

JEFFERSON COUNTY HEALTH DEPARTMENT
405 Main Street, Hillsboro, MO 63050
LIVE BROADCAST AVAILABLE VIA – YouTube
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November 30, 2022

CALL TO ORDER

Chairman Diehl called the meeting of the Board of Trustees of the Jefferson County Health Department to order at 4:00pm .

ROLL CALL

- Dennis Diehl, Chairman - Present
- Dr. Amber Henry, Vice-Chairman – Excused
- James Prater, Secretary-Treasurer – Present
- Tim Pigg, Member – Present
- Susan (Suzy) Davis, Member – Present

OTHERS ATTENDING

- Kelley Vollmar, Executive Director
- Steve Sikes, Deputy Director Operations
- Jennifer Pinkley, Deputy Director Admin.
- Christi Coleman, Legal Counsel

Others in attendance:

Brianne Zwiener, Public Communications Officer Steve Crawford, Operations Manager Tammy Stidem, Liz Downer, Theresa Merla (community members)

APPROVAL OF AGENDA

Mr. Prater made a motion to approve the agenda. Mr. Pigg seconded. Hearing no discussion, the motion carried and Chairman Diehl announced the motion had passed.

October 2022 APPROVAL EXPENDITURES

Mr. Pigg motioned to approve the October 2022 expenditures in the amount of \$161,172.21. Mr. Pigg seconded. Ms. Davis questioned the legal bills and Architect Now for ASPEN and was reminded that ASPEN was grant-funded (no taxpayer dollars) and Architect Now’s fees were part of the project that has already been passed by the Board.

Hearing no further discussion, the motion carried with Ms. Davis being the only dissenting vote and Chairman Diehl announced the motion had passed.

October 2022 APPROVAL ELECTRONIC PAYMENTS

Mr. Prater motioned to approve the electronic payments for October 2022 in the amount of \$498,171.75. Mr. Pigg seconded. Hearing no discussion, the motion carried and Chairman Diehl announced the motion had passed.

December 2022 PRE-APPROVAL ELECTRONIC PAYMENTS

The list of vendors for pre-approved electronic payments for December 2022 presented to the board with an estimated amount of \$606,237.25. Mr. Pigg motioned to pre-approve the December 2022 Electronic Payments. Mr. Prater seconded. Hearing no discussion. Motion carried and Chairman Diehl announced the motion had passed.

DIRECTOR'S REPORT - KELLEY VOLLMAR

According to an update from the CDC, flu activity has started early across the entire country and hospitalizations due to influenza are also the highest they have been in multiple years. Nationally, flu vaccine coverage is lower for this point in the season as compared to this point in the previous two flu seasons. Additionally, other non-reportable respiratory viruses are higher than usual right now as well such as RSV, rhinoviruses, and enteroviruses.

As with all respiratory viruses, it is difficult to predict what will happen in future weeks, so the best thing we can do is focus on our prevention efforts. It is not too late to get the flu vaccine (even if you have had or have been exposed to the flu this year already). A layered approach to protection (hand washing + masking + staying home while sick + vaccinating against Covid and Flu) is the best way to navigate the increase in respiratory viruses this fall and winter.

OLD BUSINESS

None

NEW BUSINESS

Chairman Diehl read an email he received from Liz Downer.

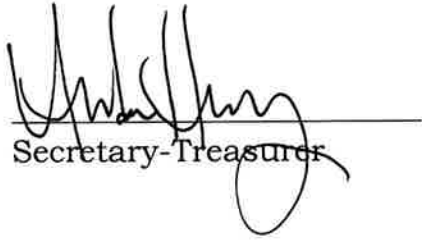
Award HVAC contract per bid process

We are replacing the original HVAC equipment in the Arnold Office, that building was built in 2004 and it is past its serviceable life. We received ARPA funding to replace this equipment, we did an RFP for sealed bids and received three with five bids total to replace the HVAC equipment. We are recommending Deka out of Fenton, which is the lowest and best bid for \$64,880.00.

Mr. Pigg made a motion to accept the bid from Deka for the HVAC system in the Arnold office. Ms. Davis seconded. Hearing no discussion, the motion carried and Chairman Diehl announced the motion had passed.

ADJOURN

Mr. Pigg motioned to adjourn the meeting. Mr. Prater seconded. Motion carried unanimously and Chairman Diehl announced the motion had passed. Meeting adjourned at 4:41 pm



Secretary-Treasurer