

JEFFERSON COUNTY HEALTH DEPARTMENT
April 23, 2020

CALL TO ORDER

Chairman Pigg called the meeting of the Board of Trustees of the Jefferson County Health Department to order at 3:03 PM.

ROLL CALL

Tim Pigg, Chairman - Present
Dennis Diehl, Vice-Chairman – Present
Dr. Amber Henry, Secretary-Treasurer – Present via Zoom
Dr. Vernon Cherry, Member – Present via Zoom
James Prater, Member – Present

OTHERS ATTENDING

Kelley Vollmar, Director; Richard Tufts, Assistant Director; Jennifer Pinkley, Administrative Services Manager; Mike Lajeunesse, IT Technician; Jessica Mikale, Wegmann Law Firm via Zoom; Andrew Bauman, Wegmann Law Firm via Zoom

APPROVAL OF AGENDA

Dr. Henry made a motion to approve the agenda. Mr. Prater seconded. Motion carried unanimously and Chairman Pigg announced the motion had passed.

MARCH 2020 EXPENDITURES

Dr. Cherry motioned to approve the March 2020 expenditures for \$284,535.20. Mr. Prater seconded. Motion carried unanimously and Chairman Pigg announced the motion had passed.

MARCH 2020 APPROVAL ELECTRONIC PAYMENTS

Mr. Prater motioned to approve the electronic payments for March 2020 for \$379,524.58. Vice-Chairman Diehl seconded. Motion carried unanimously and Chairman Pigg announced the motion had passed. Roll Call Vote: Mr. Pigg, pass; Mr. Diehl, yea; Dr. Henry, yea; Dr. Cherry, yea; Mr. Prater, yea.

MAY 2020 PRE-APPROVAL ELECTRONIC PAYMENTS

The list of vendors for pre-approved electronic payments for May 2020 presented to the board with an estimated amount of \$410,974.56. Dr. Henry motioned to pre-approve the May 2020 Electronic Payments. Mr. Prater seconded. Motion carried unanimously and Chairman Pigg announced the motion had passed.

VISITORS AND GUEST REMARKS

None

PUBLIC HEALTH PREPAREDNESS REPORT – JEANA VIDACAK

As of today, at 11:00 am we had 240 positive COVID cases, 3 deaths and 83 recovered in the county.

- Response team structure is working well. We have a 4-tiered system that allows staff to specialize in a specific function of response: data management, positive case investigation, contact tracing. Each team has leads and utilize an IC structure for questions
- Since our last meeting, we have added a Medical Task Force team. This team works directly with medical facilities that house residents. The team is set up the same as our response teams, with roles and responsibilities distributed to select staff. Priorities for this team:
 - Work with facilities prior to having a positive case to make sure they have plans in place, are practicing infection prevention precautions and know how to reach out for resources.
 - Communicate daily with facilities that have positive cases for investigation, contact tracing and infection prevention procedures.
- All our response teams (5 currently) work 7 days a week, at least one member of each team works daily.
- Our call center team works 5 days a week and has seen a significant decrease in COVID-19 related calls. This team will start cross-training with our response team.
- We have had staff members in the County EOC working with planning and logistics. They have been extremely helpful finding and distributing PPE to facilities.
- All staff are responding to this outbreak. 38 staff are assigned to investigation teams. The remaining staff have remained in their traditional roles, how they function in those roles has changed drastically. (i.e. Environmental, clinic and office support assistants.) We cannot thank our staff enough for their ability to adapt to changes, compassion for each other and the community and their willingness to do whatever it takes to keep our county safe. They are amazing.
- Our IT department has worked diligently to create a system to allow us to all work together, no matter our location, while maintaining our internal security protocols. These systems have allowed our staff to be successful and safe. We have been able to allow some staff to work remotely and other staff to maintain social distancing within the buildings.
- Numbers- The numbers we report daily are accurate at the time they are pulled. There are times when we are still investigating a new case and may find they reside in another county. This case, and number, will be removed from our line list and sent to the proper jurisdiction. This can cause some confusion when we report our next set of numbers as we will constantly be adding, and sometimes subtracting, numbers daily.

DIRECTORS REPORT – KELLEY VOLLMAR

Mrs. Vollmar Thanked all staff for stepping up during this response, they are doing a wonderful job.

Mrs. Vollmar is working with the County on what reopening May 3 will look like.

We do Facebook Live every Tuesday, Thursday, and Sunday at 5 PM. We encourage questions, please email them to director@jeffcohealth.org.

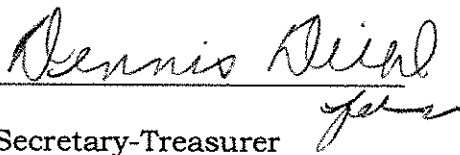
We have wrapped our partnership with Mercy and City of Hillsboro with the testing site in Hillsboro.

News Release will come out today from Department of Health and Senior Services, we are one of fifteen counties that received an Abbott testing machine for COVID, it provides testing results in 30 minutes. We have a limited number of supplies so we will make testing available to Long Term Care Facilities, First Responders and Health Care workers with symptoms.

Mr. Pigg Thanked Kelley and her staff for the hard work during this response.

ADJOURN

Mr. Prater motioned to adjourn the meeting. Dr. Cherry seconded. Motion carried unanimously and Chairman Pigg announced the motion had passed. Meeting adjourned at 3:33 PM.


Secretary-Treasurer