zwiener walk through the program in more detail.

Ms. Davis then questioned the amount of legal fees for the month in comparison to last year's invoice. It was clarified that we have been consistently spending about the same amount on legal fees over the past year as we have experienced more requests for Sunshine Records, defense of Board Approved resolutions and internal governance issues. Chairman Diehl called the vote to approve the July 2022 Expenditures. Yea – 4, Ney – 1 (Ms. Davis).

### **Approval of July 2022 Electronic Payments**

Chairman Diehl called for the approval of the July 2022 electronic payments in the amount of \$482,135.15. Mr. Prater made a motion to approve. Dr. Henry seconded the motion. The motion passed unanimously with no discussion. Yea – 5, Ney – 0

### **Pre-Approval of September 2022 Electronic Payments**

Chairman Diehl call for the pre-approval of the September 2022 electronic payments. The estimated amount is \$604,687.25. Ms. Davis asked if they were automatic payments. Mr. Diehl clarified that we do certain bills as preapprovals so that we do not incur late fees for paying of routine bills such as water and electric. Mr. Diehl called for the vote. The motion passed unanimously. Yea-5, Ney - 0

### **Director's Report – Ms. Kelley Vollmar**

Clinical Services Report – Ms. Melissa Parmeley reported that the majority of the report deals with the implementation of the new electronic medical records system, Cure MD which occurred August 1st. The project was funded through the Adult Immunization Grant from the State. CureMD addresses issues with the old system, which was quite dated, server based and cumbersome to work through. CureMD is web-based which creates more portability, especially for the mobile clinics and clinics out in the community, which gives us flexibility to how we provide our clinical serves. It also provides a patient portal so that patients can access their medical records and test results directly which streamlines the process for patients to be able to access their own records. It also provides the opportunity to send electronic reminders for patient appointments, administer mass vaccination clinics in the community, it provides an inventory system where our inventory was managed

manually previously, provides electronic reporting to our Title X funding agency, streamlines billing and allows our medical director to review charts virtually.

***Expanding Access to Healthcare During the COVID-19 Pandemic Response by Investing in Mobile Infrastructure and Leveraging Strategic Partnerships*** – Ms. Melissa Parmeley presented information that would be shared at an upcoming national mobile healthcare conference in Phoenix, Arizona. The Mobile Wellness Team from JCHD had been asked to present our mobile wellness and mobile dental programs to attendees at the conference. The presentation discusses our mobile functions in three buckets: mobile dental, our community clinics and mobile healthcare. Our mobile Wellness Van provides sports physicals, daycare physical screenings, see patients for acute chronic care, nutrition counseling, provider referrals, and community resource information. Our mobile Dental Service provide both pediatric services and adult services. We provide preventative care and restorative care. Our Community Clinics are located onsite all around the County at schools, churches, worksites, libraries and other community locations. We have a long history of community clinics providing services such as school-based vaccine clinics, event-based lead screening clinics, school immunizations, homebound flu and homebound COVID and event-based health screenings. We also partner with a lot of agencies in our community to provide resources, such as the use of the Wellness Van as a Covid Testing location in partnership with Mercy Jefferson or the Wellness Van’s use as a cooling/first aide station by first responders at the County fair. We continue to look for ways to partner to provide access in the community as we know access to care is really important in our community. We know that not every patient can get to us so we have to go out and provide services and meet them where they are. We looked at and found grants like the direct client services grant “access to care” grant which provide low cost or no cost services for under and uninsured residents. Services have expanded using grants for teledentistry and partnerships with our community college and local residential care facilities.

**4<sup>th</sup> Annual Jefferson County Rotary Club Benefit Golf Tournament – September 16<sup>th</sup> at Oak Valley Golf Course and Resort – Kelley Vollmar**

Director Vollmar reminded the Board that the 4<sup>th</sup> Annual Jefferson County Rotary Club golf tournament to benefit the Mobile Wellness Van will be next month on September 16<sup>th</sup> at Oak Valley Golf Court and Resort. We are still looking for sponsors and teams.

