

JEFFERSON COUNTY HEALTH DEPARTMENT
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February 25, 2021
Virtual

CALL TO ORDER

Chairman Diehl called the annual meeting of the Board of Trustees of the Jefferson County Health Department to order at .

ROLL CALL

Dennis Diehl, Chairman - Present
Dr. Amber Henry, Vice-Chairman – Present
James Prater, Secretary-Treasurer – Present
Tim Pigg, Member – Present
Susan (Suzy) Davis, Member – Present

OTHERS ATTENDING (x indicates present)

- Kelley Vollmar, Director
- Richard Tufts, Assistant Director
- Steve Sikes, Operations Manager
- Jennifer Pinkly, Admin. Services Mgr.
- Christi Coleman, Counsel
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-

Others in attendance:

VISITORS AND GUEST REMARKS

None

APPROVAL OF AGENDA

Mr. Pigg made a motion to approve the agenda as presented. Mr. Prater seconded. Hearing no discussion, the motion carried unanimously Chairman Diehl announced the motion had passed and the agenda was approved.

January 21, 2021 MINUTES

Mr. Prater made a motion to approve the 1/21/2021 minutes. Mrs. Davis seconded. Hearing no discussion, it was put to vote and the motion carried. Chairman Diehl announced the motion had passed and the minutes were approved.

January 26, 2021 MINUTES

Dr. Henry made a motion to approve the 1/26/2021 minutes. Mr. Prater seconded. Hearing no discussion, it was put to vote and the motion carried. Chairman Diehl announced the motion had passed and the minutes were approved.

January 28, 2021 MINUTES

Dr. Henry made a motion to approve the 1/28/2021 minutes. Mr. Prater seconded. Mrs. Davis called for a discussion in which she requested to change all of her affirmative votes for changes to the bylaws to dissenting votes. She noted at the time she voted in favor but has since changed her mind. Ms. Coleman clarified that Mrs. Davis could not change her vote past the date that it had been cast. She further clarified the minutes are documentation of what occurred during the meeting and cannot be amended unless something was erroneously documented. Hearing no further discussion, it was put to vote, and the motion carried with Mrs. Davis casting the only dissenting vote in objection to not being allowed to change how she previously voted. Chairman Diehl announced the motion had passed and the minutes were approved.

February 2021 EXPENDITURES

Mr. Pigg motioned to approve the February 2021 expenditures for \$1,093,389.83. Dr. Henry seconded. Mrs. Davis questioned why the amount was so high, to which Mrs. Pinkley confirmed it was due to the payment made to Maximus. Hearing no other request for discussion the motion carried with Mrs. Davis dissenting to reflect her objection to the payment made to Maximus. Chairman Diehl announced the motion had passed.

January 2021 APPROVAL ELECTRONIC PAYMENTS

Dr. Henry motioned to approve the electronic payments for December 2020 for \$455,193.25. Mr. Prater seconded. Hearing no discussion, the motion carried unanimously and Chairman Diehl announced the motion had passed.

March 2021 PRE-APPROVAL ELECTRONIC PAYMENTS

The list of vendors for pre-approved electronic payments for March 2021 presented to the board with an estimated amount of \$486,140.25. Mr. Prater motioned to pre-approve the February 2021 Electronic Payments. Dr. Henry seconded. Hearing no discussion, the motion carried unanimously and Chairman Diehl announced the motion had passed.

DIRECTORS REPORT – KELLEY VOLLMAR

- Beginning the first week of February the number of days for which testing would be provided was reduced to two due to a reduced demand for tests.
- Some of the staff serving on the testing team have been reassigned to assist with the vaccine clinics to meet the increased demand.
- To date, 7300 vaccines were allocated to Jefferson County. Of the 7,300, 5,750 are for first doses, and 1,550 are for second doses.
- To date 1,732 doses have been given. The number of doses allocated has varied per week; however, it is anticipated that JCHD will received 600 vaccines weekly moving forward.
- Two mass vaccine clinics are scheduled for the beginning of March. It should be noted this is by appointment only.
- It should also be noted the scheduling situation JCHD encountered when it opened up for tier 2 has been fixed. Moving forward appointments will be made based on the number of doses available, by contacting people in the order of registration and by tier.
- 7.6% to 7.8% of Jefferson county has been vaccinated with puts Jefferson County as the third lowest percentage of people vaccinated in Region C.
- There has been a steady decrease in COVID-19 cases. There has been a 38% drop in number of new cases per week per 100,000 residents.
- The small increase in positive cases for week 7 is believed to be due to the decrease in the number of people being tested. This increase is not of great concern since the overall trend of positive cases has been on the decline.
- Based on the metrics Jefferson County is on the cusp of being reduced to level yellow. To get to level yellow it is recommended the county continue doing what it is doing to decrease the spread of COVID-19.
- There have been inquiries about the probable cases. To clarify, “probable cases” is a CDC term, and it is not the results of PCR tests, meaning the probable cases are counted separately from the positive PCR tests.
- Early February Jefferson County was considered a high-risk area due to the high positivity rate, in summary this meant our county was expected to follow the most stringent recommendations provided in Governor Parson’s three tier mitigation guidelines. If Jefferson County’s positivity rate continues to decrease in another week, we will meet the eligibility for the Governor’s second tier which

