

**JEFFERSON COUNTY HEALTH DEPARTMENT**  
**Physical Location 405 Main Street, Hillsboro, MO 63050**  
**Recorded Broadcast available VIA: YouTube**  
**@<https://www.youtube.com/channel/UCACuytmq2kUAI65z3AYsmYw>**  
**May 27, 2021**

**CALL TO ORDER**

Chairman Diehl called the meeting of the Board of Trustees of the Jefferson County Health Department to order at 3:05 pm.

**ROLL CALL**

Dennis Diehl, Chairman - Present  
Dr. Amber Henry, Vice-Chairman – Present  
James Prater, Secretary-Treasurer – Present  
Tim Pigg, Member – Present  
Susan (Suzy) Davis, Member – Present

**OTHERS ATTENDING** (x indicates present)

- Kelley Vollmar, Director
- Richard Tufts, Assistant Director
- Steve Sikes, Operations Manager
- Jennifer Pinkley, Admin. Services Mgr.
- Christi Coleman, Counsel

Others in attendance:

Scott Darrough, Environmental Vector Technician

**VISITORS AND GUEST REMARKS**

None

## **APPROVAL OF AGENDA**

Mr. Pigg made a motion to amend the agenda to remove number 2 under New Business. Dr. Henry seconded. A discussion ensued regarding adjusting the JCHD work schedule, with Mrs. Davis stating she would like to see the staff return to their regular duties. After hearing no further discussion it was put to question and the motion carried unanimously. Chairman Diehl announced the motion had passed and the agenda was approved.

Mr. Pigg motioned to approve the amended agenda. Dr. Henry seconded. After hearing no discussion, it passed unanimously. Chairman Diehl announced the amended agenda was approved.

## **April 22, 2021 MEETING MINUTES**

Dr. Henry made a motion to approve the 4/22/2021 minutes. Mr. Prater seconded. Hearing no discussion, The motion carried Chairman Diehl announced the motion had passed and the minutes were approved.

## **May 5, 2021 SPECIAL MEETING MINUTES**

Mr. Pigg made a motion to approve the 5/5/2021 minutes. Dr. Henry seconded. Hearing no discussion, The motion carried Chairman Diehl announced the motion had passed and the minutes were approved. Mr. Prater abstained from voting as he was absent for that meeting.

## **April 2021 EXPENDITURES**

Dr. Henry motioned to approve the April 2021 expenditures for \$145,519.18. Mr. Prater seconded. A discussion ensued regarding Mrs. Davis' request for itemized reports for the radio advertisements and legal fees. Mr. Prater noted itemized reports need to be requested before the board meeting. Chairman Diehl instructed board members to submit questions and requests about the board packet prior to the meeting via email. The motion carried unanimously and Chairman Diehl announced the motion had passed.

## **April 2021 APPROVAL ELECTRONIC PAYMENTS**

Mr. Prater motioned to approve the electronic payments for April 2021 for \$442,173.11. Mr. Pigg seconded. A discussion ensued regarding Mrs. Davis requested clarification for specific line items most of which pertained to employee insurance and retirement plans. Mr. Prater and Dr. Henry recommended Mrs. Davis schedule a separate meeting to ask her questions and learn how to read JCHD's financial statements. Dr. Henry requested to put the motion to question. Mrs. Davis asked Chairman Diehl to address the question, and then stated a seconded needed to be

made. The other board members noted a second had already been made to which Mrs. Davis responded by seconding the motion again. After hearing no further discussion it was put to question and the motion carried unanimously and Chairman Diehl announced the motion had passed.

### **June 2021 PRE-APPROVAL ELECTRONIC PAYMENTS**

The list of vendors for pre-approved electronic payments for June 2021 presented to the board with an estimated amount of \$489,407.25. Mr. Pigg motioned to pre-approve the June 2021 Electronic Payments. Dr. Henry seconded. A discussion ensued regarding Mrs. Davis' question regarding the Visa bill. Mr. Pigg noted this was for pre-approval since the invoice has not been received yet. The motion carried unanimously and Chairman Diehl announced the motion had passed.

### **DIRECTORS REPORT - KELLEY VOLLMAR**

None

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### 1. Vector Program Update:

- a. Scott Darrough, JCHD's Environmental Vector Technician, introduced himself and explained that vector is an organism that can transmit disease to another organism. He oversees mosquito control, and animal bites/rabies testing.
- b. Mosquito season runs mid-May through mid-October
  - i. Recommending spraying parks prior to Memorial Day
  - ii. Spraying usually occurs between 8pm and 1am.
  - iii. Have to stop spraying if the temperature falls below 50 degrees due to the nature of the chemicals used.
  - iv. During drought years the mosquitoes in our area are especially bad.
  - v. Also looking at hot zones and high population area (Mr. Darrow referenced a map of Jefferson County to illustrate his point).
  - vi. JCHD does spray requests by residents living in unincorporated areas—requests have already been made this year to which JCHD has responded.
  - vii. Also sprays for municipalities that have contracts with JCHD. Currently JCHD is contracted with DeSoto, Hillsboro, and Kimmswick.
  - viii. The primary concern is the spread of West Nile Disease. JCHD does testing—there are 60 test sites. If a positive turns up JCHD sprays immediately unless it's in an incorporated area in which the local government will be notified and they will treat their area. Unincorporated areas are covered by JCHD.
  - ix. Last year it wasn't until the month of October that positive tests for West Nile were found.