**New Building Update – Kelley Vollmar**

Director Vollmar reported that Mr. Sikes has been meeting frequently to solicit feedback and guidance from staff regarding the new building space to be built in Hillsboro. We currently are estimating the construction to take until February or March of 2024. Director Vollmar made note of interest to the Board may be the plans for the new Board and Community spaces. We are designing a dual-purpose space where a smaller room for business meetings fitting 16-20 chairs can be opened to a larger conference area accommodating over 80 individuals as needed. Once we have plans confirmed for the layout of the facility, the building committee will bring the final recommendations back to the full Board for review.

**Old Business – Mr. Dennis Diehl**

None.

**New Business – Mr. Dennis Diehl**

Chairman Diehl reminded Trustees and community members watching that we moved the Operations Manual vote until after closed session. Chairman Diehl called for a motion to go to closed session. Tim Pigg made a motion to go into closed session second pursuit to 610.021 (1) confidential or privileged communication between the board of trustees of the Jefferson County Health Department or its representatives and attorneys; acquiring or leasing real estate by Jefferson County Health Department where public knowledge of transactions might adversely affect the legal considerations therefore 610.021 (2); the hiring, firing, or disciplining or promoting a particular employees or employees of Jefferson County health department 610.021 (3); and

records which are protected from disclosure by law 610.021 (14). Mr. Prater seconded the motion. Roll Call: Mr. Diehl – Yes, Mr. Prater – Yes, Mr. Pigg – Yes, Dr. Henry – Yes, Ms. Davis – Yes.

**New Business Continued – Mr. Dennis Diehl**

Chairman Diehl called for a motion to open, open session. Mr. Pigg made a motion to open, open session. Mr. Prater seconded. Roll Call: Mr. Diehl – Yes, Mr. Prater – Yes, Mr. Pigg – Yes, Dr. Henry – Yes, Ms. Davis – Yes.

**Act on Recommendation to Adopt Operations Manual**

Chairman Diehl asked for a motion and a second to adopt the internal document, JCHD Operations Manual. Dr. Henry made the motion. Mr. Prater seconded. Ms. Davis asked for the vote to hold until a hard copy printout of the document could be made for her by JCHD staff. Ms. Davis refused to vote on the recommendation to adopt the Operations Manual because she stated that she had not received it. Director Vollmar replied that Ms. Davis had delivery receipts to both of her email addresses showing the document was successfully delivered. All other Board members responded that they had received the email and reviewed the document. Chairman Diehl called the vote based on a motion and a second. Yea- 4, Ney-1 (Ms. Davis)

**Act on Recommendation to Alter Regular Meeting Time**

Chairman Diehl reminded everyone the reason we meet at 3:00 for a long time is because we ask subject matter experts from the staff to come present updates to the Board. Setting the meeting at 3 ensured we are done before 5:00 (no overtime). In addition, almost all other Health Departments around the state also hold their business meetings as a matter of routine during the day.

Chairman Diehl asked for a motion to approve moving the meeting time from 3:00 to 4:00 p.m. Dr. Henry made the motion. Mr. Prater seconded the motion. Ms. Davis objected to the proposed time of 4:00 p.m. and asked to amend the motion to 6:30 p.m. Counsel reminded Chairman Diehl that according to JCHD by-laws, the only person who could amend the motion is the person that made the motion. Chairman Diehl reminded the Board that we have gone above and beyond to try to be transparent. We livestream our meetings, as well as record them and post them to YouTube so that they can be easily accessed at any time by a member of the public who would like to see them. Mr. Pigg called the motion. Chairman Diehl reminded everyone that the motion is to change the start time of the Board meetings from 3:00 to 4:00 p.m. 4 -Yea, 1 – Ney (Ms. Davis) Mr. Prater asked that notifications be updated to reflect all coming Board meetings this year will begin at 4:00 p.m.

