

JEFFERSON COUNTY HEALTH DEPARTMENT
March 26, 2020

CALL TO ORDER

Chairman Pigg called the meeting of the Board of Trustees of the Jefferson County Health Department to order at 3:06 PM.

This meeting was held via Zoom and Facebook Live as well, as we are doing our part social distancing. This meeting is open to the public and being held virtually.

ROLL CALL

Tim Pigg, Chairman - Present
Dennis Diehl, Vice-Chairman – Present via phone
Dr. Amber Henry, Secretary-Treasurer – Present via Zoom
Dr. Vernon Cherry, Member – Present via phone
James Prater, Member – Present via Zoom

OTHERS ATTENDING

Kelley Vollmar, Director; Richard Tufts, Assistant Director; Jennifer Pinkley, Administrative Services Manager; Jeana Vidacak, Public Health Preparedness Coordinator; Steve Heinle, IT Manager; Mike Lajeuness, IT Technician; Jessica Mikale, Wegmann Law Firm via Zoom

APPROVAL OF AGENDA

Mr. Prater made a motion to approve the agenda. Dr. Henry seconded. Motion carried unanimously and Chairman Pigg announced the motion had passed.

FEBRUARY 2020 EXPENDITURES

Mr. Prater motioned to approve the February 2020 expenditures for \$461,012.83. Dr. Cherry seconded. Motion carried unanimously and Chairman Pigg announced the motion had passed.

FEBRUARY 2020 APPROVAL ELECTRONIC PAYMENTS

Mr. Prater motioned to approve the electronic payments for February 2020 for \$344,634.37. Dr. Henry seconded. Motion carried unanimously and Chairman Pigg announced the motion had passed.

APRIL 2020 PRE-APPROVAL ELECTRONIC PAYMENTS

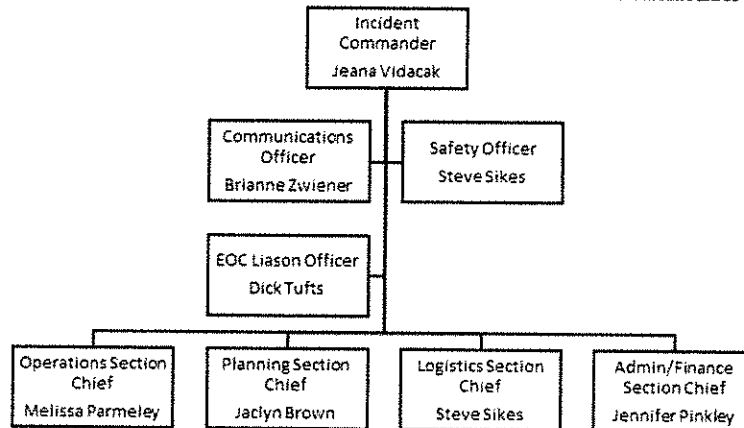
The list of vendors for pre-approved electronic payments for April 2020 presented to the board with an estimated amount of \$409,849.38. Mr. Prater motioned to pre-approve the April 2020 Electronic Payments. Dr. Cherry seconded. Motion carried unanimously and Chairman Pigg announced the motion had passed.

VISITORS AND GUEST REMARKS

None

PUBLIC HEALTH PREPAREDNESS REPORT – JEANA VIDACAK

- As of today we have 23 Negative, 22 Pending and 7 Positive tests for COVID-19.
- The Agency elevated to and Emergency Operations Level 2 on 3/18/2020, that means we have altered our daily operations and have started pulling staff to start doing other duties to work the response.
- There is an internal EOC structure based on Incident Command



- Agency changes are as follows:
 - Temperature checks are conducted on every person entering the building
 - We have scaled back to only essential services and limiting person-to-person interactions. Internally we are limiting staff to a single facility
 - Anyone whose program is not currently essential has transitioned to COVID-19 response
 - We are utilizing technology to video conference with staff and community members and are looking to telehealth options for our clients.
 - The High Ridge facility houses the internal JCHD COVID-19 Call Center
 - This operates 5 days a week 8:00 am-5:30 pm
 - The Arnold facility is operating as our COVID-19 Investigation Center
 - There are 14 staff rotating 7 days a week 8:00 am-5:30 pm
 - Essential Clinic Services and Birth and Death Certificates are provided at the Hillsboro Office by appointment.
 - We are building a resource page on our website to keep residents informed of programing and services available to them during these rapidly evolving times.
 - We expect to see our positive case count increase due to the Mercy Drive Thru Clinic opening.

DIRECTORS REPORT – KELLEY VOLLMAR

We have transitioned our workforce to Emergency Operations mode in order to do our best to answer our residents' concerns. Extremely impressed by our staff's ability to flex, regroup, and restructure through this whole process they have done a phenomenal job.

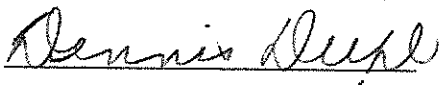
We focus on the numbers a lot but we need to focus on the message which is Stay Home, we need to be reinforcing that with friends and family. Only travel for essential needs, go out in your yard, and get fresh air. The thirty days we placed on the Stay at Home Order is two incubation cycles of the virus, the purpose of this is to slow the spread.

For testing at the Mercy site in Hillsboro call 314-251-0500, they are using the same guidelines as the State, if you qualify, they will schedule you an appointment for testing.

Mr. Pigg appreciates the fantastic job that the staff are doing.

ADJOURN

Vice-Chairman Diehl motioned to adjourn the meeting. Mr. Prater seconded. Motion carried unanimously and Chairman Pigg announced the motion had passed. Meeting adjourned at 3:23 PM.


Secretary-Treasurer 