

JEFFERSON COUNTY HEALTH DEPARTMENT
405 Main Street, Hillsboro, MO 63050
LIVE BROADCAST AVAILABLE VIA – YouTube
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December 20, 2022

CALL TO ORDER

Chairman Diehl called the meeting of the Board of Trustees of the Jefferson County Health Department to order at 4:00pm .

ROLL CALL

- Dennis Diehl, Chairman - Present
- Dr. Amber Henry, Vice-Chairman – Present
- James Prater, Secretary-Treasurer – Present
- Tim Pigg, Member – Present
- Susan (Suzy) Davis, Member – Present

OTHERS ATTENDING

- Kelley Vollmar, Executive Director
- Steve Sikes, Deputy Director Operations
- Jennifer Pinkley, Deputy Director Admin.
- Christi Coleman, Legal Counsel

Others in attendance:

Brianne Zwiener, Public Communications Officer Kristin Firle, Comptroller
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APPROVAL OF AGENDA

Mr. Prater made a motion to approve the agenda. Dr. Henry seconded. Chairman Diehl asked if we would like to move the Enterprise Bank – Investment Reports up before Approval of Minutes and Expenditures? Hearing no further concerns, the motion carried to amend the agenda and Chairman Diehl announced the motion had passed.

ENTERPRISE BANK – INVESTMENT REPORT – RICH FAETH AND BRYAN STONE

Mr. Faeth discussed that when we first started these investment funds we adopted the actual Missouri State Treasurer's recommended investment policy for public funds and so what that is in short is you can basically have money market funds that are backed by U.S. Treasury bonds and then you can actually buy individual U.S. Treasury and agency bonds fully backed by the US government up into a duration of

five year maturities and that is what Enterprise Bank has done since 2018 or 2019. Mr. Faeth reviewed our current portfolio and answered questions.

November 2022 APPROVAL EXPENDITURES

Mr. Pigg motioned to approve the November 2022 expenditures in the amount of \$250,409.35. Mr. Prater seconded. Mr. Pigg asked about the number of expenditures from Arch Images, Mr. Sikes explained that Arch Images is the Architect for the new building, and they are actually going through the process of completing the drawings and plans for the building and spearheading a lot of other endeavors. Also, one of the checks was paid July but lost in the mail, so we had to put a stop payment on the check and issue a new check. Ms. Davis questioned the legal bills and Architect Now for ASPEN and was reminded that ASPEN legal fees are covered by the grant for the project, and the fees for Architect Now were approved when the Board approved the budget process.

Hearing no further discussion, the motion carried with Ms. Davis being the only dissenting vote and Chairman Diehl announced the motion had passed.

November 2022 APPROVAL ELECTRONIC PAYMENTS

Mr. Prater motioned to approve the electronic payments for November 2022 in the amount of \$492,126.46. Dr. Henry seconded. Hearing no discussion, the motion carried and Chairman Diehl announced the motion had passed.

January 2023 PRE-APPROVAL ELECTRONIC PAYMENTS

The list of vendors for pre-approved electronic payments for January 2023 presented to the board with an estimated amount of \$605,237.25. Dr. Henry motioned to pre-approve the January 2023 Electronic Payments. Mr. Prater seconded. Hearing no discussion. Motion carried and Chairman Diehl announced the motion had passed.

DIRECTOR'S REPORT - KELLEY VOLLMAR

OLD BUSINESS

None

NEW BUSINESS

Approval of 2023 JCHD Budget

Mr. Pigg made a motion to approve the 2023 JCHD Budget. Dr. Henry seconded. Ms. Davis asked about the election expense and Chairman Diehl explained that entities involved in an election share the cost of the election expense. Hearing no further discussion. Motion carried and Chairman Diehl announced the motion had passed.

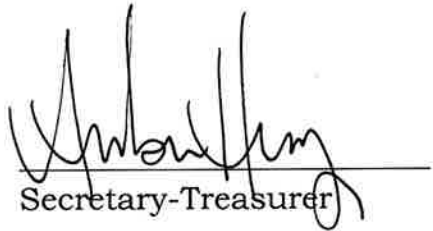
2023 Employee Salary Increases

Ms. Vollmar proposed employee salary increases up to \$157,589.00 not to include the Director, dependent on reviews to go into effect January 1, 2023.

Mr. Pigg made a motion to approve the 2023 Employee Salary Increases. Mr. Prater seconded. Hearing no further discussion. Motion carried and Chairman Diehl announced the motion had passed.

ADJOURN

Mr. Pigg motioned to adjourn the meeting. Dr. Henry seconded. Motion carried unanimously and Chairman Diehl announced the motion had passed. Meeting adjourned at 4:40 pm



Secretary-Treasurer