**Act on Recommendation to Hold Annual Town Hall Meeting**

Chairman Diehl announced the next item was to act on the recommendation to hold at least one town hall meeting per year. Mr. Pigg made a motion to hold two town halls per year. Dr. Henry seconded the motion. Ms. Davis stated that we should allow people to provide public comment at our meetings and to comment on our YouTube feed. Ms. Davis stated, “It is overkill to do two town halls per year.” Director Vollmar asked Ms. Davis why she would ask for more public participation and the ability to directly address the Board and then vote against it. Chairman Diehl called the motion, with a first and second. Yea – 4, Ney – 1 (Ms. Davis). Mr. Prater made a motion to amend the motion to require the Town Hall meetings expire at the end of 2024, evaluating it’s need based on attendance. Ms. Davis made a motion to have the meetings expire in 2022 or 2023. Mr. Prater clarified that it would be difficult to evaluate the need for the meetings only having 1 or 2. Mr. Prater’s motion for two town hall meetings per year with an expiration at the end of 2024 based on evaluation of attendance. Mr. Prater made the motion. Mr. Pigg seconded the amended motion. Yea – 4, Ney – 1 (Ms. Davis)

**Adjournment**

Mr. Pigg made a motion to adjourn. Dr. Henry seconded. Yea – 5, Ney – 0. Meeting was adjourned.



Secretary-Treasurer

## LEASE

THIS LEASE ("Lease") is made between the JEFFERSON COUNTY HEALTH CENTER, 405 Main Street, Hillsboro, Jefferson County, Missouri 63050, herein referred to as "LESSOR" and JEFFERSON-FRANKLIN COMMUNITY ACTION CORPORATION, P.O. Box 920, Hillsboro, MO 63050, herein referred to as "LESSEE". Lessee hereby offers to lease from the Lessor certain portions of the premises situated in the Arnold Jefferson County Health Center located at 1818 Lonedell Road, Arnold, Jefferson County, Missouri 63010 (the "Property"), more specifically described below, upon the following TERMS and CONDITIONS:

1. Premises. The portion of the premises situated at 1818 Lonedell Road, Arnold, Jefferson County, Missouri 63010 that is subject to this lease is the large conference room in the lower level of the Property, shared use of the parking lot serving the Property (the "Parking Lot") and the bathrooms adjoining said large Conference Room (the "Bathrooms" together with the Conference Room and Bathrooms are sometimes hereinafter collectively referred to as the "Premises"). With exception to holidays as approved by JCHD Board of Trustees, inclement weather closures or other closures determined by the Executive Director, Lessee shall have exclusive use of the Conference Room every Tuesday from 8:00 a.m. until 5:30 p.m. and every Wednesday from 8:00 a.m. until 5:30 p.m. At all other times not herein, specified Lessor shall have exclusive use of the Premises. Lessee shall share with the Lessor the use of the parking lot and bathrooms every Tuesday from 8:00 a.m. until 5:30 p.m. and every Wednesday from 8:00 a.m. until 5:30 p.m. Lessor shall have use of the premises when the Lessee is not utilizing the premises. If the Jefferson County Health Center is ever closed during Lessee's use of the Premises, Lessee shall be responsible for securing the Premises, including locking the doors and setting the alarm. The usable rented space (Exhibit A – Arnold Lower-Level Conference Room) consists of 1722 square feet.

2. Term. Lessor rents the above Premises for a term of one (1) year commencing January 1, 2026, terminating December 31, 2026. Unless the Lessor is given a 30-day notice by the lessee of their intent not to renew. This Lease may be renewed for additional one (1) year periods if agreed to in writing by both parties at least one month prior to the expiration, at which time the Parties shall execute a new lease containing lease terms. Should Lessor wish not to renew this lease the Lessor shall provide thirty (30) – days' notice to Lessee, in writing, to the address contained above. In the event Lessor fails to provide the required thirty (30) days notice, the terms herein shall automatically continue for six (6) months. In the event the Lessor or the Lessee determines that they would like to discontinue this lease they can choose to cancel the lease provided that 30-day notice is given from the next payment due date.

3. Rent. The rental shall be Seven Hundred Ninety-Five Dollars and No Cents (\$795.00), which shall be due and payable on the 15<sup>th</sup> day of each month commencing January 1, 2026. All rental payments shall be made to the Lessor at P.O. Box 437, Hillsboro, Missouri 63050.