- x. High Ridge was the hotspot last year, and JCHD focused their attention on that area to control the problem.
  - xi. Mr. Darrough gave a shout out to Robert (Bob) Grincewich, who assists with seasonal vector control.
- c. Questions:
- i. Mr. Prater asked how a resident should go about making a spray request, to which Mr. Darrough stated they would need to call JCHD's main office at 636-797-3737 or visit [jeffcohealth.org](http://jeffcohealth.org) for additional information.
  - ii. Chairman Diehl noted, Jefferson County Government does not have a vector program, because of the concern for the spread of disease, JCHD pays for and implements the program for the county.
  - iii. Dr. Henry asked how often they have to re-spray, to which Mr. Darrough explained it depends on the spray, typically they wait 10 days before spraying again.
- d. Mr. Darrough invited the board members to visit the vector lab.
- e. Triatomine Bug aka Kissing Bug moving up from South America, the CDC is already providing guidance to address this before it becomes an issue. This will take about 3 hours of his time to spray for and address.
- f. Typically, JCHD sprays Monday through Thursday. But the parks will be sprayed Friday night this week.
2. Consideration of request to adjust JCHD Work Schedule – removed from agenda.
3. Consideration of Trustee request to change JCHD's outgoing telephone tree message regarding the hierarchy of options for residents to obtain information on the COVID-19 vaccination.

Mrs. Davis requested that the board listen to the current phone message for JCHD. Mr. Pigg stated a motion needed to be made before the matter could be discussed. Mrs. Davis moved to change JCHD's outgoing telephone tree message regarding the hierarchy of options for residents to obtain information on the COVID-19 vaccination. Chairman Diehl asked if there was a second. Hearing no second, Mrs. Davis pleaded her case to which Ms. Coleman stated that the board adopted Robert's Rules of Order as the manner in which meetings would be conducted, as such if there isn't a second the motion dies, and no further discussion may be held. There are no discussions before a motion has been seconded. Hearing no second the motion died, and Chairman Diehl moved on to the next agenda item.

4. Consideration of Trustee request to discontinue following CDC recommendations with regard to COVID-19 mitigation efforts.

Mrs. Davis stated she wanted to remove items 4 and 5; however, Mr. Pigg noted the agenda has already been approved therefore the items cannot be removed at this point in the meeting. Chairman Diehl asked Mrs. Davis if her motion was as stated for number 4 on the agenda to which she agreed. Hearing no second the motion died.

5. Consideration of Trustee request to report all adverse reactions and deaths allegedly caused by the COVID-19 vaccine on the JCHD website.

Mrs. Davis moved that any reactions or deaths as a result of the vaccine be reported to the board. Hearing no second the motion died.

6. Consideration of Trustee request to encourage schools to eliminate mitigation measures.

Mrs. Davis moved that the quarantines be discontinued at the school levels. Mrs. Davis requested Chairman Diehl restate the motion, after which she began discussing her perspective. Mr. Pigg noted that Mrs. Davis was out of order by further discussing the motion without a second. Hearing no second the motion died.

7. Consideration of Trustee request to repeal Board Resolution 20-07-28-01, requiring masks to be worn on JCHD property.

Chairman Diehl read the motion as stated in agenda item 7 that Mrs. Davis requested. Mrs. Davis began discussing her perspective without a second being made. Hearing no second the motion died.

### **CLOSED SESSION**

Dr. Henry made a motion to go into closed session in accordance with the Sunshine Law Statute 610.021 Section(s)1, 3, and 14. Mr. Prater seconded. Mrs. Davis called point of order stating that the motion and second were not properly made for agenda item 7, to which the other members of the board stated the motion had been read aloud and no one seconded it. Chairman Diehl called for a roll call vote to go into closed session. Mrs. Davis continued to object to which Dr. Henry advised she go back and watch the video, and Mr. Prater noted that she was talking out of order as well as over people and may have missed the process. The motion carried with the following votes:

Chairman Diehl—Aye  
Dr. Henry—Aye  
Mr. Prater—Aye  
Mr. Pigg—Aye  
Mrs. Davis—Aye

### **RE-OPEN SESSION**

Dr. Henry motioned to re-open open session; Mr. Prater seconded. Hearing no discussion, the motion carried unanimously, and Chairman Diehl announced the motion had passed with the following votes:

Chairman Diehl—Aye  
Dr. Henry—Aye  
Mr. Prater—Aye  
Mr. Pigg—Aye  
Mrs. Davis—Aye

Chairman Diehl announced the board will be holding a special meeting virtually tomorrow, 6/28/2021, at 4:45pm to include discussion of staffing changes occurring because of Mr. Tufts' retirement.

**ADJOURN**

Mr. Pigg motioned to adjourn the meeting. Mr. Prater seconded. Hearing no discussion, The motion carried the motion unanimously and Chairman Diehl announced the motion had passed. The meeting adjourned at 4:22 pm.

  
Secretary-Treasurer