means the county may begin to reduce the restrictions that are in place. However, the daily case count and 7-day rolling average will continue to be monitored to determine the level of restriction necessary to prevent the spread, especially in regard to the variants, which are more transmissible (but not deadlier).

OLD BUSINESS

None identified on the agenda.

NEW BUSINESS

There were three items listed under new business, beginning with the discontinuation of the contact tracing contract with Maximus. Chairman Diehl requested Director Vollmar provide information supporting this recommendation, to which she reported with the number of positive cases decreasing the need for contact tracing has also decreased to a level that can be managed by internal staff. Maximus was a tremendous help while JCHD was inundated with positive cases; however, the need is no longer there, and it is recommended the contract be discontinued. Mr. Pigg made the motion to discontinue the contract with Maximus Federal Services. Mrs. Davis seconded the motion. A discussion was called by Chairman Diehl to determine when the contract would end, to which Director Vollmar stated it would be the end of February. Chairman Diehl questioned if another payment was due to Maximus, to which Director Vollmar stated there was an invoice that was outstanding. Hearing no other discussion, the motion carried unanimously, and Chairman Diehl announced it passed.

The next item addressed was the extenuation of the expiration date of the joint health order pertaining to face covering. Dr. Henry motioned to consider extending the order. Mr. Pigg seconded the motion. Chairman Diehl opened the floor for discussion. Mrs. Davis presented unvetted data to discourage extending the expiration date for joint health order. Mr. Pigg asked Director Vollmar to display the current influenza data to encourage the extension of the joint health order. Director Vollmar provided clarification that Governor Parson's criteria for schools re-opening includes a plan for masking. Chairman Diehl requested a roll call vote as follows:

Chairman Diehl: Aye

Dr. Henry: Aye

Mr. Prater: Nay

Mr. Pigg: Aye

Mrs. Davis: Nay

The motion carried, and Chairman Diehl announced the joint health order would continue through March 28, 2021. Mrs. Pinkley provided the updated order number as follows: 21-02-25-01.

The next order of business pertaining to the approval of real estate was introduced by Ms. Coleman at the request of Chairman Diehl. Ms. Coleman reported after a lot of negotiating with the seller, they have come to agreement to which Ms. Coleman is recommending the board vote to approve in order to purchase property for the use of building a new JCHD facility. It was noted by Chairman Diehl that the board received copies of the purchase agreement, an addendum that included a waiver and permitted use, and a warranty deed. Ms. Coleman provided clarification to a procedural question posed by Chairman Diehl that only one motion was needed to approve the documents. Ms. Coleman clarified the motion would be to approve the purchase agreement, the amended addendum to the declaration, and the warranty. In response to a question posed by Mrs. Davis, Ms. Coleman clarified that the price of the property would become public record once the motion was approved. Mrs. Davis moved to approve the motion proposed by Ms. Coleman. Mr. Prater seconded the motion. Chairman Diehl provided clarification that purchasing property for a new facility has been discussed for a long time due to outgrowing the current facility as well as the required upkeep of the property. Mr. Pigg expressed his appreciation for Mr. Tuft, Mr. Sikes, Ms. Coleman, and Mr. Prater's work on this opportunity. Chairman Diehl called for a vote. The motion carried unanimously, and Chairman Diehl announced the motion passed.

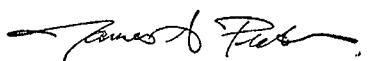
Mrs. Davis moved to go into closed session pursuant to article 0.021 section 1, 2, and 14. Mr. Prater seconded the motion. Chairman Diehl called for a roll call vote as follows:

Chairman Diehl: Aye
Dr. Henry: Aye
Mr. Prater: Aye
Mr. Pigg: Aye
Mrs. Davis: Aye

Chairman Diehl announced the motion unanimously passed and the board went into closed session.

ADJOURN

Mr. Prater motioned to adjourn the meeting. Mr. Pigg seconded. Motion carried unanimously and Chairman Diehl announced the motion had passed. Meeting adjourned at 4:02 pm.



Secretary-Treasurer