4. Use. During the times specified in this lease, the Lessee shall use and occupy the Premises for the purpose of operating a WIC Clinic (Women, Infants and Children Clinic) and such other uses like and not inconsistent therewith. Lessor represents that the Premises may lawfully be used for such a purpose. Lessee shall not store any items on the Premises in any manner that may interfere with Lessor's use of the Premises. All signs placed on the Property or Premises must be approved in writing for content and location by Lessor and such permission shall not be unreasonably withheld. Lessee shall be responsible for providing its own internet service if needed for Lessee's use of the premises. **THE PROPERTY IS TOBACCO FREE PREMISES. NO WIC OFFICERS, EMPLOYEES OR CLIENTS SHALL INTRODUCE OR USE TOBACCO PRODUCTS INCLUDING E-CIGARETTES AND OTHER TOBACCO SUBSTITUTES UPON THE PREMISES.** Lessee

**shall implement measures in accordance with agency-wide resolutions requiring mandatory public health intervention policies. Lessor shall provide resolutions in a timely manner.** Lessor uses the “Active911” mobile app to provide consistent timely notifications regarding inclement weather closures, early dismissal, emergency notifications and other notifications that require consistent messaging to all staff and tenants. Lessor will provide details regarding the application for Lessee staff to utilize for download. The Lessor will aid in the configuration of the application. **Lessee may be added to this application if they desire but must provide phone number, phone type, (apple/android) and the email address.**

5. Entry. To gain entry to the premises, WIC staff shall utilize badge pass photo identification issued by Jefferson County Health Department. Staff will be issued badge pass identification after being photographed by appointment. The badge pass identification must be collected and returned to JCHD upon termination of this lease or termination of the employment of WIC staff members. JCHD must be notified immediately upon the termination of WIC staff Member employment.

6. Care and Maintenance of Premises. Lessee acknowledges that the Premises are in good Order and repair, unless otherwise indicated herein. Lessee shall, at his own expense, and at all times during its use, maintain the Premises in a good and safe condition and use the Premises in such a way as to not interfere with Lessor’s normal course of business. Upon termination of the Lease, Lessee shall surrender the Premises in as good of condition as received, normal wear and tear excepted, and Lessee shall restore any damage caused by removal of its fixtures and equipment.

7. Refuse and Janitorial Services. The Lessee shall be responsible for maintaining the space in a clean and orderly manner. Lessee shall have access to JCHD trash facilities should they need to use it outside of normal JCHD Custodial waste – removal activities and agrees to utilize said facilities only for waste generated through daily business activities. Lessee shall not exceed the capacity of the dumpster when placing waste within the provided dumpster containers. Lessee shall be responsible for overage charges should any dumpster overflowing be found caused by misuse of the Lessee.

8. Alterations. Lessee shall not, without first obtaining the written consent of Lessor, make any other alterations, additions, or improvements, in, to, or about the Premises. Such approval shall not be unreasonably withheld.

9. Ordinances and Statutes. Lessee shall comply with all statutes, ordinances, and requirements of all municipal, state, and federal authorities now in force, or which may hereafter be in force, pertaining to the Premises occasioned by or affecting the use thereof by Lessee. In addition, Lessee shall comply with Jefferson County Health Center personnel policy and manual handbook with regard to conduct and facility use policies.

10. Assignment and Subletting. Lessee shall not assign this Lease or sublet any portion of the Premises without prior written consent of the Lessor. Any such assignment or subletting without consent shall be void and, at the option of the Lessor, Lessor may terminate this Lease and Lessee shall continue to be obligated under the terms of this Lease.

11. Utilities. All necessary utility services on the leased Premises, except for telephone, shall be made in the name of Lessor only, and Lessor shall be solely liable for utility charges as they become due, including those for sewer, water, gas, and electricity.

12. Entry and Inspection. Lessee shall permit Lessor or Lessor's agents to enter the Premises at reasonable times and upon reasonable notice for the purpose of inspecting and/or repairing the same.

