

JEFFERSON COUNTY HEALTH DEPARTMENT
405 Main Street, Hillsboro, MO 63050
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November 17, 2023

CALL TO ORDER

Chairperson Pigg called the meeting of the Board of Trustees of the Jefferson County Health Department to order at 2:03pm .

ROLL CALL

Tim Pigg, Chairperson - Present
Dennis Diehl, Vice-Chairperson – Present
Tammy Stidem, Secretary-Treasurer – Present
Dr. Amber Henry, Member – Present
Susan (Suzy) Davis, Member – Present

OTHERS ATTENDING

Kelley Vollmar, Executive Director
Steve Sikes, Deputy Director Operations
Jennifer Pinkley, Deputy Director Admin.
Christi Coleman, Legal Counsel

Others in attendance:

Steve Ferry, IT Manager
Kristin Firle, Comptroller

APPROVAL OF AGENDA

Dr. Henry made a motion to approve the agenda. Ms. Stidem seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

OLD BUSINESS

None.

NEW BUSINESS

Act on recommendation to select Gilmore & Bell as Bond Counsel for building project.

Ms. Stidem made a motion to select Gilmore & Bell as Bond Counsel for the building project. Mr. Diehl seconded the motion. Ms. Coleman states that the motion needs to be tabled until after executive session so that she could advise the Board about same. Ms. Stidem removed her motion.

Act on recommendation to approve loan terms for building project.

Mr. Diehl made a motion to act on recommendation to approve loan terms for the building project. Ms. Stidem seconded the motion.

Discussion was held on the information provided by Enterprise Bank & Trust, First State Community Bank and Midwest Regional Bank and financing options from First State Community Bank.

Dr. Henry made a motion to accept First State Community Bank as lender for the building project. Mr. Diehl seconded the motion. Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg, aye; Mr. Diehl, aye; Ms. Stidem, aye; Dr. Henry, aye; Ms. Davis, nay.

Hearing no further discussion. Motion carried and Chairperson Pigg announced the motion had passed.

Mr. Diehl made a motion to accept the financing terms in option two as presented from First State Community Bank. Ms. Stidem seconded the motion. Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg, aye; Mr. Diehl, aye; Ms. Stidem, aye; Dr. Henry, aye; Ms. Davis, nay.

Hearing no further discussion. Motion carried and Chairperson Pigg announced the motion had passed.

Act on recommendation to allow the Building Committee Chair to act as the signatory for Change Orders on new building project, upon recommendation of the Building Committee.

Dr. Henry made a motion to allow the Building Committee Chair to act as the signatory for Change Orders on the new building project, upon recommendation of the Building Committee. Ms. Davis seconded the motion.

Chairperson Pigg explained this is to ensure that we have timely payments, and they are not holding up the project all this will be obviously informed about these at each meeting. Steve Sikes will be informing everybody of all this at each meeting so this is just to ensure that we are

not holding up any of the project. While we do not not anticipate many change orders, they are possible and we don't want delay in the process while awaiting a Board meeting for approval. Hearing no further discussion. Motion carried and Chairperson Pigg announced the motion had passed.

PUBLIC COMMENTS

None.

Chairperson Pigg motioned to go into closed session citing Sunshine Law Statute 610.021 Section 1. Ms. Stidem seconded the motion. Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg—Aye
Mr. Diehl— Aye
Ms. Stidem— Aye
Dr. Henry - Aye
Ms. Davis— Aye

Chairperson Pigg announced the motion carried and they were now in closed session.

Ms. Davis made a motion to re-open the Open session. Mr. Diehl seconded. Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg—Aye
Mr. Diehl— Aye
Ms. Davis— Aye
Ms. Stidem— Aye
Dr. Henry - Aye

Act on recommendation to select Gilmore & Bell as Bond Counsel for building project.

Ms. Davis made a motion to select Gilmore & Bell as Bond Counsel for the building project. Mr. Diehl seconded the motion. Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg, aye; Mr. Diehl, aye; Ms. Stidem, aye; Dr. Henry, aye; Ms. Davis, aye.

Hearing no further discussion. Motion carried and Chairperson Pigg announced the motion had passed.

ADJOURN

Ms. Davis motioned to adjourn the meeting. Ms. Stidem seconded the motion. Motion carried unanimously and Chairperson Pigg announced the motion had passed. The meeting adjourned at 3:00 pm.


Secretary-Treasurer