13. Possession. If Lessor is unable to deliver possession of the Premises at the commencement

thereof, Lessor shall not be liable for any damage caused thereby, nor shall this Lease be void or voidable, but Lessee shall not be liable for any rent until possession is delivered. Lessee may terminate this Lease, at Lessee's option, if possession is not delivered within thirty (30) days of the commencement of the term hereof.

14. Insurance. Lessee, at its expense, shall maintain liability insurance, including bodily injury and property damage, insuring Lessee with minimum coverage of \$1,000,000.00. Lessee shall provide Lessor with a Certificate of Insurance showing Lessor as an additional insured. If the leased Premises, or any other part of the building, is damaged by fire or other casualty resulting from any act of negligence of the Lessee, or any of Lessee's agents, employees, or invitees, rent shall not be diminished or abated while such damages are under repair and Lessee shall be responsible for the costs of repair not covered by insurance.

15. Eminent Domain. If the Premises or any part thereof or any estate therein or any other part of the building materially affecting Lessee's use of the Premises shall be taken by eminent domain, this Lease shall terminate on the date when title vests pursuant to such taking. The rent and any additional rent shall be apportioned as of the termination date, and any rent paid for any period beyond that date shall be repaid to Lessee. Lessee shall not be entitled to any part of the award for such taking or any payment in lieu thereof.

16. Destruction of Premises. In the event of a partial destruction of the Premises during the term hereof from any cause, Lessor shall forthwith repair the same provided that such repairs can be made within sixty (60) days under existing governmental laws and regulations. A partial destruction shall not terminate this Lease if Lessee is able to continue to operate Lessee's business. Lessee shall be entitled to a proportionate reduction of the rent while such repairs are being made based upon the extent to which the making of such repairs shall interfere with the business of Lessee on the Premises. If such repairs cannot be made within said sixty (60) days, this Lease may be terminated at the option of Lessee.

17. Lessor's Remedies on Default. If Lessee defaults in the payment of rent or any additional rent, or defaults in the performance of any of the other covenants or conditions hereof, Lessor may give Lessee notice of such default, and if Lessee does not cure any such default within thirty (30) days after the giving of such notice (or if such other default is of such nature that it cannot be completely cured within such period, if Lessee does not commence such curing within such thirty (30) days and thereafter proceed with reasonable diligence and in good faith to cure such default), then Lessor may terminate this Lease on not less than thirty (30) days' notice to Lessee. On the date specified in such notice, the term of this Lease shall terminate, and Lessee shall then quit and surrender the Premises to Lessor without extinguishing Lessee's liability. If this Lease shall be so terminated by Lessor, Lessor may at any time thereafter resume possession of the Premises by any lawful means and remove Lessee or other occupants and their effects. No failure to enforce any term shall be deemed a waiver.

18. Attorney's Fees. In the event it is necessary for Lessor to take an action for recovery of the Premises or for any sum due hereunder, or because of any act which may arise out of the possession of the Premises by Lessee, Lessor shall be entitled to all costs incurred in connection with such action; including, but not limited to, a reasonable attorneys' fee.

19. Waiver. No failure of Lessor or Lessee to enforce any term hereof shall be deemed to be a waiver.

20. Notices. Any notice which either party may or is required to give shall be given by mailing the same, certified mail with return receipt, to Lessee or Lessor at their respective addresses specified above or at such other places as may be designated in writing by the parties from time to time. The effective date for the notice shall be the date of mailing.

21. Heirs, Assigns, Successors. This Lease is binding upon and inures to the benefit of the assigns and successors in interest to the parties.

22. Entire Agreement. The foregoing constitutes the entire agreement between the parties and may be modified only by a writing signed by both parties. The following Exhibits, if any, have been made a part of this Lease before the parties' execution hereof.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

LESSOR:

JEFFERSON COUNTY HEALTH CENTER

BY: \_\_\_\_\_  
Steve Sikes, Executive Director

LESSEE:

JEFFERSON FRANKLIN COMMUNITY  
ACTION CORPORATION

BY: \_\_\_\_\_  
Diana Hayes, Chief Executive Officer